



Corporate Card Statement of Account

Sign-up For
Online Statements

www.americanexpress.com/gopaperless

Prepared For
MARITZA SANTIBANEZ
UNIDOS US

Account Number
XXXX-XXXXX7-22001

Closing Date
08/28/25

Page 1 of 4

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
2,755.14	817.77	0.00	2,755.14	11.20	806.57

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

Payment Coupon

Account Number 3791-260047-22001

MARITZA SANTIBANEZ
UNIDOS US
55 WEST MONROE ST
CHICAGO IL 60603

Amount Due
\$806.57

Payable upon receipt in U.S. Dollars.

Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||

0000379126004722001 000080657000081777 2&H

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Activity Date reflects either transaction or posting date

Card Number	XXXX-XXXXX7-22001	Reference Code	Amount \$
08/14/25	CORPORATE REMITTANCE RECEIVED 08/14		-2,755.14
08/02/25	American Airlines FT WORTH TX TKT# 0014467786013 AMERICAN AIR 08/02/25 EXCESS BAGGAGE MARITZA SANTIBANEZ American Airlines American Airlines FT WORTH TX FROM O HARE FIELD IL TO CARRIER CLASS KANSAS CITY MO-INT AA Y TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20250802000	35.00
08/03/25	UBER TRIP HTTPS://HELP.UBER. CA EWKSS5TM LIOSJQVU 64108 08/03/25 ROC NUMBER EWKSS5TM		35.96
08/03/25	UBER TRIP HTTPS://HELP.UBER. CA 2HFJXR90 74SKNXGF 60666 08/03/25 ROC NUMBER 2HFJXR90		54.96
08/04/25	Goose Island L10 ORD Chicago IL 534 534 60666 08/03/25 ROC NUMBER 534 TAX \$2.53	53400000000	28.03
08/07/25	American Airlines FT WORTH TX TKT# 0014468238112 AMERICAN AIR 08/07/25 EXCESS BAGGAGE MARITZA SANTIBANEZ American Airlines American Airlines FT WORTH TX FROM KANSAS CITY MO-INT TO CARRIER CLASS O HARE FIELD IL AA Y TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20250807000	35.00
08/07/25	Courtyard By Marriot Kansas City MO 2344 2344 64108 08/06/25 ROC NUMBER 2344 TAX \$2.75	23440000000	30.75
08/07/25	FSP*PRESTIGE TRANSPO MISSION KS 999999952 34623 20036 08/06/25 ROC NUMBER 9999999521830008	99999995218	152.63
08/08/25	Courtyard By Marriot Kansas City MO 2408 2408 64108 08/07/25 ROC NUMBER 2408 TAX \$1.92	24080000000	19.92
08/08/25	UBER TRIP HTTPS://HELP.UBER. CA KVV4PHMS YURVBREE 64153 08/08/25 ROC NUMBER KVV4PHMS		39.92
08/08/25	UBER TRIP HTTPS://HELP.UBER. CA BP9RA4YN ICWQ2W74 60608 08/08/25 ROC NUMBER BP9RA4YN		69.98

Continued on reverse

Activity Continued		Reference Code	Amount \$
08/09/25	AMERICAN AIRLINES 800-433-7300 TX TKT# 0012263729813 AMERICAN AIR 08/08/25 PASSENGER TICKET HOLGUIN/ERIC AMERICAN AIRLINES AMERICAN AIRLINES 800-433-7300 TX FROM UNAVAILABLE TO CARRIER CLASS UNAVAILABLE YY 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20250809000	-11.20 Credit
08/09/25	MADE IN KC FOOD HALL KANSAS CITY MO REF# 101563202508 3142099200 08/08/25	10156320250	22.56
08/14/25	D J*WSJ 800-568-7625 NJ REF# P-0402207041 SUBSCRIPTION 08/13/25		41.33
08/16/25	FEDEX Office 0321 CHICAGO IL 001202508 0012025081624313060607 08/16/25 Matte Paper/SqFt HWC Foam Mount/SqFt HooknLoop Tape 8Ft ROC NUMBER 0012025081624313 TAX \$8.07	00120250816	161.56
08/17/25	THE UPS STORE 6161 CHICAGO IL 6161-POS6161A-17560601 08/17/25 PRINT B/W 8.5X11 TAX \$0.36		3.86
08/25/25	NYTIMES NEW YORK NY REF# 903906022-08 1-800-698-4637 08/25/25		76.32
08/28/25	CLDTKN EASYPROMPTER PRO FRANKLIN LAKES N REF# CH_3S104CBDY +19083120412 08/28/25		9.99
Total for MARITZA SANTIBANEZ		New Charges/Other Debits Payments/Other Credits	817.77 -2,766.34

Maritza Santibanez

From: noreply=uber.com@mgt.uber.com on behalf of Uber Receipts <noreply@uber.com>
Sent: Sunday, August 3, 2025 9:05 AM
To: Maritza Santibanez
Subject: [Business] Your Sunday morning trip with Uber

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total **\$54.96**
August 3, 2025

Total **\$54.96**

Surcharges mandated by the City of Chicago may make your trip more expensive. [Learn more.](#)

Trip fare	\$38.02
-----------	---------

Subtotal	\$38.02
----------	---------

Booking Fee	\$3.68
-------------	--------

Chicago Accessibility Surcharge	\$0.10
Chicago Ground Transportation Surcharge	\$1.13
Chicago Special Venues Surcharge	\$5.00
Chicago TNP Administrative Surcharge	\$0.02
Tip	\$7.00
Wait Time	\$0.01

Payments



American Express **2001**

\$54.96

8/3/25 9:04 AM

[Switch Payment Method](#)

[Download PDF](#)

You rode with ALEEM

4.98 Rating

Has passed a multi-step safety screen

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

UberX 24.11 miles | 41 min



8:08 AM

2630 W 24th St, Chicago, IL
60608-3614, US



8:49 AM

Terminal 3, O'Hare
International Airport (ORD),
Chicago, IL 60666, US

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Uber Technologies
1725 3rd Street,
San Francisco,
California
94158

Maritza Santibanez

From: noreply=uber.com@mgt.uber.com on behalf of Uber Receipts <noreply@uber.com>
Sent: Sunday, August 3, 2025 12:48 PM
To: Maritza Santibanez
Subject: [Business] Your Sunday afternoon trip with Uber

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total **\$35.96**
August 3, 2025

Total **\$35.96**

Trip fare \$24.55

Subtotal \$24.55

Booking Fee  \$3.41

MCI Airport Surcharge \$3.00

Tip \$5.00

Payments



American Express **2001**

\$35.96

8/3/25 12:47 PM

[Switch Payment Method](#)

[Download PDF](#)

You rode with Mohammed

4.94 Rating

Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

UberX 19.60 miles | 22 min



12:14 PM

Nw Cookingham Dr W &
International Sq, Kansas
City, MO 64153, US



12:36 PM

1535 Baltimore Ave, Kansas
City, MO 64108, US

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Uber Technologies
1725 3rd Street,
San Francisco,
California
94158



ByAvolta

GOOSE ISLAND L10
CHICAGO O'HARE AIRPORT

364569 ANNA

CHK 534

TBL 9/1
GST 905

8/3/2025 9:05 AM

For Here

1 CLASSIC BRKFST	17.50
SCRAMBLED	
SAUSAGE	
SOURDOUGH	
1 COFFEE BAR	4.00
REFILL HOTBEV	

Subtotal	\$21.50
Tax	\$2.53
Total Due	\$24.03

The gratuity calculations below are provided for your convenience.

22% = \$5.29
 20% = \$4.81
 18% = \$4.33

We value your feedback!
Scan the QR code below to share your experience!



8/3/2025 9:42 AM

TABLE
Server
Check Number

9
364569/ANNA
534

Merchant Copy

Terminal ID: 4942
Card Number: XXXXXXXXXXXX2001(C)
Expiry Date: **/**
Card Type: AMEX
Trans Type: Auth
Check Number: 534
Trans Time: 8/3/2025 9:42:46 AM
Name On Card: VALUED CUSTOMER
Entry Mode: CONTACTLESS
Auth Code: 877015

Mode:

Issuer

AID: a000000025010801

TVR: 0000008000

TSI: e800

IAD: 06580103a08002

ARC: 00

CVM Result: 1f0202

App Label: AMERICAN EXPRESS

Total

USD 24.03

Approved

TIP: _____ 4.00

TOTAL: _____ \$ 28.03

X _____

I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT

8/3/2025 9:42 AM

TABLE
Server
Check Number

9
364569/ANNA
534

Merchant Copy

Terminal ID: 4942
Card Number: XXXXXXXXXXXX2001(C)
Expiry Date: **/**
Card Type: AMEX
Trans Type: Auth
Check Number: 534
Trans Time: 8/3/2025 9:42:46 AM
Name On Card: VALUED CUSTOMER
Entry Mode: CONTACTLESS
Auth Code: 877015

Mode:

Issuer

AID: a000000025010801

TVR: 0000008000

TSI: e800

IAD: 06580103a08002

ARC: 00

CVM Result: 1f0202

App Label: AMERICAN EXPRESS

Total

USD 24.03

Approved

TIP: _____ 4.00

TOTAL: _____ \$ 28.03

X _____

I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT

COURTYARD BY MARRIOTT
KANSAS CITY DOWNTOWN/ CONVENTION CENTER
1535 BALTIMORE AVE.
KANSAS CITY, MO 64108
816-221-7400
B I S T R O eat drink connect
6 Aug '25 9:42 PM

Check: CHK 2344
Table: 9/3
Server: 247115 PM Manager
Card Type: American Express
Acct Num: XXXXXXXXXXXX2001
Auth Code: 880386

Amount : \$25.75

GRATUITY \$5.00

TOTAL \$30.75

ROOM NUMBER _____

PRINT LAST NAME _____

SIGNATURE _____

Thank you for joining us
at Courtyard Kansas City
Downtown/Convention Center by marriott!

COURTYARD BY MARRIOTT
KANSAS CITY DOWNTOWN/ CONVENTION CENTER
1535 BALTIMORE AVE.
KANSAS CITY, MO 64108
816-221-7400

B I S T R O eat drink connect
7 Aug'25 9:43 PM

Check: CHK 2408
Table: 5/2
Server: 247115 PM Manager
Card Type: American Express
Acct Num: XXXXXXXXXXXX2001
Auth Code: 891150

Amount : \$17.92

GRATUITY _____

TOTAL _____

ROOM NUMBER _____

PRINT LAST NAME _____

SIGNATURE _____

Thank you for joining us
at Courtyard Kansas City
Downtown/Convention Center by marriott!

Maritza Santibanez

From: Uber Receipts <noreply@uber.com>
Sent: Friday, August 8, 2025 12:26 PM
To: Maritza Santibanez
Subject: [Business] Your Friday morning trip with Uber

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.







Total **\$69.98**
August 8, 2025

Total **\$69.98**

Surcharges mandated by the City of Chicago may make your trip more expensive. [Learn more.](#)

Trip fare	\$49.23
<hr/>	
Subtotal	\$49.23
Booking Fee	\$5.50

Chicago Accessibility Surcharge 	\$0.10
Chicago Ground Transportation Surcharge 	\$1.13
Chicago Special Venues Surcharge 	\$5.00
Chicago TNP Administrative Surcharge 	\$0.02
Tip	\$9.00

Payments



American Express **2001**


\$69.98


8/8/25 12:26 PM

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You rode with Mouafak

4.99  Rating

 Has passed a multi-step safety screen

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

UberX 21.46 miles | 59 min



11:10 AM

Terminal 3, O'Hare
International Airport (ORD),
Chicago, IL 60666, US



12:10 PM

2630 W 24th St, Chicago, IL
60608-3614, US

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Uber Technologies
1725 3rd Street,
San Francisco,
California
94158

Maritza Santibanez

From: noreply=uber.com@mgt.uber.com on behalf of Uber Receipts <noreply@uber.com>
Sent: Friday, August 8, 2025 8:00 AM
To: Maritza Santibanez
Subject: [Business] Your Friday morning trip with Uber

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Uber

Total **\$39.92**
August 8, 2025

Total **\$39.92**

Trip fare \$31.35

Subtotal \$31.35

Booking Fee [?](#) \$3.57

Tip \$5.00

Payments



American Express ****2001

\$39.92

8/8/25 7:59 AM

[Switch Payment Method](#)

[Download PDF](#)

You rode with Yevette

5.00 ★ Rating



Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)



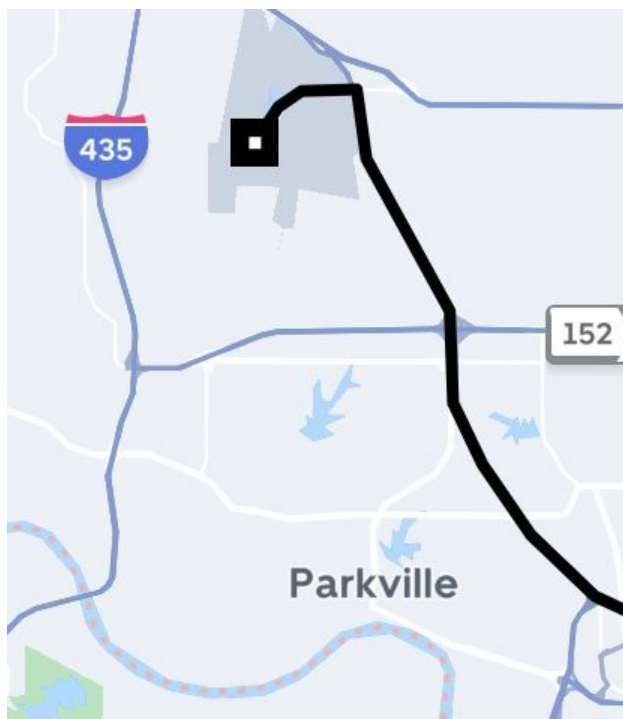
7:23 AM

1535 Baltimore Ave, Kansas City, MO 64108, US



7:45 AM

Terminal A, Kansas City International Airport (MCI), Kansas City, MO 64153, US



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Uber Technologies
1725 3rd Street,
San Francisco,
California
94158

THE WALL STREET JOURNAL.

Thank you for subscribing to The Wall Street Journal.
This is your receipt.

Billed To

Yvette Nunez
1126 16th Street Nw
Washington, DC 20036
United States

Payment Info

American Express ending in 2001
Charged on Aug 13, 2025

Charges

Qty	Description
1	WSJ.com
1	WSJ Smartphone
1	WSJ Tablet Edition

Price	\$38.99
Tax	\$2.34
Surcharge	\$0.00
Total	\$41.33

FedEx® Office

1242 S Canal St
Chicago, IL 60607
312.455.0920

August 16, 2025 3:59 PM
Receipt #: CHIKK00124313

3451 1 @ \$3.9900 T
HooknLoop Tape 8Ft

Print Order: 2020442118213998

Manually Entered Pr 1 \$149.50

1450 13 @ \$6.5000 T
Matte Paper/SqFt HWC

0404 13 @ \$5.0000 T
Foam Mount/SqFt

In-store Pickup Location

Kelly Issac
1242 S Canal St
Chicago, IL 60607, US
2027761729
Kisaac@unidosus.org

Order Total \$149.50

Retail Subtotal \$3.99
Print Order Subtotal \$149.50

Tax \$8.07
Total \$161.56

***** PURCHASE APPROVED *****

\$161.56

The New York Times

CREDIT CARD RECEIPT 35E082E62534

Total Charge

Date

\$76.32

8/24/25

Maritza Santibanez
55 West Monroe Street
CHICAGO, IL 60603, USA

Thank you for your subscription.

We appreciate and are committed to your business with The New York Times in our pursuit of the truth.

Account No. 903906022

Service Period 8/22/25 - 9/18/25

Billing Date 8/24/25

Autopay Amex *2001

Previous Balance

\$76.32

Payment received

7/29/25

-\$76.32

Charges

Monday-Friday Home Delivery

8/22/25 - 9/18/25

\$72.00

Taxes

Print Sales Tax

\$4.32

Total

\$76.32

Payments received after 8/22/25 will not appear on this invoice. Billing adjustments occurring after 8/24/25 will appear on future invoices.

Account No.: 903906022

Subscriber Name: LISA NAVARRETE

Thank you for enrolling
in automatic payments.

To manage your subscription, visit myaccount.nytimes.com or call
1-800-698-4637.

Amount Enclosed: \$



The New York Times

PO BOX 371456

PITTSBURGH PA 15250-7456

Z 03 3201129 082425 022245 903906022000076320

Missing Receipt Declaration - Airfare

Date of Expense: 8/8/25
Vendor: AMERICAN AIRLINES
Amount: -11.20 USD
City: Fort Worth, Texas
Business Reason: AA ticket cancellation - got miles back

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Maritza Santibanez

9/10/25

19:31 Greenwich Mean Time

Missing Receipt Declaration - Airfare

Date of Expense: 8/7/25

Vendor: AMERICAN AIRLINES

Amount: 35.00 USD

City: Fort Worth, Texas

Business Reason: Checked bag for flight back to Chicago - Conf onsite support

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Maritza Santibanez

9/10/25

19:31 Greenwich Mean Time

Missing Receipt Declaration - Airfare

Date of Expense: 8/2/25

Vendor: AMERICAN AIRLINES

Amount: 35.00 USD

City: Fort Worth, Texas

Business Reason: checked bag for flight to MCI for Conference support

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Maritza Santibanez

9/10/25

19:31 Greenwich Mean Time



Welcome to Made of KC Food
Hall

SANTIBANEZ/MARITZA

8/8/25, 7:59 AM
Server: Leonard M
Kiosk

Ticket: T24

SANTIBANEZ/MARITZA

Invoice: 250808-08-24

Credit Sale

Status: 000000 ~ Approved

Card Type: AMEX
Card Number: XXXXXXXXXXXXX2001
Card Owner: SANTIBANEZ/MARITZA
Entry Method: Chip
Auth Code: 899676
APPLAB: AMERICAN EXPRESS
AID: A000000025010801
TC:

1 Ham & Cheese Croissant	9.05
1 Chocolate Chunk Cookie	4.99
1 Chai Latte	6.15
Medium	

Subtotal	20.19
Sales Tax (CNT 2% Tax)	2.37

Total	22.56
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AMEX ~ xxxx2001	22.56
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22.56

AMOUNT

TIP

TOTAL



Reservation Confirmation # 108071

Last Modified On: 08/04/2025 06:35 PM

Pick-up Date: 08/06/2025 - Wednesday
Pick-up Time: 04:00 AM
Service Type: To Airport
Passenger: Gina Brillon
Phone Number: (646) 479-6040
No. of Pass: 2
Add'l Passengers: Julio Diaz - (718) 308-5496
Vehicle Type: Executive Sedan
Primary/Billing Contact: Kristina Villavicencio
Booking Contact: Jennifer Arce
Payment Method: Direct Bill/Invoice

Trip Routing Information:

Pick-up Location: Loews Hotel 1515 Wyandotte St Kansas City, MO (US) 64108

Drop-off Location: MCI - *MCI Kansas City International / DL - Delta Air Lines - From/To: LGA (Flight# 370)

Charges & Fees

Flat Rate	\$85.00
Std Grat 20.000%	\$17.00
Admin % Fee 12.500%	\$10.63
Early AM/PM (11PM-6AM)	\$40.00
Reservation Total:	\$152.63
Payments/Deposits:	\$0.00
Authorizations:	\$0.00
Total Due:	\$152.63

**Terms & Conditions/
Reservation Agreement:**

IF ANY ISSUES OR QUESTIONS REGARDING THIS RESERVATION OR LOCATING YOUR CHAUFFEUR, CALL OUR OFFICE : PRESTIGE 913.257.3895 OVERLAND 913.381.3504
TERMS & CONDITIONS: We are committed to providing you with a safe, reliable experience for your ground transportation. We reserve the right to assign the following terms and conditions in order to facilitate a complete understanding of our services.

The individual booking the reservation and who provides the credit card on file is responsible for this vehicle, any and all charges and shall be held liable to Prestige Transportation, LLC (Prestige) or Overland Chauffeured Services (OCS) for all damages caused by the client or the passengers on the vehicle or any personal property.

PLEASE NOTE: THE CREDIT CARD AUTHORIZATION MUST BE COMPLETED AND RETURNED TO VALIDATE A CONFIRMED RESERVATION.

RATES/PRICING: Rates and availability are subject to change on major holidays, high demand premium days or as directed by management. A suggested 20% gratuity is included on all trips for client's convenience. All quotes are estimates based on itinerary provided and may not reflect the final costs. *There may be extra costs for items such as parking, tolls, services between the hours of 11pm and 6am and extra stops. Pricing is based on distance and can include drive time to/from pick up/drop off locations.* Prestige and OCS will put forth best effort to communicate all fees and costs at the time of booking.

SMOKING/CLEAN UP FEE: All vehicles are SMOKE-FREE and smoking is not allowed in any form, this includes vaping. The law prohibits any minor from consuming alcohol and any person to consume any illegal or unauthorized substances or perform any perilous behavior. Anyone participating in illegal activities will immediately terminate the trip and such activities reported to proper authorities. Any fines resulting from violations will be paid for by the Client. In the event excess cleaning is needed in a vehicle or replacement items, the client will be charged for damage costs associated from improper care of the equipment, these actions including vehicle detailing that has costs starting at \$300 will be charged on the credit card and itemized on the Clients receipt.

SCHEDULING: All reserved time will be paid for in full by customer even if not all time was used unless changes are approved by management. Your chauffeur is available at the time you requested services and time may be extended with additional charges. Prestige / OCS is not responsible for any damages caused by variations in schedule due to "acts of god or nature", or "unforeseen mechanical occurrences".

COMMERCIAL AIRPORT ARRIVAL: We will track the flight you provided for actual arrival time. Your chauffeur will meet you at the bottom of the escalators in bag claim. Customer is responsible for providing accurate airline and flight information, whether they have checked or carry-on luggage, and a working cell phone number of the passenger. Company is not responsible for any delays, diverted flights or cancelled flights.

AS DIRECTED DEPOSITS/CANCELLATIONS: All hourly As Directed trips have a 50% non-refundable processing fee based on the amount of the trip and referred to as "Deposit". Cancellations occurring within 30 days of the scheduled reservation will be charged the full amount of the reservation.

POINT-TO-POINT TRANSFERS/CANCELLATIONS: Sedan and SUV transfers require a 2 hour notice during our hours of 7 am -10 pm CST or the full price will be charged. Cancellations received less than two hours prior to pick up time or received after hours for reservations occurring during those same hours will be charged the full price. Specialty vehicles require a 24-hour notice of cancellation, however any deposits are non-refundable.

WAIT TIME/NO SHOW: Additional charges are calculated beginning 30 minutes after the commercial airplane gate time, including waiting time for checked luggage. All wait charges are billed by the quarter hour. Departure pick-ups going to the airport/FBO or Point-to-Point Transfers will have a 15- minute courtesy until additional hourly charges begin. **Airport Arrivals (Domestic)** - Client will be considered a **No Show** at 30 minutes past the actual flight arrival or scheduled pick up time; whichever is later, if you have not contacted your Chauffeur or the companies. **Airport Arrivals (International)** - Client will be considered a **No Show** at 1 hour past the actual flight arrival or scheduled pick up time; whichever is later, if you have not contacted your Chauffeur or the company. Client will be billed for 1 hour of wait time. **Private Jet Arrivals** - are considered Point-to-Point transfers and are not tracked. Wait time is applied based on 15-minute courtesy.

NATIONAL/INTERNATIONAL TRAVEL: We provide transportation worldwide through our global network of partners, who we are additionally insured under their insurance policies. Therefore, we are subject to the variance of state and international regulations governing those areas. The insurance liability will also vary so the hold harmless and indemnity agreement also applies to those affiliates.

ACCEPTANCE OF TERMS: Accepting this reservation indicates cardholder has read this statement and gives Prestige / OCS authorization to charge the credit card provided any amount of charges not paid in full upon completion of the services. I understand and agree to all conditions noted and agree to pay for all fines and damages. Furthermore, I agree to hold harmless and indemnify Prestige / OCS in the event of any incident or accident NOT directly associated to service provided in any of their vehicles.

Reservation Receipt



Date of Receipt: 09/08/2025

BILL Kristina Villavicencio
TO Unidos US

KS

(202) 830-1043

CONF #	DATE & TIME(S)	DESCRIPTION	CHARGES & CREDITS	
108071	08/06/2025	Passenger: Gina Brillon	Rate Description	Amount
Reservation or Reference No.	PU: 04:00 AM	PU: : Loews Hotel 1515 Wyandotte St Kansas City, MO 64108	Flat Rate:	85.00
	On the Way: 03:33 AM	DO: : Kansas City International Airport / DL - Delta Air Lines, From/To: LGA, Term/Gate: B46, Flt# 370, ETA/ETD: 06:00 AM	Std Grat: (20.000%)	17.00
	In-Car: 04:04 AM		Admin % Fee: (12.500%)	10.63
	DO: 04:30 AM		Early AM/PM (11PM-6AM):	40.00
		Booked By: Jennifer Arce	Reservation Total	152.63
		Vehicle Type: SEDAN	Total Due	0.00
	Driver: Nicholas Hubert			

PAYMENT METHOD	PAYMENT TERMS	PAYMENT STATUS	TRANS ID/REF #
CC	DUR	PAID	26461570774

THANK YOU FOR YOUR BUSINESS!