



# Corporate Card Statement of Account

**Sign-up For  
Online Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
CYNTHIA GUEVARA  
UNIDOS US

Account Number  
XXXX-XXXXX1-72003

Closing Date  
09/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$</b>
1,006.66	243.96	0.00	1,006.66	0.00	<b>243.96</b>

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

## Payment Coupon

Account Number 3794-150801-72003

CYNTHIA GUEVARA  
UNIDOS US  
392 PARK STREET  
STOUGHTON MA 02072-3542

Payable upon receipt in U.S. Dollars.  
Enter 15 digit account number on all payments.  
**Amount Due \$243.96**  
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 96001  
LOS ANGELES CA 90096-8000  
|||||

0000379415080172003 000024396000024396 2&H

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
**CYNTHIA GUEVARA**  
 UNIDOS US

Account Number  
 XXXX-XXXXX1-72003

Closing Date  
 09/28/25

**Activity** Date reflects either transaction or posting date

<b>Card Number XXXX-XXXXX1-72003</b>		Reference Code	<b>Amount \$</b>
09/10/25	CORPORATE REMITTANCE RECEIVED 09/10		-1,006.66
08/30/25	CLDTKN HTTPS://SCRIBE.HOW/B SAN FRANCISCO C REF# CH_3S1PVXKH9 +14152362497 08/30/25		85.75
09/15/25	GOOGLE *GOOGLE ONE G.CO/HELPPAY# CA REF# A12HEX5D DIGITAL GOODS: 09/13/25		2.11
09/16/25	GROUPGREETING SAN FRANCISCO CA REF# CH_3S845NBPH +14155626079 09/16/25		37.29
09/16/25	GROUPGREETING SAN FRANCISCO CA REF# CH_3S83XJBPH +14155626079 09/16/25		37.29
09/28/25	UBER TRIP HTTPS://HELP.UBER. CA BATW0KD7 A4VWJI64 02128 09/28/25 ROC NUMBER BATW0KD7		81.52
<b>Total for CYNTHIA GUEVARA</b>		New Charges/Other Debits Payments/Other Credits	243.96 -1,006.66



[Business] Your Sunday afternoon trip with Uber

From Uber Receipts <noreply@uber.com>  
Date Sun 9/28/2025 1:09 PM  
To Cynthia C. Guevara <ccguevara@unidosus.org>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Uber

Total **\$81.52**  
September 28, 2025

Thanks for tipping,  
Cynthia




Here's your updated Sunday  
afternoon ride receipt.



Total

**\$81.52**

Trip fare	\$55.22
Subtotal	\$55.22
Airport Facility Charge	\$5.50

Booking Fee 	\$3.92
Massachusetts Driver Benefits Surcharge 	\$0.64
Ted Williams Tunnel 	\$2.65
Tip	\$13.59

### Payments




uus \*\*\*\*2003

9/28/25 1:08 PM

\$81.52

[Switch Payment Method](#)

[Download PDF](#)

 Uber Cash Rewards


American Express Corporate Card benefits 

\$2.45

3% Uber Cash earned

## You rode with RICARDO

4.98 ★ Rating

 Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

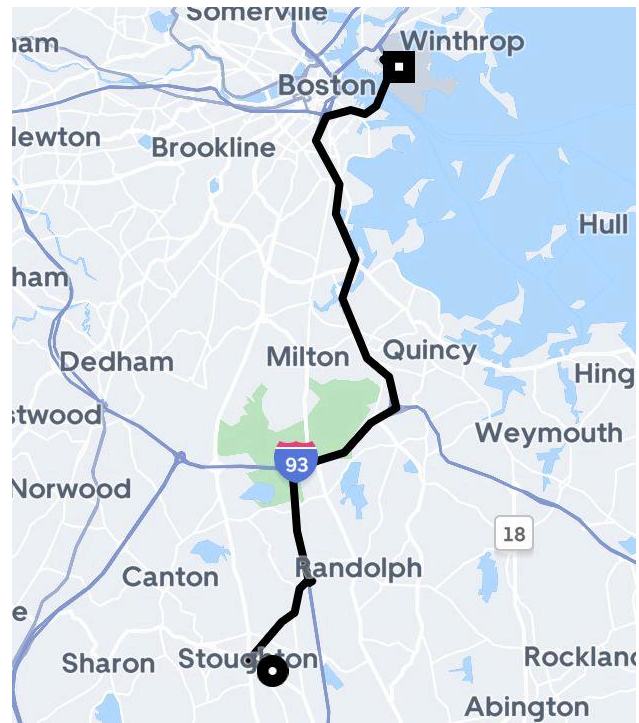
[Learn more >](#)

UberX 23.64 miles | 40 minutes



**12:09 PM**  
**392 Park St, Stoughton, MA**  
**02072-3542, US**

■ **12:50 PM**  
**Terminal C, Boston Logan**  
**International Airport (BOS),**  
**Boston, MA 02128, US**



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[Terms](#)

Uber Technologies  
1725 3rd Street,  
San Francisco,  
California  
94158

# Invoice



Invoice number D85D1FCA-0004  
Date of issue August 30, 2025  
Date due August 30, 2025

Scribe  
support@scribehq.com

Bill to  
fgalindo@unidosus.org  
392 Park Street  
Stoughton, Massachusetts 02072  
United States

**\$85.75 USD due August 30, 2025**

[Pay online](#)

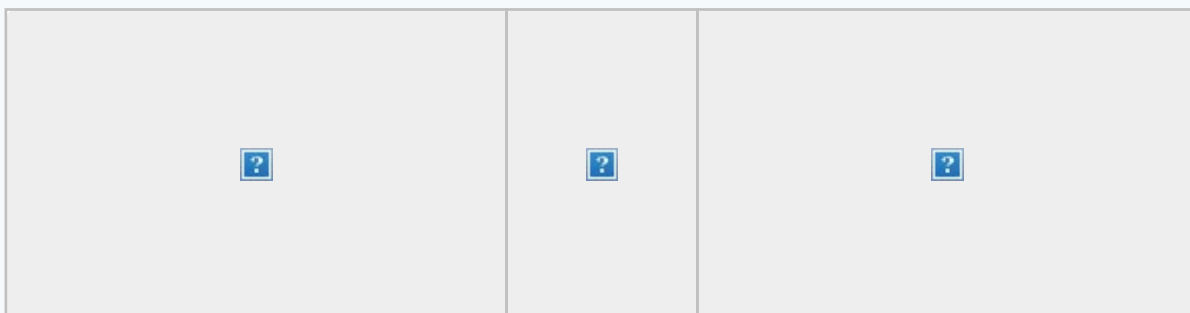
Congratulations on purchasing Scribe for your teams! Scribe will help your teams save time and spread knowledge 15x faster. We appreciate your prompt payment.

Description	Qty	Unit price (excl. tax)	Tax	Amount (excl. tax)
Remaining time on 6 × Scribe Pro Team (with 25.0% off) after 31 Jul 2025 Jul 31, 2025 – Apr 30, 2026	6	\$79.59	6.25%	\$477.55
Unused time on 5 × Scribe Pro Team (with 25.0% off) after 31 Jul 2025 Jul 31, 2025 – Apr 30, 2026	5	-\$79.37	6.25%	-\$396.84

Subtotal	\$80.71
Non-Profit Discount (sent via email) (25% off)	\$0.00
Total excluding tax	\$80.71
Tax (6.25% on \$80.71)	\$5.04
Total	\$85.75
<b>Amount due</b>	<b>\$85.75 USD</b>

**From:** GroupGreeting  
**To:** Laura Gomez Rojas  
**Subject:** Your GroupGreeting receipt [#1374-8231]  
**Date:** Tuesday, September 16, 2025 2:51:47 PM

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



## Receipt from GroupGreeting

Receipt #1374-8231

AMOUNT PAID	DATE PAID	PAYMENT METHOD
\$37.29	Sep 16, 2025, 11:50:22 AM	<input type="text"/> - 2003

### SUMMARY

#### GroupGreeting Card, Gift Card

GroupGreeting Card × 1	\$4.99
Gift Card × 1	\$30.00
Gift Card Processing Fee × 1	\$1.99
<hr/>	
Subtotal	\$36.98
Sales Tax - Massachusetts (6.25%)	\$0.31
<b>Amount paid</b>	<b>\$37.29</b>

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If you have any questions, visit our support site at [https://www.groupgreeting.com/contact\\_us](https://www.groupgreeting.com/contact_us) or contact us at [support@groupgreeting.com](mailto:support@groupgreeting.com).

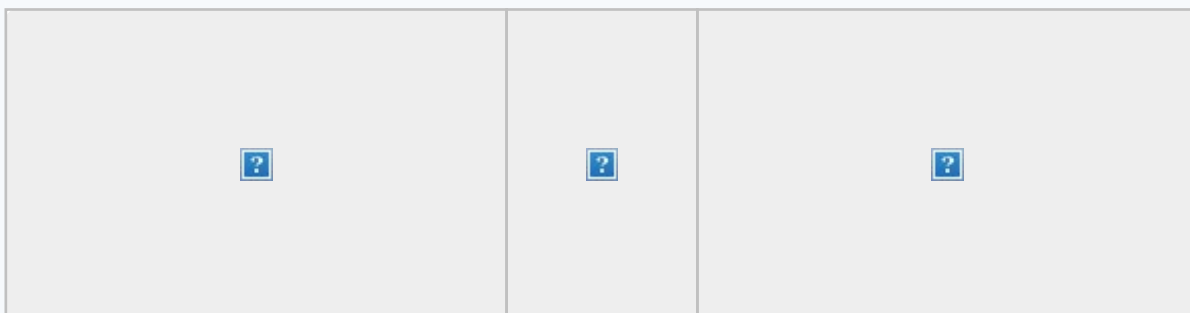
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Something wrong with the email? [View it in your browser](#).

You're receiving this email because you made a purchase at GroupGreeting, which partners with Stripe to provide invoicing and payment processing.

**From:** GroupGreeting  
**To:** Laura Gomez Rojas  
**Subject:** Your GroupGreeting receipt [#1635-6758]  
**Date:** Tuesday, September 16, 2025 3:00:38 PM

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## Receipt from GroupGreeting

Receipt #1635-6758

AMOUNT PAID	DATE PAID	PAYMENT METHOD
\$37.29	Sep 16, 2025, 11:59:08 AM	<input type="text"/> - 2003

### SUMMARY

#### GroupGreeting Card, Gift Card

GroupGreeting Card × 1	\$4.99
Gift Card × 1	\$30.00
Gift Card Processing Fee × 1	\$1.99
<hr/>	
Subtotal	\$36.98
Sales Tax - Massachusetts (6.25%)	\$0.31
<b>Amount paid</b>	<b>\$37.29</b>

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If you have any questions, visit our support site at [https://www.groupgreeting.com/contact\\_us](https://www.groupgreeting.com/contact_us) or contact us at [support@groupgreeting.com](mailto:support@groupgreeting.com).

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You're receiving this email because you made a purchase at GroupGreeting, which partners with Stripe to provide invoicing and payment processing.