



Corporate Card Statement of Account

**Sign-up For
Online Statements**

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Prepared For
ALICIA HELFRICH
UNIDOS US

Account Number
XXXX-XXXXX0-11004

Closing Date
07/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
0.00	497.96	0.00	0.00	0.00	497.96

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

Payment Coupon

Account Number 3794-113280-11004

ALICIA HELFRICH
UNIDOS US
1020 MONROE STREET
WASHINGTON DC 20010-2079

Payable upon receipt in U.S. Dollars.
Enter 15 digit account number on all payments.
Amount Due \$497.96
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||||

0000379411328011004 000049796000049796 2&H

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
ALICIA HELFRICH
 UNIDOS US

Account Number
 XXXX-XXXXX0-11004

Closing Date
 07/28/25

Activity Date reflects either transaction or posting date

Card Number	XXXX-XXXXX0-11004	Reference Code	Amount \$
07/04/25	SOUTHWEST AIRLINES (DALLAS TX TKT# 5262362213442 AIRLINE/AIR C 07/03/25 PASSENGER TICKET HELFRICH/ALICIA MARIE SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES (DALLAS TX FROM WASHINGTON NAT'L D TO CARRIER CLASS KANSAS CITY MO-INT WN N TO WASHINGTON NAT'L D WN Z TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	79003972880	497.96
Total for ALICIA HELFRICH		New Charges/Other Debits	497.96
		Payments/Other Credits	0.00

Alicia Helfrich

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Thursday, July 3, 2025 10:10 AM
To: Alicia Helfrich
Subject: You're going to Kansas City on 08/03 (BXXIXE)!

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here's your itinerary & receipt. See ya soon!
[View in web browser](#) | [View our mobile site](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Travel notice

Do you have a REAL ID? Starting May 7, all Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Learn more at www.dhs.gov/real-id.

Passengers who do not yet have their REAL ID or another TSA acceptable form of ID can expect delays, additional screening, and the possibility of not being allowed into the security checkpoint.



Hi Alicia Marie,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

AUGUST 3 - AUGUST 8

DCA  MCI

Wash. D.C. (Reagan) to Kansas City

Confirmation # **BXKIXE**


Confirmation date: 07/03/2025

PASSENGER **Alicia Marie Helfrich**
RAPID REWARDS # [Join](#) or [Log in](#)
TICKET # 5262362213442
EST. POINTS EARNED 2,018

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Sunday, 08/03/2025 Est. Travel Time: 2h 35m [Wanna Get Away Plus®](#)

FLIGHT # 3663	DEPARTS	ARRIVES
	DCA 11:40AM Wash. D.C. (Reagan)	 MCI 01:15PM Kansas City

Flight 2: Friday, 08/08/2025 Est. Travel Time: 2h 25m [Basic](#)

FLIGHT # 3528
 DEPARTS
MCI 11:30AM
 Kansas City

ARRIVES

DCA 02:55PM
 Wash. D.C. (Reagan)

Payment information

Total cost		Payment	
Air - BXKIXE		July 3, 2025	
Base Fare	\$ 434.75	Payment Amount	\$497.96
U.S. Transportation Tax	\$ 32.61	Amer Express ending in 1004	
U.S. 9/11 Security Fee	\$ 11.20		
U.S. Flight Segment Tax	\$ 10.40		
U.S. Passenger Facility Chg	\$ 9.00		
Total	\$ 497.96		

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number : 5262362213442

What to expect on your trip, and a few reminders.



Wanna Get Away Plus® fare: Non-refundable, Transferable Flight Credit™ (expires 12 months from original ticketed date), free same-day flight changes and standby, and 6X Rapid Rewards® points. [Learn more.](#)



Make sure you know [when to arrive at your airport](#). Times vary by city.

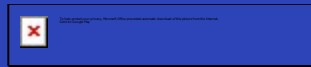


If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your

reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



Don't miss out on automatic check-in



When available, EarlyBird Check-In® reserves your boarding position at 36 hours before your flight, earlier than regular check-in.

[Get it now >](#)



Earn up to 10,000 Rapid Rewards® points per night

Choose a hotel in Kansas City.

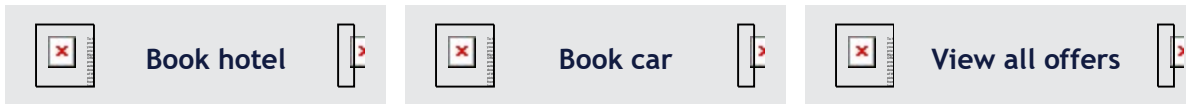
[Book hotel >](#)



Have questions about your upcoming trip?

Get all the answers before you leave for the airport.

Prepare now >



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Update preferences

Download mobile app

5262362213442: NONREF/NONTRANSFERABLE -BG WN WAS WN MCI286.68WN WAS148.07USD434.75END ZP DCA5.20MCI5.20
XF DCA4.5MCI4.5

NLW7P4Q
ZLNWV2E

No-show policy: If you do not plan to travel on your flight, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more](#).

Business Select®, Anytime, and Wanna Get Away Plus® Transferable Flight Credits created from reservations booked and ticketed and/or changed on or after May 28, 2025 expire twelve months from the date the fare was purchased and ticketed. Basic fare flight credits expire six months from the date the fare was purchased and ticketed.

Prohibition on Multiple/Conflicting Reservations: To promote seat availability for our Customers, Southwest® prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively canceled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as a flight credit for use by the Customer on a future Southwest Airlines® flight.

If you have purchased a refundable fare and choose not to travel, you must request your refund to the original payment form within 1 year of ticket issuance.

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2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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