



# Corporate Card Statement of Account

**Sign-up For  
Online Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
ANDREA SABILLON  
UNIDOS US

Account Number  
XXXX-XXXXX0-11008

Closing Date  
04/29/25

Page 1 of 4

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$</b>
62.07	1,828.70	0.00	62.07	0.00	<b>1,828.70</b>

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

## Payment Coupon

Account Number 3794-119850-11008

ANDREA SABILLON  
UNIDOS US  
1126 16TH STREET NW  
WASHINGTON DC 20036-4804

**Amount Due  
\$1,828.70**

Payable upon receipt in U.S. Dollars.

Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 96001  
LOS ANGELES CA 90096-8000  
|||||

0000379411985011008 000182870000182870 29HH

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
**ANDREA SABILLON**  
**UNIDOS US**

Account Number  
**XXXX-XXXXX0-11008**

Closing Date  
**04/29/25**

**Activity** Date reflects either transaction or posting date

Card Number	XXXX-XXXXX0-11008	Reference Code	Amount \$
04/09/25	CORPORATE REMITTANCE RECEIVED 04/09		-62.07
04/05/25	LAZ PARKING M07108 0 WASHINGTON DC REF# 000000000325 202-721-8455 04/04/25 PARKING FEES ROC NUMBER 000000000325	00000000032	13.00
04/15/25	TRAVEL GUARD GROUP I STEVENS POINT WI REF# 89663584 877-934-8308 04/15/25 TRAVEL GUARD GROUP ROC NUMBER 89663584	89663584000	63.47
04/16/25	UNITED AIRLINES HOUSTON TX TKT# 01644888025196 CONTINENTAL 04/15/25 PREFERRED SEAT UPGRADE EISCHENS /ECONOMY PLUS SUNITED AIRLINES UNITED AIRLINES HOUSTON TX FROM SAN FRANCISCO CA TO CARRIER CLASS WASHINGTON NAT'L D UA 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	10683766000	152.99
04/16/25	UNITED AIRLINES HOUSTON TX TKT# 01644888025200 CONTINENTAL 04/15/25 PREFERRED SEAT UPGRADE EISCHENS /ECONOMY PLUS SUNITED AIRLINES UNITED AIRLINES HOUSTON TX FROM WASHINGTON NAT'L D TO CARRIER CLASS SAN FRANCISCO CA UA 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	10683766000	152.99
04/16/25	UNITED AIRLINES HOUSTON TX TKT# 01624778218792 CONTINENTAL 04/15/25 PASSENGER TICKET EISCHENS/DARCYM UNITED AIRLINES UNITED AIRLINES HOUSTON TX FROM WASHINGTON NAT'L D TO CARRIER CLASS SAN FRANCISCO CA UA 00 TO WASHINGTON NAT'L D UA 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	10592305000	941.75

Continued on reverse

<b>Activity Continued</b>		Reference Code	Amount \$
04/16/25	SOUTHWEST AIRLINES ( DALLAS TX TKT# 5262334147676 AIRLINE/AIR C 04/15/25 PASSENGER TICKET SABILLON/ANDREA SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES ( DALLAS TX FROM BALTIMORE MD TO CARRIER CLASS KANSAS CITY MO-INT WN J TO BALTIMORE MD WN Z TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	79003909040	300.88
04/23/25	NJT MOBILE 010003 NEWARK NJ REF# 022050356 973-3786463 04/22/25 3294622543 ROC NUMBER 022050356	02205035600	16.10
04/23/25	NJT MOBILE 010003 NEWARK NJ REF# 022135237 973-3786463 04/22/25 3294622543 ROC NUMBER 022135237	02213523700	16.10
04/23/25	TST* PARIS BAGUETTE NEW YORK NY REF# 999999951130 9148750404 04/23/25 RESTAURANTS ROC NUMBER 9999999511300017	99999995113	17.27
04/23/25	UBER EATS HTTPS://HELP.UBER. CA Q9YGF7XF MJ7OTP4M 94103 04/23/25 ROC NUMBER Q9YGF7XF TAX \$0.54		14.07
04/23/25	UBER EATS HTTPS://HELP.UBER. CA NRSQEYR1 XHVXBUAP 94103 04/23/25 ROC NUMBER NRSQEYR1 TAX \$9.24		127.08
04/26/25	LAZ PARKING M07108 0 WASHINGTON DC REF# 000000000326 202-721-8455 04/25/25 PARKING FEES ROC NUMBER 000000000326	00000000032	13.00
<b>Total for ANDREA SABILLON</b>		New Charges/Other Debits Payments/Other Credits	1,828.70 -62.07

Monday, September 29, 2025 at 8:15:44 AM Eastern Daylight Time

**Subject:** Fwd: [UnidosUS] Your Tuesday morning order with Uber Eats  
**Date:** Monday, September 29, 2025 at 8:15:30 AM Eastern Daylight Time  
**From:** Andrea Sabillon  
**To:** Andrea Sabillon

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Andrea Sabillon  
Mobile: 732/351-9942

----- Forwarded message -----

**From:** **Uber Receipts** <[noreply@uber.com](mailto:noreply@uber.com)>  
**Date:** Mon, Sep 29, 2025 at 8:11 AM  
**Subject:** [UnidosUS] Your Tuesday morning order with Uber Eats  
**To:** <[huertandrea@gmail.com](mailto:huertandrea@gmail.com)>



Total \$127.08  
April 22, 2025

# Thanks for being an Uber One member, Andrea

Here's your receipt for DIG - Madison Ave.

Rate order



**Total** **\$127.08**

You saved \$5.68 on this order with Uber One and promos

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1	Custom with Protein	\$16.76
	Proteins	
	Crispy Chicken Thigh	\$16.76
	Bases	
	Half Farro, Half Greens	\$0.00
	Sides	
	Sheet Tray Carrots	\$0.00
	Roasted Sweet Potatoes	\$0.00
1	Custom with Protein	\$16.34
	Proteins	
	Herb Roasted Chicken	\$16.34
	Bases	
	Half Farro, Half Greens	\$0.00
	Sides	
	Charred Broccoli with Lemon	\$0.00
	Avocado	\$0.00
	Sauces (Included)	

Balsamic Dressing \$0.00

Lemon Wedge \$0.00

1

**Custom Veg Only**

**\$13.31**

**Bases**

Half Farro, Half Greens \$0.00

**Sides**

Sheet Tray Carrots \$0.00

Charred Broccoli with Lemon \$0.00

Roasted Sweet Potatoes \$0.00

1

**Custom with Protein**

**\$16.21**

**Proteins**

Charred Chicken \$16.21

**Bases**

Half Farro, Half Greens \$0.00

**Sides**

Charred Broccoli with Lemon \$0.00

Roasted Sweet Potatoes \$0.00

1

**Custom with Protein**

**\$21.78**

**Proteins**

Char-grilled Steak \$19.90

**Bases**

Couscous \$1.88

**Sides**

Cashew Kale Caesar \$0.00

Roasted Sweet Potatoes \$0.00

1

**Custom with Protein**

**\$19.66**

**Proteins**

Charred Chicken \$16.21

**Bases**

Herb Rice \$0.00

**Sides**

Sheet Tray Carrots \$0.00

Charred Broccoli with Lemon \$0.00

Add a Drink

Sparkling Water \$3.45

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Subtotal	\$104.06
Membership Benefit	-\$5.20
Priority Delivery <input type="checkbox"/>	\$3.99
Service Fee <input type="checkbox"/>	\$14.99
Delivery Discount	-\$0.49
Delivery Fee <input type="checkbox"/>	\$0.49
Tax	\$9.24

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Payments



**American Express** ••••1008

\$127.08

4/22/25 10:46 PM

[Switch Payment Method >](#)

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Uber Cash Rewards

American Express Corporate Card benefits

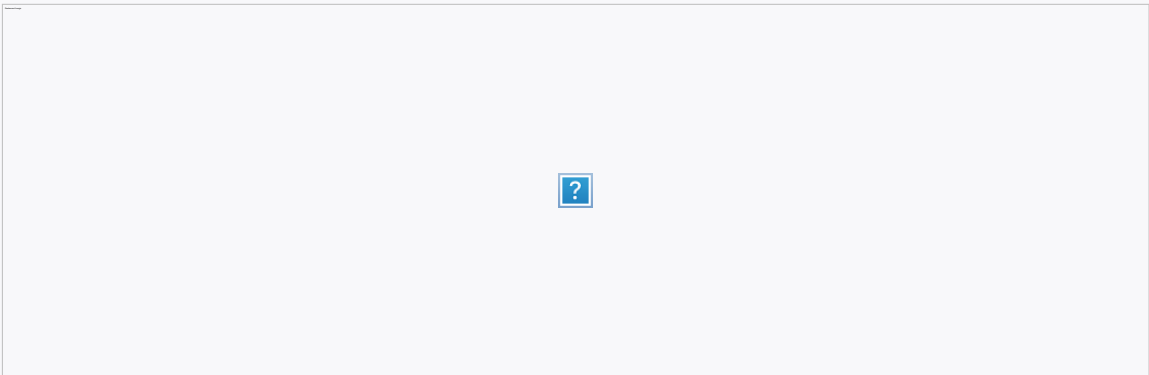
\$3.82

3% Uber Cash earned

You ordered from DIG - Madison Ave

Delivered to

[333 7th Ave, New York, NY 10001, US](#)



Delivered by HAISSAM



Andrea Sabillon <huertandrea@gmail.com>

## [UnidosUS] Your Tuesday afternoon order with Uber Eats

Uber Receipts <noreply@uber.com>  
Reply-To: no-reply@replies.uber.com  
To: huertandrea@gmail.com

Mon, Sep 29, 2025 at 8:16 AM

# Uber Eats

Total \$14.07  
April 22, 2025

## Thanks for being an Uber One member, Andrea

Here's your receipt for DIG - Chelsea.



# Total

# \$14.07

1	Seared Wild Salmon Side	\$6.05
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Subtotal	\$6.05
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Service Fee	\$3.00
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Delivery Fee 	\$0.49
Priority Delivery 	\$3.99
Tax	\$0.54

Payments



**American Express** ••••1008

4/22/25 11:19 PM

\$14.07

[Switch Payment Method >](#)

Uber Cash Rewards

American Express Corporate Card benefits 

\$0.43

3% Uber Cash earned

You ordered from DIG - Chelsea

Delivered to

[333 7th Ave, New York, NY 10001, US](#)

Delivered by AMADOU

[Contact support](#) >

[My orders](#) >

[Forgot password](#)

[Privacy](#)

[Terms](#)

[Uber Technologies](#)

[1725 3rd Street,  
San Francisco,  
California  
94158](#)

**Subject:** DCA - SFO Ticket Itinerary & Receipt BTH68E  
**Date:** Tuesday, April 15, 2025 at 9:26:56 AM Eastern Daylight Time  
**From:** Darcy Eischens  
**To:** Andrea Sabillon



Tue, Apr 15, 2025

## Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

# BTH68E

<b>Flight 1 of 2 UA635</b>	<b>Class: United Economy (Q)</b>
Mon, Apr 28, 2025 <b>07:00 AM</b> Washington, DC, US (DCA)	Mon, Apr 28, 2025 <b>10:14 AM</b> San Francisco, CA, US (SFO)

<b>Flight 2 of 2 UA1678</b>	<b>Class: United Economy (S)</b>
Wed, Apr 30, 2025 <b>08:36 AM</b> San Francisco, CA, US (SFO)	Wed, Apr 30, 2025 <b>04:57 PM</b> Washington, DC, US (DCA)

<b>Traveler Details</b>	
EISCHENS/DARCYM eTicket number: <b>0162477821879</b>	Seats: <b>DCA-SFO 11E</b> <b>SFO-DCA 11E</b>
Economy Plus Seat (0164488802520) Economy Plus Seat (0164488802519)	<b>DCA-SFO</b> <b>SFO-DCA</b>

<b>Purchase Summary</b>
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Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Airfare:	<b>847.58</b>
U.S. Transportation Tax:	<b>63.57</b>
U.S. Flight Segment Tax:	<b>10.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
U.S. Passenger Facility Charge:	<b>9.00</b>
Total Per Passenger:	<b>941.75 USD</b>
<b>Total:</b>	<b>941.75 USD</b>

<b>Additional Purchase Summary</b>	
Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Economy Plus Seat (Reference Number: 0164488802520):	<b>152.99</b>
<b>Total:</b>	<b>152.99 USD</b>

<b>Additional Purchase Summary</b>	
Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Economy Plus Seat (Reference Number: 0164488802519):	<b>152.99</b>
<b>Total:</b>	<b>152.99 USD</b>

**Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

**Baggage allowance and charges for this itinerary**

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Apr 28, 2025 Washington, DC, US (DCA - National) to San Francisco, CA, US (SFO)	40.00 USD	50.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)
Wed, Apr 30, 2025				

San Francisco, CA, US (SFO) to Washington, DC, US (DCA - National)	40.00 USD	50.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)
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### Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

### eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met. **EXCEPTION:** When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring your boarding pass or this eTicket Receipt along with [photo identification](#) to the airport.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules.

### Data Protection Notice

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

### Customer Care Contact Information

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

### Hazardous materials

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

- [united.com restricted items page](#)

- [FAA website Pack Safe page](#)
- [TSA website Prohibited Items page](#)

## Refunds Within 24 Hours

When you book and ticket a reservation through united.com, the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

## Disinsection Notice

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

## IMPORTANT CONSUMER NOTICES

**Changes/Cancellations** - Most tickets, other than Basic Economy tickets or those for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean, may be changed to a different itinerary, or cancelled and the value of the ticket retained so that it can be applied to a new ticket, without a change fee. Such change or cancellation must be made prior to the scheduled departure time. Travelers making changes will be responsible for the fare difference if the new itinerary has a higher fare than the original ticketed itinerary. Regarding non-refundable tickets, if the new itinerary has a lower fare than the original ticketed itinerary, changes can be made without charge, but the traveler is not entitled to any residual value. United may, in its sole discretion, provide partial or full residual credit under certain circumstances. A change fee may apply for changes or cancellations made to tickets for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean. Policies concerning your ability to make reservation changes and cancellations and any fees associated with such changes can be found at [Important travel notices | United Airlines](#).

**Notice of Baggage Liability Limitations** - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

**Notice of Incorporated Terms** - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at united.com or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the

United States, to receive free of charge by mail or other delivery service the full text of United's Contract of Carriage.

**Notice of Certain Terms** - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

**Notice of Boarding Times** - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](http://united.com) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

**Notice - Overbooking of Flights** - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*

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**Subject:** DCA - SFO Ticket Itinerary & Receipt BTH68E  
**Date:** Tuesday, April 15, 2025 at 9:26:56 AM Eastern Daylight Time  
**From:** Darcy Eischens  
**To:** Andrea Sabillon



Tue, Apr 15, 2025

## Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

# BTH68E

<b>Flight 1 of 2 UA635</b>	<b>Class: United Economy (Q)</b>
Mon, Apr 28, 2025 <b>07:00 AM</b> Washington, DC, US (DCA)	Mon, Apr 28, 2025 <b>10:14 AM</b> San Francisco, CA, US (SFO)

<b>Flight 2 of 2 UA1678</b>	<b>Class: United Economy (S)</b>
Wed, Apr 30, 2025 <b>08:36 AM</b> San Francisco, CA, US (SFO)	Wed, Apr 30, 2025 <b>04:57 PM</b> Washington, DC, US (DCA)

<b>Traveler Details</b>	
EISCHENS/DARCYM eTicket number: <b>0162477821879</b>	Seats: <b>DCA-SFO 11E</b> <b>SFO-DCA 11E</b>
Economy Plus Seat (0164488802520) Economy Plus Seat (0164488802519)	<b>DCA-SFO</b> <b>SFO-DCA</b>

<b>Purchase Summary</b>
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Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Airfare:	<b>847.58</b>
U.S. Transportation Tax:	<b>63.57</b>
U.S. Flight Segment Tax:	<b>10.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
U.S. Passenger Facility Charge:	<b>9.00</b>
Total Per Passenger:	<b>941.75 USD</b>
<b>Total:</b>	<b>941.75 USD</b>

<b>Additional Purchase Summary</b>	
Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Economy Plus Seat (Reference Number: 0164488802520):	<b>152.99</b>
<b>Total:</b>	<b>152.99 USD</b>

<b>Additional Purchase Summary</b>	
Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Economy Plus Seat (Reference Number: 0164488802519):	<b>152.99</b>
<b>Total:</b>	<b>152.99 USD</b>

**Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

**Baggage allowance and charges for this itinerary**

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Apr 28, 2025 Washington, DC, US (DCA - National) to San Francisco, CA, US (SFO)	40.00 USD	50.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)
Wed, Apr 30, 2025				

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- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

### eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met. **EXCEPTION:** When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring your boarding pass or this eTicket Receipt along with [photo identification](#) to the airport.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules.

### Data Protection Notice

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

### Customer Care Contact Information

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

### Hazardous materials

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

- [united.com restricted items page](#)

- [FAA website Pack Safe page](#)
- [TSA website Prohibited Items page](#)

## Refunds Within 24 Hours

When you book and ticket a reservation through united.com, the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

## Disinsection Notice

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## IMPORTANT CONSUMER NOTICES

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**Notice of Baggage Liability Limitations** - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

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**Date:** Tuesday, April 15, 2025 at 9:26:56 AM Eastern Daylight Time  
**From:** Darcy Eischens  
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Tue, Apr 15, 2025

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Confirmation Number:

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<b>Traveler Details</b>	
EISCHENS/DARCYM eTicket number: <b>0162477821879</b>	Seats: <b>DCA-SFO 11E</b> <b>SFO-DCA 11E</b>
Economy Plus Seat (0164488802520) Economy Plus Seat (0164488802519)	<b>DCA-SFO</b> <b>SFO-DCA</b>

<b>Purchase Summary</b>
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Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Airfare:	<b>847.58</b>
U.S. Transportation Tax:	<b>63.57</b>
U.S. Flight Segment Tax:	<b>10.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
U.S. Passenger Facility Charge:	<b>9.00</b>
Total Per Passenger:	<b>941.75 USD</b>
<b>Total:</b>	<b>941.75 USD</b>

<b>Additional Purchase Summary</b>	
Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
Economy Plus Seat (Reference Number: 0164488802520):	<b>152.99</b>
<b>Total:</b>	<b>152.99 USD</b>

<b>Additional Purchase Summary</b>	
Method of payment:	<b>American Express ending in 1008</b>
Date of purchase:	<b>Tue, Apr 15, 2025</b>
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REFUNDABLE

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Wed, Apr 30, 2025				

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- [TSA website Prohibited Items page](#)

## Refunds Within 24 Hours

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**Notice of Certain Terms** - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

**Notice of Boarding Times** - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](http://united.com) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

**Notice - Overbooking of Flights** - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*

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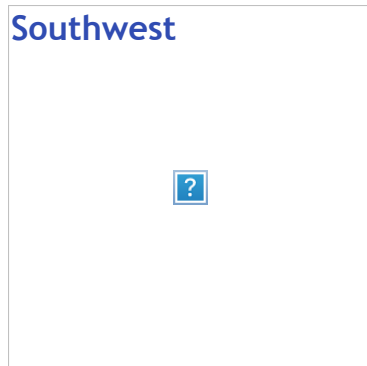
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**Subject:** You're going to Kansas City on 06/04 (3UEIJF)!  
**Date:** Tuesday, April 15, 2025 at 12:09:35 PM Eastern Daylight Time  
**From:** Southwest Airlines  
**To:** Andrea Sabillon

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

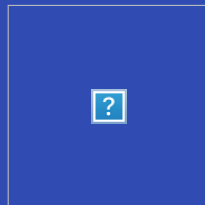
Here's your itinerary & receipt. See ya soon!  
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### Travel notice

**REAL ID Requirement:** Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit [www.tsa.gov](http://www.tsa.gov) for a list of acceptable forms of ID and additional information regarding REAL ID requirement.



**Hi Andrea,**

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

**JUNE 4 - JUNE 7**

# BWI MCI

Baltimore to Kansas City

Confirmation # **3UEIJF**

Confirmation date: 04/15/2025

**PASSENGER** Andrea Sabillon  
**RAPID REWARDS #** [Join](#) or [Log in](#)  
**TICKET #** 5262334147676  
**EST. POINTS EARNED** 504

Rapid Rewards® points are only estimations.

## Your itinerary

**Flight 1:** Wednesday, 06/04/2025  
Est. Travel Time: 2h 45m  
[Wanna Get Away®](#)

FLIGHT #	DEPARTS	ARRIVES
<b># 3014</b>	<b>BWI 07:00PM</b> Baltimore	<b>MCI 08:45PM</b> Kansas City

**Flight 2:** Saturday, 06/07/2025  
Est. Travel Time: 2h 25m  
[Wanna Get Away®](#)

FLIGHT #	DEPARTS	ARRIVES
<b># 3336</b>	<b>MCI 06:15PM</b> Kansas City	<b>BWI 09:40PM</b> Baltimore

## Payment information

### Total cost

<b>Air - 3UEIJF</b>		
Base Fare	\$	251.42
U.S. Transportation Tax	\$	18.86
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	10.40
U.S. Passenger Facility Chg	\$	9.00
<b>Total</b>	<b>\$</b>	<b>300.88</b>

## Payment

April 15, 2025

### Payment Amount

Amer Express ending in 1008

\$300.88

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number : 5262334147676

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**Wanna Get Away® fare:** Your two bags fly free®, no change or cancel fees, 2X Rapid Rewards® points, and free same-day standby (taxes and fees may apply but refunds will be provided). [Learn more.](#)



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit. If you don't cancel your reservation in time, your funds will be forfeited.

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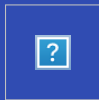
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BWI4.5MCI4.5

JBNVS2H/S30  
ZXNVS2H/S10

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## Missing Receipt Declaration - Airfare

Date of Expense: 4/15/25  
Vendor: TRAVEL GUARD GROUP INC  
Amount: 63.47 USD  
City: Stratford, Wisconsin

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Andrea Sabillon

9/29/25

12:29 Greenwich Mean Time