

UnidosUS - WeWork 400 Capitol Mall

080JS8
Attn: Esmeralda Lopez
1126 16th Street, N.W. #600
Washington
20852
United States



Due Date: 07/01/2025
Payment Terms: Due Upon Receipt

INVOICE # 20250000817 400 Capitol Mall							July 01, 2025	
DESCRIPTION	PERIOD	QTY	PRICE	AMOUNT	DISCOUNT	TAX \$	TOTAL \$	
Membership fee for Office 08-121	07/01/25-07/31/25	1.00	1,210.00	1,210.00	0.00	0.00	1,210.00	
Color Print Credit	07/01/25-07/31/25	300.00	0.40	120.00	(120.00)	0.00	0.00	
B&W PRINT CREDIT	07/01/25-07/31/25	1,000.00	0.08	80.00	(40.00)	3.50	43.50	

Total Before Tax \$ 1,250.00
Sales Tax \$ (8.75%) 3.50
Total \$ 1,253.50

Bank Details

Company Name: 400 CAPITOL MALL TENANT LLC
Bank Account Number: 40630191619857372
Routing Number: 121000248
SWIFT Code: WFBUIUS6SXXX
Payment Reference: UnidosUS - WeWork 400 Capitol Mall

400 CAPITOL MALL TENANT LLC
400 Capitol Mall
Sacramento, CA 95814
we-us-37191@wework.com (mailto: we-us-37191@wework.com)

If you have questions, please submit a support request through [Account Central](#) for the fastest response. If you do not have access, please email help@wework.com.



Date Ordered: June 30, 2025

Order Number: WJ86983783

Order Total: \$127.19

Delivery

Product Information

Item	Qty	Price
SIMZLIFE 17 in. Single Zone 50-Cans Freestanding/Countertop Beverage Refrigerator Cooler Fridge in Black, Reversible Door Model #BR-55H-HD Store SKU #1010835752	1	\$119.99

Payment Information

Billing Address

Janet Firth
11204 Stephalee Ln, Rockville,
Rockville, MD 20852

Payment Method

AX | Ending in 1006

Payment Details


Subtotal	\$169.99
Discount	-\$50.00
Delivery	FREE
Sales Tax	\$7.20

Order Total \$127.19

DC Property Manager Licensing

Professional Webinar

My Products *

<input checked="" type="checkbox"/>		DC Property Manager Licensing Webinar July 16, 2025, 10:00 am - 12:00 pm	\$75.00
	Quantity	<input type="text" value="1"/>	
			Item subtotal: \$75.00

Total **\$75.00**

Name *

First Name

Last Name

Email *

example@example.com

Company

Address

Street Address

Street Address Line 2


City

State / Province

Postal / Zip Code

If you are registering for a student or students, please enter their name(s) and email(s) below:

Payment Methods

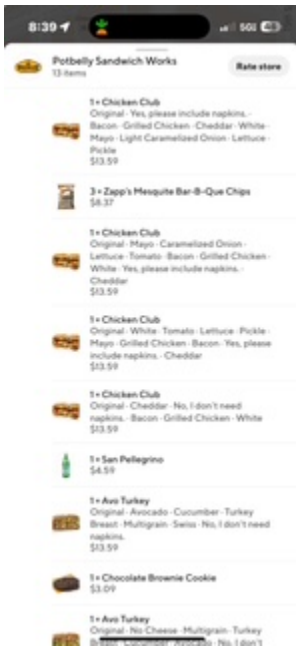
 Debit or Credit Card

Submit

Powered by **Jotform**

Janet Firth

From: Janet Firth
Sent: Sunday, August 31, 2025 8:39 PM
To: Janet Firth
Subject: Screenshot 2025-08-31 at 8.39.02 PM



Sent from my iPhone



**Corporate Card
Statement of Account**

**Sign-up For
Online Statements**

www.americanexpress.com/gopaperless

Prepared For
JANET L. FIRTH
UNIDOS US

Account Number
XXXX-XXXXX1-81006

Closing Date
07/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
3,462.41	3,536.79	0.00	3,462.41	0.00	3,536.79

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips
Payment Coupon

Account Number 3794-015341-81006

JANET L. FIRTH
UNIDOS US
11204 STEPHALEE LANE
ROCKVILLE MD 20852-3658

Amount Due
\$3,536.79

Payable upon receipt in U.S. Dollars.

Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||||

0000379401534181006 000353679000353679 28HH

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
JANET L. FIRTH
 UNIDOS US

Account Number
 XXXX-XXXXX1-81006

Closing Date
 07/28/25

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX1-81006	Reference Code	Amount \$
07/16/25 CORPORATE REMITTANCE RECEIVED 07/16		-3,462.41
06/29/25 CLDTKN AMAZON MKTPL*NQ20V67 AMZN.COM/BILL W REF# 3US1Y6DIHPQ1 MERCHANDISE 06/25/25		670.30
06/30/25 IC* INSTACART*1102 SAN FRANCISCO CA REF# CH_2RFIEJXLN +18882467822 06/30/25		106.24
06/30/25 INTL FACILITY MGMT A HOUSTON TX REF# BM3O5DF74962 111-111-1111 06/29/25 SCHOOLS AND EDUCATI ROC NUMBER BM3O5DF74962		1,000.00
07/01/25 IC* INSTACART*1102 SAN FRANCISCO CA REF# CH_2RG56SXLN +18882467822 07/01/25		132.56
07/02/25 HOMEDEPOT.COM 800-430-3376 GA REF# 070108119480 800-430-3376 07/01/25	07010811948	127.19
07/02/25 YWW*WEWORK 400CAPITO NEW YORK NY REF# 298023554 855-593-9675 07/02/25	29802355400	1,253.50
07/09/25 DD *DOORDASH POTBELL SAN FRANCISCO CA REF# CH_2RIDYARW8 +16506819470 07/08/25		147.16
07/09/25 UBER TRIP HTTPS://HELP.UBER. CA DV0S4GN8 QLJAIZ5W 20036 07/09/25 ROC NUMBER DV0S4GN8		11.90
07/10/25 UBER TRIP HTTPS://HELP.UBER. CA EVEJCWPV KTVVYSZL 20036 07/10/25 ROC NUMBER EVEJCWPV		10.94
07/17/25 IREM NORTHE 3019486234 MD REF# 101854005403 3019486234 07/16/25 EDUCATIONAL ROC NUMBER 101854005403	10185400540	75.00
07/23/25 UBER TRIP HTTPS://HELP.UBER. CA G47PBZAD KTVVYSZL 20036 07/23/25 ROC NUMBER G47PBZAD		2.00
Total for JANET L. FIRTH	New Charges/Other Debits	3,536.79
	Payments/Other Credits	-3,462.41

8:42

5G 46

← Receipt

GARDEN & TOOLS



Thermacell Patio Shield Mosquito Repeller (1 each)

\$22.97

1 x \$22.97



Pic Mosquito Zapper, Portable (1 each)

\$16.96

1 x \$16.96

HOUSEHOLD ESSENTIALS



Pic Portable Mosquito Repellent Refill (1 each)

\$9.88

1 x \$9.88

SPECIAL REQUEST



Thermacell Mosquito Repellent (1 each)

\$54.98

1 x \$54.98

SPORTS & OUTDOOR



Repel Insect Repellent, Plant-Based, Lemon Eucalyptus (4 fl oz)

~~\$4.97~~

\$4.57

1 x \$4.97

Janet Firth

From: Janet Firth <janetfirth@gmail.com>
Sent: Thursday, August 28, 2025 9:18 AM
To: Janet Firth
Subject: Fwd: World Workplace 2025 Registration Confirmation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----

From: <registrations@ifma.org>
Date: Sun, Jun 29, 2025 at 1:30 PM
Subject: World Workplace 2025 Registration Confirmation
To: <janetfirth@gmail.com>
Cc: <JanetLFirth@gmail.com>

Confirmation ID: 689396
Janet Firth
UnidosUS
1126 16th Street, N.W., Ste 600
Washington DC 20036
Hello Janet,

Thank you for registering to attend IFMA's World Workplace Conference & Expo on September 17-19, 2025. Unless otherwise noted, all activities will take place at the Minneapolis Convention Center, Minneapolis, Minnesota, USA.

HOW TO PRINT YOUR NAME BADGE ONSITE

This email contains a barcode. Please print this email and bring it with you. You will also be able to scan your barcode from your smart phone and/or search by your name. Once on site, you'll be able to print your name badge and event tickets by:

1. Scanning your barcode (from your email or smart phone) at a self check-in kiosk or
2. Typing in your last name at a self check-in kiosk.

On-site check-in and registration will be located at the Minneapolis Convention Center.

Registrant

Registration Barcode	Registration Information
	Janet Firth UnidosUS 1126 16th Street, N.W. Ste 600 Washington, DC 20036 E-mail: janetfirth@gmail.com

[If you are having trouble viewing the above barcode image, click here to print your barcode.](#)

Registration Detail

Purchases for Janet Firth

Sales Date	Description	Unit Price	Qty	Gross Amount
06/29/25	Full Event Full Member Includes: <ul style="list-style-type: none"> • Access to all sessions • Opening Keynote • Plenary Session • IFMA Foundation Scholarship Presentation • The Expo Floor Access • Welcome Reception • Wednesday and Thursday Lunch in the Expo • IFMA's Awards of Excellence & 45th Anniversary Celebration 	\$975.00	1	\$975.00
06/29/25	CEU Processing Fee You are eligible to receive Continuing Education Units (CEUs) for attending sessions at World Workplace. To successfully receive CEU points you must pay the US\$25 processing fee during registration, and then take the assessments located in the Attendee Service Center.	\$25.00	1	\$25.00

	Instructions will be included in your registration confirmation.			
06/29/25	Wednesday Lunch Voucher Included	\$0.00	1	\$0.00
06/29/25	Thursday Lunch Voucher Included	\$0.00	1	\$0.00
06/29/25	<p>The Big Kick Off Welcome Reception! Additional Included</p> <p>Join us on the field of U.S. Bank Stadium—home of the Minnesota Vikings—as we kick off World Workplace with an unforgettable 30th anniversary celebration! Step onto the turf where legends play and enjoy an evening of food, music, games and great company.</p> <p>To honor IFMA’s 30 years of World Workplace, we’re throwing it back—so come dressed comfortably and rock your favorite vintage or throwback tee. Whether it’s an old-school band shirt, retro sports gear or classic IFMA swag, we want to see it! This is your chance to connect, celebrate and play—literally—where champions compete. Don’t miss it!</p> <p>*Must be 21 years or older to attend</p>	\$0.00	1	\$0.00
Total Sales				\$1,000.00
06/29/25	Payment By AMEX Janet L. Firth *1006			(\$1,000.00)
Balance Due				\$0.00

TBD The Big Kick Off Welcome Reception! Additional
TBD Wednesday Lunch Voucher
TBD Thursday Lunch Voucher

Click to View

To add additional tickets or to edit your registration, please visit the [Attendee Service Center](#) using the information below.

Email: janetlforth@gmail.com

Password: Our records indicate that you have reset your password. Due to PCI Compliance guidelines, we do not have access to your password. If you do not remember it, [you can reset your password](#).

CANCELLATION AND REFUND POLICY

IFMA reserves the right to cancel an IFMA educational event due to low enrollment, unforeseen factors, or any other reason making it practically or economically inadvisable to conduct the event. In the event of cancellation, registrants will be notified as promptly as the circumstances permit (although IFMA cannot be liable for any failure to notify). IFMA, however, cannot be responsible for any other costs, losses or inconveniences that a registrant may incur, such as costs of transportation (plane, train, rental car, etc.), hotel cancellation fees, reservation fees, lost pay, vacation or leave time, etc. Full refunds will be granted for cancellation received in writing to IFMA before August 6, 2025. No refunds will be issued on cancellations received after August 6, 2025, or for conference no-shows.

Substitutions are accepted in lieu of cancellations. You are allowed a one-time transfer for your registration as long as your replacement is a member. If your substitute is not a member, he/she will need to become a member to receive the transfer.

No refunds will be issued for social event tickets, facility tours, IFMA Courses, or donations.

NAME BADGE & TICKET REPLACEMENT POLICY

Name badges are NON-transferable. There will be a US\$25 service fee to reprint lost or replacement badges. Lost or misplaced event tickets will not be replaced or reprinted. Attendees must wear their badge at all times—it is your passport to all conference and expo activities included with your registration.

Your name badge will include a barcode with your name and contact information. Scan your badge in order to leave your contact information with exhibitors.

RECOMMENDED ATTIRE

Business casual is recommended for World Workplace. Comfortable shoes are highly recommended at all times. Casual attire is appropriate for the Welcome Reception.

WORLD WORKPLACE EDUCATIONAL SESSIONS

All educational sessions are available on a first-come, first-serve basis. Wear your badge at all times—it is your passport to all scheduled sessions. There are no additional fees to attend educational sessions, which are open to all registrants

except Expo-only participants. At past events, session rooms have frequently reached maximum capacity. To provide attendees with the opportunity to attend sessions, rooms will be arranged in a theater-style setting. Please plan accordingly—you may need to bring or have handy a hard surface to write on during the presentations. Please arrive as close to the scheduled start time as possible.

EDUCATIONAL SESSION PROCEEDINGS & HANDOUTS

In keeping with IFMA's sustainability efforts, handouts will NOT be provided to attendees on site; however, you may download and print handouts via the [Attendee Service Center](#) using the login information above. Proceedings and handouts provided by speakers will be online two weeks prior to the conference.

MANAGING CEUs & CFM® ACTIVITY CREDIT

You are eligible to receive Continuing Education Units (CEUs)* and Certified Facility Manager® (CFM) activity credit for attending sessions at World Workplace.

- Log into the Attendee Service Center. Your log in information is included in this e-mail at the top.
- Complete the session's evaluation then take the five questions CEU assessment.
- After passing the assessment you will receive your certificate of completion.
- CEUs can only be earned upon successful completion of the assessment

Note: Education sessions are worth .1 CEU credit each and the session has to be an hour long to be eligible. If a session is labeled "No CEU Offered", there will not be CEU credit available for that session

*must purchase CEU Processing Fee in registration

To successfully receive activity credit towards CFM recertification, you must record your attendance on your CFM Recertification Worksheet on the [CAMP website](#). At recertification time, submit your completed CFM Recertification Worksheet.

PROGRAM UPDATES AND CHANGES

Visit the [World Workplace website](#) regularly for the latest information and updates to the program schedule.

**We look forward to seeing you at World Workplace 2025!
QUESTIONS?**

Call IFMA HQ at +1-713-623-4362 or send an email to registrations@ifma.org.

©2025 International Facility Management Association - All Rights Reserved.

7:53

LTE

← Receipt

Your order from Walmart was placed on June 30th, 2025 and delivered on June 30th, 2025 at 11:24 AM

Items Found

Adjustments

ADJUSTMENTS (WALMART)










REPLACEMENTS
Some of your items weren't available, so your shopper picked items based on replacements you approved and what was available.

	PeriGear Notes Adhesives de 1 Almohadilla, 3 x 3 - Neri Amarillas (04-00) 1 x \$0.67	\$0.67	↶
	PeriGear Sticky Notes, 3 x 3 Inch - Neon Green (04-00) 1 x \$0.67	\$0.67	↶
	HyperTough Holds Up To 10-60 Strips Removable Adhesive Strips (04-00) 1 x \$5.97	\$5.97	↶
	3M Command Brand Damage Free Hanging Poster Strips (04-00) 1 x \$5.28	\$5.28	↶
	Great Value Peppermint Soft Puffs Candy (04-00) 1 x \$8.72	\$8.72	↶
	Brach's Candy, Peppermint (04-00) 1 x \$8.66	\$8.66	↶

ITEMS FOUND (WALMART)

	Coca-Cola Classic (04-00)	\$3.38
--	---------------------------	--------

← Receipt

	Coca-Cola Soda (24 x 12 fl oz) 1 x \$12.28	\$13.78 \$12.28
	Sprite Lemon Lime Soda Soft Drinks (24 x 12 fl oz) 1 x \$12.28	\$13.78 \$12.28
	Sam's Purified Drinking Water (15 x 10 fl oz) 1 x \$2.50	\$2.50
	Great Value Purified Drinking Water (40 x 16.9 fl oz) 1 x \$4.92	\$5.47 \$4.92
	Canada Dry Ginger Ale Soda, 12 fl oz cans, 24 pack (24 x 12 fl oz) 1 x \$12.68	\$14.08 \$12.68
GARDEN & TOOLS		
	ScotchBlue™ Original Painter's Tape (1 ct) 1 x \$7.88	\$7.88
	Hyper Tough Model 42040 Tape Measure (25 ft) 1 x \$5.24	\$5.24
HOUSEHOLD ESSENTIALS		
	Great Value Disinfecting Wipes Multi Pack, 35 count, 10 oz, 3 pack (105 each) 1 x \$5.94	\$5.94
SNACKS & CANDY		
	JOLLY RANCHER Original Fruit Flavored Hard Candy (50 oz) 1 x \$11.42	\$11.42

ORDER TOTALS

← Receipt

	count, 10 oz, 3 pack (105 each) 1 x \$5.94	\$5.94
SNACKS & CANDY		
	JOLLY RANCHER Original Fruit Flavored Hard Candy (50 oz) 1 x \$11.42	\$11.42

ORDER TOTALS

Items Subtotal	\$93.75
Sales Tax	\$5.30
Tip	\$7.50
Service Fee	\$4.69
Priority Fee	\$5.00
\$10 off your basket	-\$10.00
Total	\$106.24
Instacart+ Member Free Delivery!	
You saved	\$15.24

CHARGES

American Express ending in 1006

Original charge	\$106.24
<p><i>Your American Express 1006 card was temporarily authorized for \$102.35. You should see the hold removed and a final charge reflected on your statement within 7 business days of order completion depending on your bank's policies.</i></p> <p style="text-align: center;">Learn more</p>	
Total charged	\$106.24

Order Summary

Order placed June 25, 2025 Order # 113-0098866-8382626

Ship to	Payment method	Order Summary	
Janet Firth UnidosUS 1126 16th St. NW. #200 Washington, DC 20036 United States	American Express ending in 1006 View related transactions	Item(s) Subtotal:	\$655.39
		Shipping & Handling:	\$0.00
		10% off on any 4:	-\$23.45
		Your Coupon Savings:	-\$3.00
		Total before tax:	\$628.94
		Estimated tax to be collected:	\$41.36
		Grand Total:	\$670.30

Delivered June 27



Bounty Paper Towels Quick Size, White, 16 Family Rolls = 40 Regular Rolls
(Packaging May Vary)

Sold by: Amazon.com

Supplied by: Other

Return window closed on July 30, 2025

\$43.49

Delivered June 27



Bounty Paper Towels Quick Size, White, 16 Family Rolls = 40 Regular Rolls
(Packaging May Vary)

Sold by: Amazon.com

Supplied by: Other

Return window closed on July 30, 2025

\$43.49

Delivered June 30



Dixie PerfectTouch 16 oz. Insulated Paper Hot Coffee Cup by GP PRO (Georgia-Pacific), Coffee Haze, 5356DX, 500 Count (25 Cups Per Sleeve, 20 Sleeves Per Case), Coffee Haze Design

Sold by: Amazon.com

2 Supplied by: Other

Return window closed on July 30, 2025

\$89.99

Delivered June 30

It was handed directly to a receptionist or someone at a front desk.

Signed by: Receptionist



Amazon Brand - Happy Belly Cappuccino Coffee Pods Light Roast Compatible with 2.0 K-Cup Brewers, French Vanilla Flavored, 24 Count, 1.5 pound (Pack of 1)

Sold by: Amazon.com

Supplied by: Other

12 Return window closed on July 30, 2025

\$10.62

Delivered June 30



JollyPack 2000 Count White Paper Napkins - 1-Ply 6.5 x 6.5 Folded Bulk Disposable Beverage Cocktail Napkins, Dinner Paper for Restaurants, Bars and Parties - 13 x 13 Unfolded

Sold by: JOLLY PACK

Return window closed on July 30, 2025

\$31.99



Amazon Brand - Happy Belly Tea Pods Compatible with 2.0 K-Cup Brewers, Chai Latte, 24 Count, Pack of 1 (Previously Solimo)

Sold by: Amazon.com

Supplied by: Other

Return window closed on July 30, 2025

\$7.63

Delivered June 30



JollyPack 2000 Count White Paper Napkins - 1-Ply 6.5 x 6.5 Folded Bulk Disposable Beverage Cocktail Napkins, Dinner Paper for Restaurants, Bars and Parties - 13 x 13 Unfolded

Sold by: JOLLY PACK

Return window closed on July 30, 2025

\$31.99



Amazon Brand - Happy Belly Tea Pods Compatible with 2.0 K-Cup Brewers, Chai Latte, 24 Count, Pack of 1 (Previously Solimo)

Sold by: Amazon.com

Supplied by: Other

9 Return window closed on July 30, 2025

\$7.63

Delivered June 30



Dixie PerfecTouch 16 oz. Insulated Paper Hot Coffee Cup by GP PRO (Georgia-Pacific), Coffee Haze, 5356DX, 500 Count (25 Cups Per Sleeve, 20 Sleeves Per Case), Coffee Haze Design

Sold by: Amazon.com

Supplied by: Other

Return window closed on July 30, 2025

\$89.99



Amazon Basics Everyday Paper Plates, 8.62 Inch, Disposable, 300 Count

Sold by: Amazon.com

Supplied by: Other

2 Return window closed on July 30, 2025

\$15.36



**Corporate Card
Statement of Account**

**Sign-up For
Online Statements**

www.americanexpress.com/gopaperless

Prepared For
JANET L. FIRTH
UNIDOS US

Account Number
XXXX-XXXXX1-81006

Closing Date
07/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
3,462.41	3,536.79	0.00	3,462.41	0.00	3,536.79

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips
Payment Coupon

Account Number 3794-015341-81006

JANET L. FIRTH
UNIDOS US
11204 STEPHALEE LANE
ROCKVILLE MD 20852-3658

Payable upon receipt in U.S. Dollars.
Enter 15 digit account number on all payments.
Amount Due \$3,536.79 Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||||

0000379401534181006 000353679000353679 28HH

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
JANET L. FIRTH
 UNIDOS US

Account Number
 XXXX-XXXXX1-81006

Closing Date
 07/28/25

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX1-81006	Reference Code	Amount \$
07/16/25 CORPORATE REMITTANCE RECEIVED 07/16		-3,462.41
06/29/25 CLDTKN AMAZON MKTPL*NQ20V67 AMZN.COM/BILL W REF# 3US1Y6DIHPQ1 MERCHANDISE 06/25/25		670.30
06/30/25 IC* INSTACART*1102 SAN FRANCISCO CA REF# CH_2RFIEJXLN +18882467822 06/30/25		106.24
06/30/25 INTL FACILITY MGMT A HOUSTON TX REF# BM3O5DF74962 111-111-1111 06/29/25 SCHOOLS AND EDUCATI ROC NUMBER BM3O5DF74962		1,000.00
07/01/25 IC* INSTACART*1102 SAN FRANCISCO CA REF# CH_2RG56SXLN +18882467822 07/01/25		132.56
07/02/25 HOMEDEPOT.COM 800-430-3376 GA REF# 070108119480 800-430-3376 07/01/25	07010811948	127.19
07/02/25 YWW*WEWORK 400CAPITO NEW YORK NY REF# 298023554 855-593-9675 07/02/25	29802355400	1,253.50
07/09/25 DD *DOORDASH POTBELL SAN FRANCISCO CA REF# CH_2RIDYARW8 +16506819470 07/08/25		147.16
07/09/25 UBER TRIP HTTPS://HELP.UBER. CA DV0S4GN8 QLJAIZ5W 20036 07/09/25 ROC NUMBER DV0S4GN8		11.90
07/10/25 UBER TRIP HTTPS://HELP.UBER. CA EVEJCWPV KTVVYSZL 20036 07/10/25 ROC NUMBER EVEJCWPV		10.94
07/17/25 IREM NORTHE 3019486234 MD REF# 101854005403 3019486234 07/16/25 EDUCATIONAL ROC NUMBER 101854005403	10185400540	75.00
07/23/25 UBER TRIP HTTPS://HELP.UBER. CA G47PBZAD KTVVYSZL 20036 07/23/25 ROC NUMBER G47PBZAD		2.00
Total for JANET L. FIRTH	New Charges/Other Debits	3,536.79
	Payments/Other Credits	-3,462.41

