



# Corporate Card Statement of Account

**Sign-up For  
Online Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
JUANITA YOUNGKIN  
UNIDOS US

Account Number  
XXXX-XXXXX0-01007

Closing Date  
11/28/25

Page 1 of 4

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$</b>
1,474.23	5,181.11	35.00	1,474.23	0.00	<b>5,216.11</b>

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

## Payment Coupon

Account Number 3794-303910-01007

JUANITA YOUNGKIN  
UNIDOS US  
3917 RHODE HBR RD  
EDGEWATER MD 21037

Payable upon receipt in U.S. Dollars.

Enter 15 digit account number on all payments.

**Amount Due  
\$5,216.11**

Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 96001  
LOS ANGELES CA 90096-8000  
|||

0000379430391001007 000521611000518111 28HH

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

## Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



**Activity** Date reflects either transaction or posting date

<b>Card Number XXXX-XXXXX0-01007</b>		Reference Code	<b>Amount \$</b>
11/13/25	CORPORATE REMITTANCE RECEIVED 11/13		-1,474.23
10/28/25	ANNUAL MEMBERSHIP RENEWAL FEE PERIOD 12/25 THRU 11/26	01900001225	35.00
11/04/25	EZCATER*POTBELLY SAN BOSTON MA KXYK0BVV HW6AMF 20036 11/04/25 ROC NUMBER KXYK0BVV		95.30
11/04/25	EZCATER*LOS CHAMACOS BOSTON MA PC6HYFEF 1QRHVU 22204 11/04/25 ROC NUMBER PC6HYFEF		1,168.75
11/13/25	HBR*SUBSCRIPTION BRIGHTON MA REF# AKDC9YDS 8009880886 11/13/25 ROC NUMBER AKDC9YDS TAX \$1.08		19.08
11/15/25	DIY AWARDS 8008101216 CT REF# 101953996183 8008101216 11/14/25 GIFT, CARD, NOVELTY ROC NUMBER 101953996183	10195399618	2,330.87
11/15/25	THE UPS STORE 5050 EDGEWATER MD V5050-2925111518421037 11/15/25 GROUND RESIDENTIAL		26.99
11/17/25	IDEALIST.O* IDEALIST NEW YORK CITY NY REF# CH_3SUXMOINQ +16467866886 11/17/25		125.00
11/17/25	IDEALIST.O* IDEALIST NEW YORK CITY NY REF# CH_3SUXHXINQ +16467866886 11/17/25		125.00
11/17/25	2 DAYBOOK CREDITS PASADENA CA REF# CH_3SUXPDEGE +15713063403 11/17/25		100.00
11/17/25	2 DAYBOOK CREDITS PASADENA CA REF# CH_3SUXTBEGE +15713063403 11/17/25		100.00
11/18/25	IC* INSTACART SAN FRANCISCO CA REF# CH_2SUDCEXLN +18882467822 11/17/25		90.77
11/18/25	IC* INSTACART SAN FRANCISCO CA REF# CH_2SUOUPXLN +18882467822 11/18/25		0.35
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# ASKXJWAQ 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# FM6EJW2A 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# QXRFAPK2 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# JY5ZH93 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# GZX405MT 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# 7H0FFYJX 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# GHGZKZDK 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# AERJKHN8 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# 08ZMG04N 8554310459 11/19/25		25.00


Continued on reverse

<b>Activity Continued</b>				Reference Code	Amount \$
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# 9M6EJ9SY 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# DB9DZTWZ 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# 0MH4KPE4 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# KJJ168X1 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# MNSFR8D5 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# AEV695HC 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# QE7D24NG 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# RBP0AN1R 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# F414Q37S 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# MCAZ3DTX 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# G2JN0PDN 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# KW0P6Z9X 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# R0Z1EGGB 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# K44VFJM6 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# H3QFPVFP 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# GRBBB135 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# DY11FX9F 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# DJB863N2 8554310459 11/19/25				
11/25/25	CLDTKN IC* INSTACART*SUBSCR SAN FRANCISCO	C			99.00
	REF# CH_2SXBXRXLN +18882467822 11/24/25				
11/26/25	IDEALIST.O* IDEALIST NEW YORK CITY	NY			125.00
	REF# CH_3SXKROINQ +16467866886 11/26/25				
11/26/25	2 DAYBOOK CREDITS PASADENA	CA			100.00
	REF# CH_3SXL8IEGE +15713063403 11/26/25				
<b>Total for JUANITA YOUNGKIN</b>				New Charges/Other Debits	5,216.11
				Payments/Other Credits	-1,474.23



## Receipt from Daybook

Receipt #1288-2425

AMOUNT PAID	DATE PAID	PAYMENT METHOD
\$100.00	Nov 17, 2025, 6:49:17 PM	 - 1007

### SUMMARY

2 Daybook Credits	\$100.00
<b>Amount paid</b>	<b>\$100.00</b>

If you have any questions, contact us at [support@daybook.com](mailto:support@daybook.com) or call us at **+1 571-306-3403**.

Something wrong with the email? [View it in your browser](#).

You're receiving this email because you made a purchase at Daybook, which partners with Stripe to provide invoicing and payment processing.

**From:** LaTia Littlejohn  
**To:** Anita Youngkin  
**Subject:** FW: Here's your ezCater receipt  
**Date:** Monday, November 24, 2025 3:41:15 PM  
**Attachments:** image001.png

Hi Anita,

This is for open enrollment.

Thanks,  
LaTia

LaTia Littlejohn | Benefits & HRIS Manager | Human Resources  
202.776.1773 | [littlejohn@unidosus.org](mailto:littlejohn@unidosus.org)  
[unidosus.org](http://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

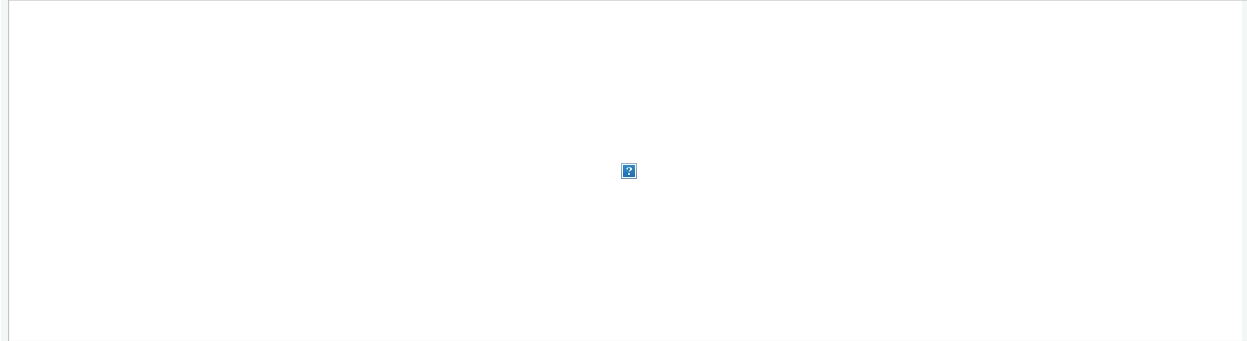


**From:** ezCater Support <support@ezcater.com>  
**Sent:** Tuesday, November 4, 2025 2:23 PM  
**To:** LaTia Littlejohn <llittlejohn@unidosus.org>  
**Subject:** Here's your ezCater receipt

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



## LaTia, here's your receipt



We hope your event was successful — and delicious. Your receipt is below.

For a PDF of this or any ezCater receipt, visit [your Receipts page](#).

### Order details:

**Order number**  
# 1QR-HVU

**Delivery date & time**  
Tuesday, November 4 at 11:45 AM

**Guests**  
40 people

**Delivery info**  
UnidosUS  
1126 16th St NW  
Washington, DC 20036  
240-832-1306

**Restaurant**  
Los Chamacos (Arlington)

### Your receipt:

Subtotal	\$935.00
Delivery Fee	\$93.50
Tip for Driver/Catering Staff	\$140.25
<b>Total</b>	<b>\$1,168.75</b>

\* This order is tax exempt.

Credit Card - \*\*\*\* \* 1007 (American Express)  
**Payment method**

\* The charge on your credit card statement will be from ezCater, Inc.

*Payment to ezCater or our payment processor constitutes payment to the caterer.*

**Accounting:** Need to verify this receipt? Visit [the receipt page](#) and enter verification code 42e917

**What you ordered:**

1	<b>Guacamole &amp; Chips</b>	\$80.00
1	<b>Home-Made Salsa &amp; Chips</b>	\$45.00
1	<b>Mini Birria Burrito</b>	\$100.00
1	<b>Roast Chicken</b>	\$135.00
1	<b>Veggie Fajitas</b> Side: Most Popular	\$125.00
1	<b>Chicken Fajitas</b> Side: Most Popular	\$180.00
1	<b>Steak Fajitas</b> Tortilla: Most Popular	\$230.00
1	<b>Fried Plantains</b>	\$40.00

**Reach a human in seconds**

Get live support whenever you need it - 24/7

[Chat](#) | [Call 1-800-488-1803](#) | [Text 1-800-488-1803](#)

**Order and be rewarded**

You will earn 935 ezRewards points with this order! Every ezCater order you place earns you points good towards Amazon.com Gift Cards\* or discounts on future orders.

**Reward yourself**

\*Restrictions apply; see [amazon.com/gc-legal](#) and [ezcater.com/ezrewards\\_terms\\_and\\_conditions](#) for full details



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ezCater  
40 Water Street, 5th Floor  
Boston, MA 02109  
1-800-488-1803



*Design it yourself  
make it personal*

**Billing Address:**

Juanita Youngkin  
3917 Rhode Harbor Road  
Edgewater, MD 21037  
United States  
8012329955  
kreyes@unidosus.org

**Payment Method**

American Express ending in 1007

**DIY Awards**

600 Summer St #601  
Stamford, CT 06901  
Tel:(800) 810-1216

**Order Invoice:**

<b>Order Number:</b>	<b>Item Description</b>	<b>Item Price</b>	<b>QTY</b>	<b>Item Total</b>
D4168456	Crystal Circle Award 6.5" -- With Colorfill	\$159.99	6	\$959.94
<b>Order Date:</b> November 14, 2025	Crystal Globe Pillar Award 7" -- With Colorfill	\$199.99	4	\$799.96
<b>Shipping Address:</b> Karen Reyes UnidosUS (attention: Anita Youngkin) 1126 16th Street Northwest #200 Washington, DC 20036 United States 2404750215	Crystal Flame Award 9" -- With Colorfill	\$199.99	1	\$199.99
<b>Shipping Method:</b> Standard Air	Crystal Star Wave Award 8" -- With Colorfill	\$209.99	3	\$629.97
				Order Subtotal: \$2,589.86
				Discount: <b>(\$258.99)</b>
				Sales Tax: \$0.00
				Shipping & Handling: \$0.00
				<b>Order Total: \$2,330.87</b>

If you have any questions, please email us at [orders@diyawards.com](mailto:orders@diyawards.com) or call customer service at (800) 810-1216 (9am-6pm, M-F, ET).



**Daniel Ibarra Flores**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 3:49 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 3:49 PM EST.

Do

Daniel Ibarra Flores  
dibarra@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Daniel Ibarra Flores, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 3:48 PM

\$25.00



**Sandra Caraveo**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Friday, Nov 21 at 12:28 PM EST



### Gift card opened

The gift card was received on Friday, Nov 21 at 12:28 PM EST.

Do

Sandra Caraveo

scaraveo@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Sandra Caraveo, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/19/2025 · 2:19 AM

\$25.00



**Daniella Orihuela**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Wednesday, Dec 31 at 7:00 PM EST



### Gift card redeemed

The gift card was redeemed on Wednesday, Dec 31 at 7:00 PM EST.

Do

Daniella Orihuela  
dorihuela@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Daniella Orihuela, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 3:52 PM

\$25.00



**Alexandra Ruiz-Olivo**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Monday, Nov 24 at 1:15 PM EST



### Gift card opened

The gift card was received on Monday, Nov 24 at 1:15 PM EST.

Do

Alexandra Ruiz-Olivo  
arui@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Alexandra Ruiz-Olivo, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/19/2025 · 2:27 AM

\$25.00



**Stephanie Hagen**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Wednesday, Nov 19 at 9:37 AM EST



### Gift card redeemed

The gift card was redeemed on Wednesday, Nov 19 at 9:37 AM EST.

Do

Stephanie Hagen  
shagen@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Stephanie Hagen, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/19/2025 · 2:22 AM

\$25.00





## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Ana Gabriela Power, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 3:37 PM

\$25.00



**Janine Rosario-Velez**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 4:57 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Janine Rosario-Velez  
jvelez@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Janine Rosario-Velez, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:57 PM

\$25.00





## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Nury Zambrano, From Unidosus

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 5:27 PM

\$25.00



**Steve Sianez**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Wednesday, Nov 19 at 2:25 AM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Steve Sianez

ssianez@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Steve Sianez, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/19/2025 · 2:25 AM

\$25.00



**Mareth Flores De Francis**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 6:38 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 6:38 PM EST.

Do

Mareth Flores De Francis  
mflores@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Mareth Flores De Francis, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 5:19 PM

\$25.00



**Jared Nordlund**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Wednesday, Dec 31 at 7:00 PM EST



### Gift card redeemed

The gift card was redeemed on Wednesday, Dec 31 at 7:00 PM EST.

Do

Jared Nordlund

[jnordlund@unidosus.org](mailto:jnordlund@unidosus.org)



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Jared Nordlund, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 5:02 PM

\$25.00



**Pedro Martinez**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Wednesday, Dec 31 at 7:00 PM EST



### Gift card redeemed

The gift card was redeemed on Wednesday, Dec 31 at 7:00 PM EST.

Do

**Pedro Martinez**

[pmartinez@unidosus.org](mailto:pmartinez@unidosus.org)



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Pedro Martinez, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 9:01 PM

\$25.00



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Ana Chacon, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 3:33 PM

\$25.00



**Adrean Vargas**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 2:23 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 2:23 PM EST.

Do

**Adrean Vargas**

avargas@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Adrean Vargas, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 1:56 PM

\$25.00



**Erica Serna**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 4:43 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Erica Serna  
emancinas@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Erica Serna, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:43 PM

\$25.00



**Enrique Davis-Mazlum**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 4:19 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Enrique Davis-Mazlum  
edavismazlum@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Enrique Davis-Mazlum, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:19 PM

\$25.00



**Cynthia Guevara**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 3:43 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Cynthia Guevara  
ccguevara@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Cynthia Guevara, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 3:43 PM

\$25.00



**Julia DeNamur-Jung**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 5:15 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Julia DeNamur-Jung  
jdenamur@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Julia DeNamur-Jung, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 5:15 PM

\$25.00



**Pedro Diaz-Munoz**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 9:50 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 9:50 PM EST.

Do

**Pedro Diaz-Munoz**  
pdiaz@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Pedro Diaz-Munoz, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 8:34 PM

\$25.00



**Eric Holguin**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 4:25 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 4:25 PM EST.

Do

**Eric Holguin**

eholguin@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Eric Holguin, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:23 PM

\$25.00



**Erik Sandoval**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 4:50 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Erik Sandoval

esandoval@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Erik Sandoval, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:50 PM

\$25.00





## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Rafael Collazo, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 9:04 PM

\$25.00



**Esmeralda Lopez**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 4:53 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Esmeralda Lopez  
elopez@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Esmeralda Lopez, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:53 PM

\$25.00



**Edwin Rodriguez**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 5:25 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 5:25 PM EST.

Do

**Edwin Rodriguez**

[ejrodriguez@unidosus.org](mailto:ejrodriguez@unidosus.org)



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Edwin Rodriguez, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 4:11 PM

\$25.00



**Michelle Ramirez**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

---

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 5:24 PM EST



### Gift card redeemed

The gift card was redeemed on Tuesday, Nov 18 at 5:24 PM EST.

Do

Michelle Ramirez  
mramirez@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Michelle Ramirez, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 5:23 PM

\$25.00

# Invoice #3085384 - Paid

Idealist.org  
389 5th Ave, FL 9  
New York, NY 10016

---

**To** UnidosUS  
**Name** Umailla Fatima  
**Email** ufatima@unidosus.org  
**Address** 1126 16th Street, NW, Washington, DC, 20036, United States  
**Posted** 11/17/2025  
**Status** Paid  
**Memo** Senior Advisor, Immigration Enforcement [\(Change\)](#)

Item	Price
<a href="#">Job Listing for "Senior Advisor, Immigration Enforcement" in Washington for up to 30 days.</a>	\$125 USD
Payment: <a href="#">Credit Card</a> (\$125.00 USD of \$125.00 USD)	

**Due:** \$0 USD

# Invoice #3085387 - Paid

Idealist.org  
389 5th Ave, FL 9  
New York, NY 10016

---

**To** UnidosUS  
**Name** Karen Reyes  
**Email** kreyes@unidosus.org  
**Address** 1126 16th Street, NW, Washington, DC, 20036, United States  
**Posted** 11/17/2025  
**Status** Paid  
**Memo** Senior Advisor, Immigration Policy & Strategy [\(Change\)](#)


Item	Price
<a href="#">Job Listing for "Senior Advisor, Immigration Policy &amp; Strategy" in Washington for up to 30 days.</a>	\$125 USD
Payment: <a href="#">Credit Card</a> (\$125.00 USD of \$125.00 USD)	

**Due:** \$0 USD



## Receipt from Daybook

Receipt #1907-0252

AMOUNT PAID	DATE PAID	PAYMENT METHOD
\$100.00	Nov 17, 2025, 6:45:24 PM	 - 1007

### SUMMARY

2 Daybook Credits	\$100.00
<b>Amount paid</b>	<b>\$100.00</b>

If you have any questions, contact us at [support@daybook.com](mailto:support@daybook.com) or call us at **+1 571-306-3403**.

Something wrong with the email? [View it in your browser](#).

You're receiving this email because you made a purchase at Daybook, which partners with Stripe to provide invoicing and payment processing.

# Invoice #3085387 - Paid

Idealist.org  
389 5th Ave, FL 9  
New York, NY 10016

---

**To** UnidosUS  
**Name** Karen Reyes  
**Email** kreyes@unidosus.org  
**Address** 1126 16th Street, NW, Washington, DC, 20036, United States  
**Posted** 11/17/2025  
**Status** Paid  
**Memo** Senior Advisor, Immigration Policy & Strategy [\(Change\)](#)

Item	Price
<a href="#">Job Listing for "Senior Advisor, Immigration Policy &amp; Strategy" in Washington for up to 30 days.</a>	\$125 USD
Payment: <a href="#">Credit Card</a> (\$125.00 USD of \$125.00 USD)	

**Due:** \$0 USD

---

Nov 13, 2025 4:25 AM

**Monthly | Premium | Standard | USD | DYN**

Premium

**Status:** Completed

**\$19.08**

# Missing Receipt Declaration - Postage & Shipping

Date of Expense: 11/15/25  
Vendor: THE UPS STORE 5050  
Amount: 26.99 USD  
City: San Francisco, California  
Business Reason: Employee Items Return

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Anita Youngkin


1/29/26

14:37 Greenwich Mean Time



## Receipt from Daybook

Receipt #1907-0252

AMOUNT PAID	DATE PAID	PAYMENT METHOD
\$100.00	Nov 17, 2025, 6:45:24 PM	 - 1007

### SUMMARY

2 Daybook Credits	\$100.00
<b>Amount paid</b>	<b>\$100.00</b>

If you have any questions, contact us at [support@daybook.com](mailto:support@daybook.com) or call us at **+1 571-306-3403**.

Something wrong with the email? [View it in your browser](#).

You're receiving this email because you made a purchase at Daybook, which partners with Stripe to provide invoicing and payment processing.

LaTia Littlejohn | Benefits & HRIS Manager | Human Resources  
202.776.1773 | [llittlejohn@unidosus.org](mailto:llittlejohn@unidosus.org)  
[unidosus.org](http://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)



**From:** ezCater Support <[support@ezcater.com](mailto:support@ezcater.com)>  
**Sent:** Tuesday, November 4, 2025 2:15 PM  
**To:** LaTia Littlejohn <[llittlejohn@unidosus.org](mailto:llittlejohn@unidosus.org)>  
**Subject:** Here's your ezCater receipt

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**LaTia, here's your receipt**



**Submitted**



**Confirmed**



**Delivered**

We hope your event was successful — and delicious. Your receipt is below.

For a PDF of this or any ezCater receipt, visit [your Receipts page](#).

---

**Order details:**

**Order number**

# HW6-AMF

**Delivery date & time**

Tuesday, November 4 at 11:45 AM

**Delivery info**

UnidosUS  
1126 16th St NW  
Washington, DC 20036  
240-832-1306

**Restaurant**

Potbelly Sandwich Shop #61 (17th & L)

---

**Your receipt:**

Subtotal	\$56.78
Delivery Fee	\$30.00
Tip for Driver/Catering Staff	\$8.52
<b>Total</b>	<b>\$95.30</b>

\* This order is tax exempt.

Credit Card - •••• •••• •••• 1007 (American Express)

**Payment method**

\* The charge on your credit card statement will be from ezCater, Inc.

*Payment to ezCater or our payment processor constitutes payment to the caterer.*

**Accounting:** Need to verify this receipt? Visit [the receipt page](#) and enter verification code 7bc7b5

---

### What you ordered:

**2 Dozen Cookies** \$56.78

Cookie Selection: Assorted  
Cookies

**Tableware** Free

Include: Napkins, Plates, Utensils

### Reach a human in seconds

Get live support whenever you need it - 24/7

[Chat](#) | [Call 1-800-488-1803](tel:1-800-488-1803) | [Text 1-800-488-1803](sms:1-800-488-1803)

### Order and be rewarded

You will earn 57 ezRewards points with this order! Every ezCater order you place earns you points good towards Amazon.com Gift Cards\* or discounts on future orders.

**Reward yourself**



**Jeremiah Rivera**

As a way to say mil gracias for all that you do for UnidosUS and our community, we invite you to take a break and enjoy a Thanksgiving treat on us!

- UnidosUS

**DoorDash eGift Card**

**\$25.00 USD**

## Order completed

Tuesday, Nov 18 at 5:08 PM EST



### Gift card sent

We'll let you know when the gift card has been opened.

Do

Jeremiah Rivera

jrrivera@unidosus.org



## DoorDash Gift Cards

1 Item



### DoorDash eGift Card

For Jeremiah Rivera, From UnidosUS

\$25.00

Subtotal

\$25.00

Total

\$25.00



### Payment

Amex....1007 · 11/18/2025 · 5:08 PM

\$25.00

**From:** [Latia Littlejohn](#)  
**To:** [LaTia Littlejohn](#)  
**Subject:** Fwd: Your Instacart order receipt  
**Date:** Thursday, January 29, 2026 10:19:55 AM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----  
**From:** Instacart <[orders@instacart.com](mailto:orders@instacart.com)>  
**Date:** Tue, Nov 18, 2025 at 8:30 AM  
**Subject:** Your Instacart order receipt  
**To:** <[llittlejohn0426@gmail.com](mailto:llittlejohn0426@gmail.com)>

---



Instacart







---

## Toinette delivered your order

---

Your order from Safeway was placed on November 17th, 2025 and delivered on  
November 18th, 2025 at 7:50 AM

4 Items Found

ITEMS FOUND (SAFEWAY)		4
BEVERAGES		
	Canada Dry Ginger Ale, Mini (10 x 7.5 oz) 2 x \$9.99	Final item price: \$19.98
	Coca-Cola Mini Cola (10 x 7.5 fl oz) 2 x \$8.59	Final item price: \$17.18
	Diet Coke Diet Cola Mini Soda Cans (10 x 7.5 fl oz) 3 x \$8.59	Final item price: \$25.77
	PURE LIFE Purified Water, 8 Fl Oz, Plastic Bottled Water (24 Pack) (24 x 8 fl oz) 2 x \$7.99	Final item price: \$15.98

ORDER TOTALS

Items Subtotal	\$78.91
Checkout Bag Fee	\$0.35
Sales Tax	\$5.31
Tip	\$3.95
Service Fee	\$4.60
Scheduled delivery discount	-\$2.00
<b>Total</b>	<b>\$91.12</b>

**Instacart+ Member Free Delivery!**  
**You saved \$2.00**

CHARGES

American Express ending in 1007

Original charge	\$90.77
<i>Your American Express 1007 card was temporarily authorized for \$90.77. You should see the hold removed and a final charge reflected on your statement within 7 business days of order completion depending on your bank's policies.</i>	
<a href="#">Learn more</a>	
Adjustment charge	\$0.35

[Learn more](#)

Total charged \$91.12

**Rate your order**

**Get help**



**Invite friends, earn money**

Get \$10 when your friend places their first Instacart order — your friend gets up to \$10 too. [Terms apply.](#)

Share your link:

<https://inst.cr/t/6bc023a4b>

Or:

Copy code: **LLITTLEJOHN175CD**



Share on Facebook



Share on WhatsApp





---

All promotional offers and discounts subject to Instacart [terms of service](#). Service fees or tips may still apply.

Instacart  
50 Beale St. Suite 600. San Francisco, CA 94105  
web: <https://www.instacart.com>

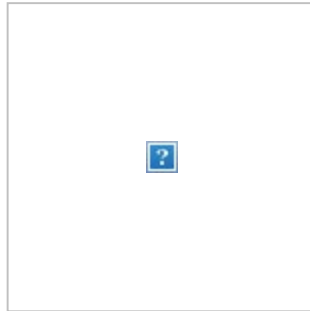
**From:** [Latia Littlejohn](#)  
**To:** [LaTia Littlejohn](#)  
**Subject:** Fwd: Your Instacart order receipt  
**Date:** Thursday, January 29, 2026 10:19:55 AM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----  
**From:** Instacart <[orders@instacart.com](mailto:orders@instacart.com)>  
**Date:** Tue, Nov 18, 2025 at 8:30 AM  
**Subject:** Your Instacart order receipt  
**To:** <[llittlejohn0426@gmail.com](mailto:llittlejohn0426@gmail.com)>

---



Instacart







---

# Toinette delivered your order

---

Your order from Safeway was placed on November 17th, 2025 and delivered on  
November 18th, 2025 at 7:50 AM

4 Items Found

ITEMS FOUND (SAFEWAY)		4
BEVERAGES		
	Canada Dry Ginger Ale, Mini (10 x 7.5 oz) 2 x \$9.99	Final item price: \$19.98
	Coca-Cola Mini Cola (10 x 7.5 fl oz) 2 x \$8.59	Final item price: \$17.18
	Diet Coke Diet Cola Mini Soda Cans (10 x 7.5 fl oz) 3 x \$8.59	Final item price: \$25.77
	PURE LIFE Purified Water, 8 Fl Oz, Plastic Bottled Water (24 Pack) (24 x 8 fl oz) 2 x \$7.99	Final item price: \$15.98

ORDER TOTALS

Items Subtotal	\$78.91
Checkout Bag Fee	\$0.35
Sales Tax	\$5.31
Tip	\$3.95
Service Fee	\$4.60
Scheduled delivery discount	-\$2.00
<b>Total</b>	<b>\$91.12</b>

**Instacart+ Member Free Delivery!**  
**You saved \$2.00**

CHARGES

American Express ending in 1007

Original charge	\$90.77
<i>Your American Express 1007 card was temporarily authorized for \$90.77. You should see the hold removed and a final charge reflected on your statement within 7 business days of order completion depending on your bank's policies.</i>	
<a href="#">Learn more</a>	
Adjustment charge	\$0.35

[Learn more](#)

Total charged \$91.12

**Rate your order**

**Get help**



**Invite friends, earn money**

Get \$10 when your friend places their first Instacart order — your friend gets up to \$10 too. [Terms apply.](#)

Share your link:

<https://inst.cr/t/6bc023a4b>

Or:

Copy code: **LLITTLEJOHN175CD**



Share on Facebook



Share on WhatsApp





---

All promotional offers and discounts subject to Instacart [terms of service](#). Service fees or tips may still apply.

Instacart  
50 Beale St. Suite 600. San Francisco, CA 94105  
web: <https://www.instacart.com>

**From:** [Latia Littlejohn](#)  
**To:** [LaTia Littlejohn](#)  
**Subject:** Fwd: Instacart+: Paid Membership Confirmation  
**Date:** Thursday, January 29, 2026 12:08:20 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----

**From:** Instacart <[no-reply@instacart.com](mailto:no-reply@instacart.com)>  
**Date:** Mon, Nov 24, 2025 at 9:31 PM  
**Subject:** Instacart+: Paid Membership Confirmation  
**To:** <[littlejohn0426@gmail.com](mailto:littlejohn0426@gmail.com)>





**Hi Latia!**

Thanks for signing up for Instacart+. Your membership begins today. We hope you enjoy access to your Instacart+ benefits.

On November 25, 2026, your membership will automatically renew for a full year, and you will be charged the \$99 membership fee to any active payment method on file within 24 hours of the renewal date. Your membership will continue to automatically renew until you cancel.

To change your renewal setting, please visit your [Instacart+ Account](#) page.

**Payment Receipt**



Payment Date	11/24/2025
Billed To	<a href="mailto:llittlejohn0426@gmail.com">llittlejohn0426@gmail.com</a>
Subtotal	\$99.00
Tax	\$0.00
Total	\$99.00
Credit Card	xxxx-xxxx-xxxx-1007

## Instacart+ Pro Tips

### Schedule Ahead

Schedule orders ahead of time for any one hour time window. Change your order anytime until two hours before delivery.

### As a member, you'll continue to get the best of Instacart with these benefits

- \$0 delivery fee on grocery and retail orders of \$10+, Costco orders of \$35+, and eligible restaurant orders of \$25+. Service fees apply
- Share membership perks with up to 3 family members and shop together
- Annual Instacart+ members get one year of recipes, expert tips, and more (\$50 value)

---

By purchasing an Instacart+ membership, you agree to the [Instacart+ terms](#), and the [Instacart Terms of Service](#) and [Privacy Policy](#). The membership renews automatically. You can cancel any time in Your Account Settings. With Instacart+, delivery fee will not be charged on grocery and retail orders over \$10+, Costco orders over \$35+, and eligible restaurant orders over \$25+; delivery subject to availability. \$0 priority delivery fees not included in membership. Long distance exclusions apply Fees, taxes, and/or tips may still apply.



---

All promotional offers and discounts subject to Instacart [terms of service](#). Service fees or tips may still apply.

With Instacart+, delivery fee will not be charged on grocery and retail orders over \$10+, Costco orders over \$35+, and eligible restaurant orders over \$25+; delivery subject to availability. \$0 priority delivery fees not included in membership. Long distance exclusions apply. Additional benefits are subject to [additional terms](#) and may be modified or terminated at any time.

Instacart  
50 Beale St. Suite 600. San Francisco, CA 94105  
web: <https://www.instacart.com>



# Corporate Card Statement of Account

**Sign-up For  
Online Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
JUANITA YOUNGKIN  
UNIDOS US

Account Number  
XXXX-XXXXX0-01007

Closing Date  
11/28/25

Page 1 of 4

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$</b>
1,474.23	5,181.11	35.00	1,474.23	0.00	<b>5,216.11</b>

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

## Payment Coupon

Account Number 3794-303910-01007

JUANITA YOUNGKIN  
UNIDOS US  
3917 RHODE HBR RD  
EDGEWATER MD 21037

**Amount Due  
\$5,216.11**

Payable upon receipt in U.S. Dollars.

Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 96001  
LOS ANGELES CA 90096-8000  
|||

0000379430391001007 000521611000518111 28HH

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

## Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



**Activity** Date reflects either transaction or posting date

<b>Card Number XXXX-XXXXX0-01007</b>		Reference Code	<b>Amount \$</b>
11/13/25	CORPORATE REMITTANCE RECEIVED 11/13		-1,474.23
10/28/25	ANNUAL MEMBERSHIP RENEWAL FEE PERIOD 12/25 THRU 11/26	01900001225	35.00
11/04/25	EZCATER*POTBELLY SAN BOSTON MA KXYK0BVV HW6AMF 20036 11/04/25 ROC NUMBER KXYK0BVV		95.30
11/04/25	EZCATER*LOS CHAMACOS BOSTON MA PC6HYFEF 1QRHVU 22204 11/04/25 ROC NUMBER PC6HYFEF		1,168.75
11/13/25	HBR*SUBSCRIPTION BRIGHTON MA REF# AKDC9YDS 8009880886 11/13/25 ROC NUMBER AKDC9YDS TAX \$1.08		19.08
11/15/25	DIY AWARDS 8008101216 CT REF# 101953996183 8008101216 11/14/25 GIFT, CARD, NOVELTY ROC NUMBER 101953996183	10195399618	2,330.87
11/15/25	THE UPS STORE 5050 EDGEWATER MD V5050-2925111518421037 11/15/25 GROUND RESIDENTIAL		26.99
11/17/25	IDEALIST.O* IDEALIST NEW YORK CITY NY REF# CH_3SUXMOINQ +16467866886 11/17/25		125.00
11/17/25	IDEALIST.O* IDEALIST NEW YORK CITY NY REF# CH_3SUXHXINQ +16467866886 11/17/25		125.00
11/17/25	2 DAYBOOK CREDITS PASADENA CA REF# CH_3SUXPDEGE +15713063403 11/17/25		100.00
11/17/25	2 DAYBOOK CREDITS PASADENA CA REF# CH_3SUXTBEGE +15713063403 11/17/25		100.00
11/18/25	IC* INSTACART SAN FRANCISCO CA REF# CH_2SUDCEXLN +18882467822 11/17/25		90.77
11/18/25	IC* INSTACART SAN FRANCISCO CA REF# CH_2SUOUPXLN +18882467822 11/18/25		0.35
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# ASKXJWAQ 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# FM6EJW2A 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# QXRFAPK2 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# JY5ZH93 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# GZX405MT 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# 7H0FFYJX 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# GHGZKZDK 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# AERJKHN8 8554310459 11/19/25		25.00
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO CA REF# 08ZMG04N 8554310459 11/19/25		25.00

Continued on reverse

<b>Activity Continued</b>				Reference Code	Amount \$
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# 9M6EJ9SY 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# DB9DZTWZ 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# 0MH4KPE4 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# KJJ168X1 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# MNSFR8D5 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# AEV695HC 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# QE7D24NG 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# RBP0AN1R 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# F414Q37S 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# MCAZ3DTX 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# G2JN0PDN 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# KW0P6Z9X 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# R0Z1EGGB 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# K44VFJM6 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# H3QFPVFP 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# GRBBB135 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# DY11FX9F 8554310459 11/19/25				
11/19/25	BT*DD *DOORDASH DOOR SAN FRANCISCO	CA			25.00
	REF# DJB863N2 8554310459 11/19/25				
11/25/25	CLDTKN IC* INSTACART*SUBSCR SAN FRANCISCO	C			99.00
	REF# CH_2SXBXRXLN +18882467822 11/24/25				
11/26/25	IDEALIST.O* IDEALIST NEW YORK CITY	NY			125.00
	REF# CH_3SXKROINQ +16467866886 11/26/25				
11/26/25	2 DAYBOOK CREDITS PASADENA	CA			100.00
	REF# CH_3SXL8IEGE +15713063403 11/26/25				
<b>Total for JUANITA YOUNGKIN</b>				New Charges/Other Debits	5,216.11
				Payments/Other Credits	-1,474.23