



Expense Report

Report Name : August Expenses (08/01/2025)

Employee Name : Angelo Fernandez

Employee ID : TEST1

Report Header

Report ID : C55FF4E6AD214077A3B8

Receipts Received : Yes

Report Date : 08/12/2025

Approval Status : Approved & In Accounting Review

Payment Status : Not Paid

Currency : US, Dollar

Comment : Concur System (08/17/2025): Report's approval time expired and it was sent to another manager.

Business Purpose: Breakfast - In Kansas City for annual conference

Breakfast

Transaction Date	Expense Type	Business Purpose	Vendor Description	Payment Type	Amount	1Unrestricted	2CompID	3CostID	Location	Bank Card ID	Cost Center	Department
08/08/2025	Breakfast	Breakfast	HILTON PRESIDENT	Reimburse to employee	\$19.00	2:Unrestricted	20:Integrated Marketing Events	2100-00:Annual Conference	00 - Washington DC Office	null		

Attendees : Angelo Fernandez, Employee

Business Purpose: Dinner - In Kansas City for annual conference

Business Meals (Attendees)

Transaction Date	Expense Type	Business Purpose	Vendor Description	Payment Type	Amount	1Unrestricted	2CompID	3CostID	Location	Bank Card ID	Cost Center	Department
08/08/2025	Business Meals (Attendees)	Dinner	Meat Mitch	Reimburse to employee	\$39.00	2:Unrestricted	20:Integrated Marketing Events	2100-00:Annual Conference	00 - Washington DC Office	null		

Attendees : Angelo Fernandez, Employee

Taxi

Transaction Date	Expense Type	Business Purpose	Vendor Description	Payment Type	Amount	1Unrestricted	2CompID	3CostID	Location	Bank Card ID	Cost Center	Department
08/08/2025	Taxi	Travel	Lyft	Reimburse to employee	\$26.65	2:Unrestricted	20:Integrated Marketing Events	2100-00:Annual Conference	00 - Washington DC Office	null		Business Purpose: Lyft - \$26.65 - Ride returning home from DCA after Kansas City trip for annual conference.
08/08/2025	Taxi	Travel	Lyft	Reimburse to employee	\$31.99	2:Unrestricted	20:Integrated Marketing Events	2100-00:Annual Conference	00 - Washington DC Office	null		Business Purpose: Lyft - \$31.99 - Ride to Kansas City Airport to return after Kansas City trip for annual conference.
08/04/2025	Taxi	Travel	Lyft	Reimburse to employee	\$24.16	2:Unrestricted	20:Integrated Marketing Events	2100-00:Annual Conference	00 - Washington DC Office	null		Business Purpose: Lyft - \$24.16 - Ride to DCA for Kansas City trip for annual conference.
08/04/2025	Taxi	Travel	Lyft	Reimburse to employee	\$33.13	2:Unrestricted	20:Integrated Marketing Events	2100-00:Annual Conference	00 - Washington DC Office	null		Business Purpose: Lyft - \$33.13 - Ride from Kansas City Airport to hotel for Kansas City trip for annual conference.

Report Total : \$173.93

Personal Expenses : \$0.00

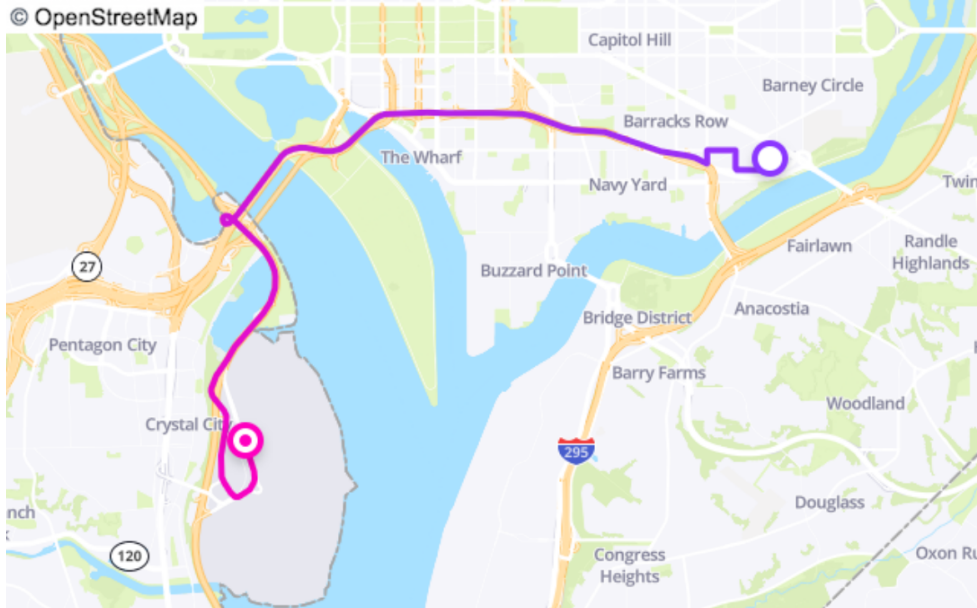
Total Amount Claimed : \$173.93

Amount Approved :	\$173.93
Company Disbursements	
Amount Due Employee :	\$173.93
Amount Due Company Card :	\$0.00
Total Paid By Company :	\$173.93
Employee Disbursements	
Amount Due Company Card From Employee :	\$0.00
Total Paid By Employee :	\$0.00



Trip

Aug 4, 2025, 6:45 AM • 6.4 miles • 15 min



1432 K St SE
Washington, DC 20003

Pickup
6:45 AM

Terminal 2
Arlington, VA 22202

Drop-off
7:01 AM

Payment

Lyft Standard fare (6.4 mi, 15m)	\$25.47
DC City Fee	\$1.37
Promo applied	-\$2.68

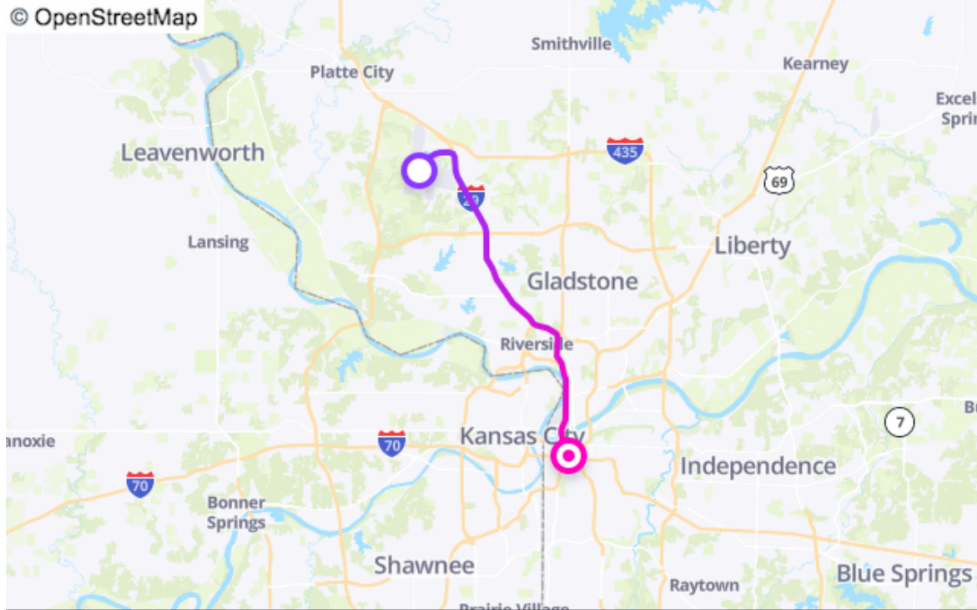
VISA Visa *5398
Total charge

\$24.16



Trip

Aug 4, 2025, 10:12 AM • 19.3 miles • 26 min



Ride Share 2K
Kansas City, MO 64153

Pickup
10:12 AM

PT's Coffee
Kansas City, MO 64105

Drop-off
10:38 AM

Payment

Lyft Standard fare (19.3 mi, 26m)	\$38.97
Promo applied	-\$5.84

VISA Visa *5398	\$33.13
Total charge	

Personal	
Visa *5398	

08/08/25 SALES DRAFT 08:40

HILTON PRESIDENT
1329 Baltimore Blvd
Kansas City, MO 64105

08/08/25 SALES DRAFT 08:40

HILTON PRESIDENT
1329 Baltimore Blvd
Kansas City, MO 64105

MERCH ID:
SERVER: Jay
TERMINAL: 663

American Express

NAME: VALUED CUSTOMER
NUMBER: XXXXXXXXXXXX1008
EXPIRE: XX/XX
AUTH: 868584
AMOUNT: 16.80

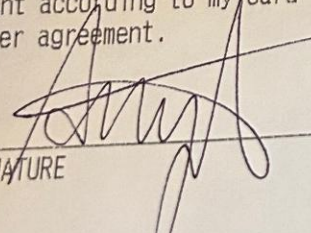
CHECK: 6638364
TABLE:

TOTAL: 16.80

GRATUITY: 2.20

TOTAL: 19.00

I agree to pay above total amount according to my card issuer agreement.

X 
SIGNATURE

Merchant Copy

HILTON PRESIDENT
1329 Baltimore Blvd
Kansas City, MO 64105

8/8/2025 8:36

Check: 6638367 Table:
Server: Jay Guests: 0

Quick Check
1 The Complete Bar 15.00

Subtotal 15.00
City Sales Tax 0.30
State Sales Tax 1.50
Total 16.80

Room: _____

Tip: _____

Total: _____

Name: _____

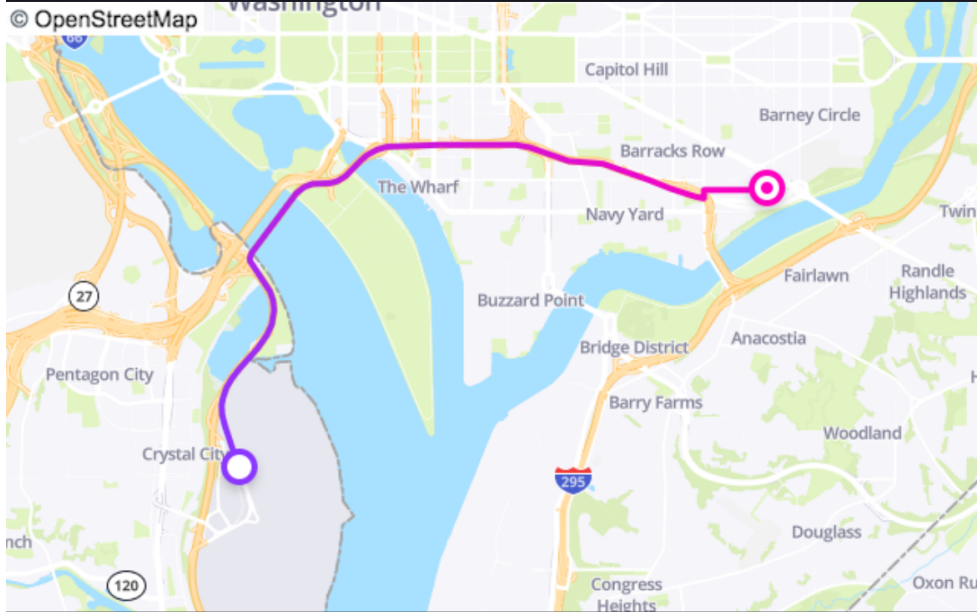
Signature: _____

Thank You



Trip

Aug 8, 2025, 8:08 PM • 4.9 miles • 10 min



Zone 3
Arlington, VA 22202

Pickup
8:08 PM

1432 K St SE
Washington, DC 20003

Drop-off
8:18 PM

Payment

Lyft Standard fare (4.9 mi, 10m) **\$26.65**

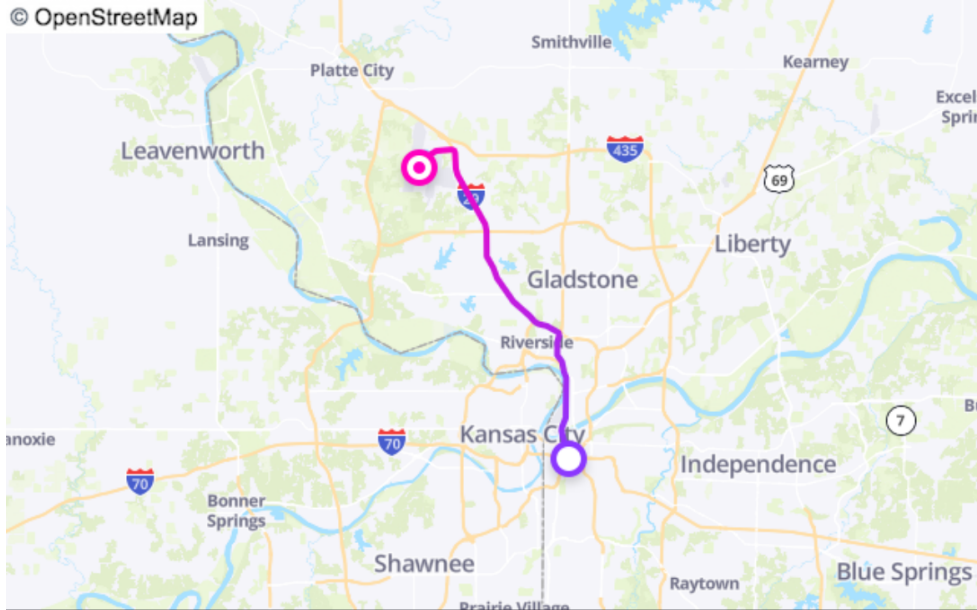
VISA Visa *5398
Total charge **\$26.65**

Personal
Visa *5398



Trip

Aug 8, 2025, 1:57 PM • 19.4 miles • 24 min



Courtyard by Marriott-Kansas Cit...
Kansas City, MO 64108

Pickup
1:57 PM

American
Kansas City, MO 64153

Drop-off
2:21 PM

Payment

Lyft Standard fare (19.4 mi, 24m)

\$31.99



Visa *5398
Total charge

\$31.99



Personal
Visa *5398





Nice To Meet You!

Welcome to Meat Mitch!

8/8/25, 2:48 PM Ticket: E66
Server: Brenda R
Dining Table 104
Seat 1
Invoice: 250808-04-66

1 1/2 Rack Ribs	27.95
1 Fountain Unsweet Tea	3.29
<hr/>	
Subtotal	31.24
CNT 2% Tax	.62
Sales Tax	3.04
<hr/>	
Total	34.90

* Suggested Tips
18%=5.63 20%=6.25 25%=7.81



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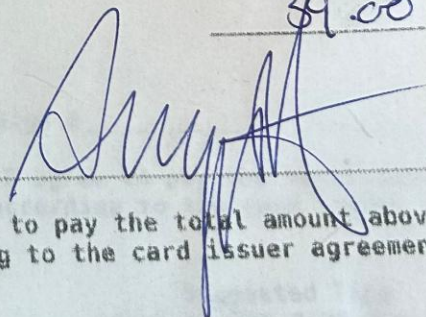
VALUED CUSTOMER

8/8/25, 3:11 PM Ticket: E66
Server: Brenda R
Dining Table 104
Seat 1 VALUED CUSTOMER
Invoice: 250808-04-66

Credit Sale Status: 000000 - Approved

Card Type: AMEX
Card Number: XXXXXXXXXXXX1008
Card Owner: VALUED CUSTOMER
Entry Method: Contactless
Auth Code: 807558
APPLAB: AMERICAN EXPRESS
AID: A000000025010801
TC:

AMOUNT	34.90
TIP	4.10
TOTAL	39.00

Sign X 

I agree to pay the total amount above according to the card issuer agreement.

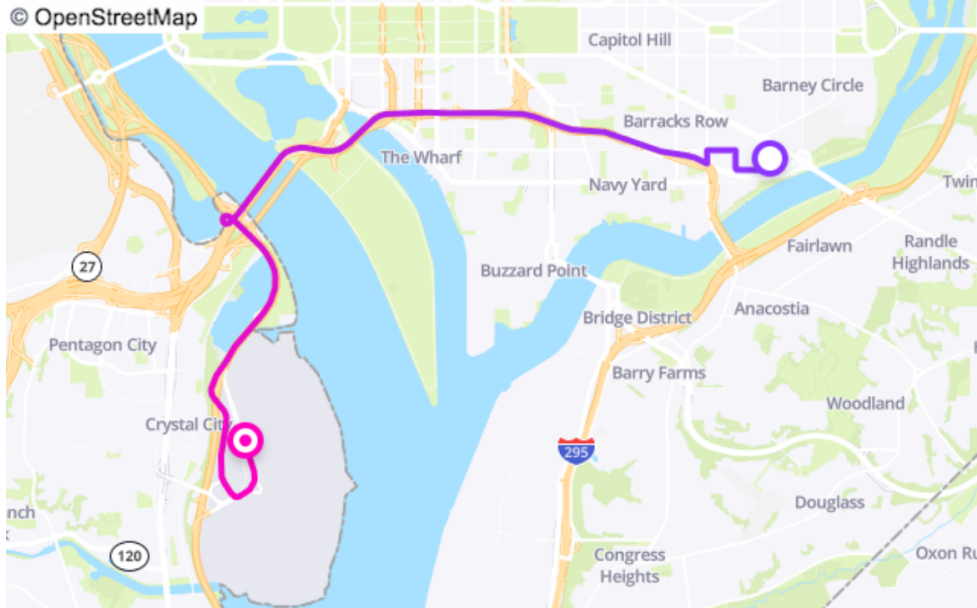
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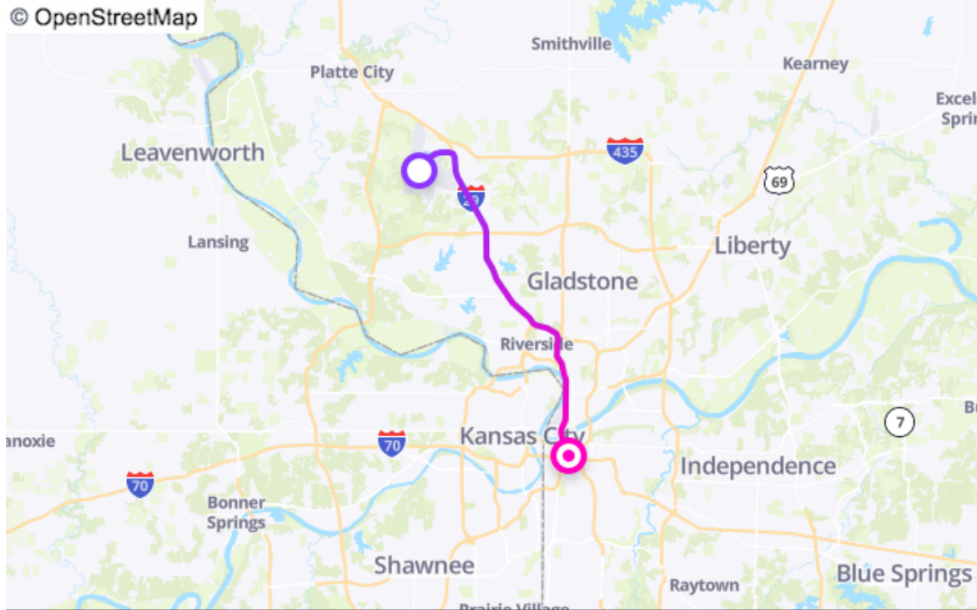
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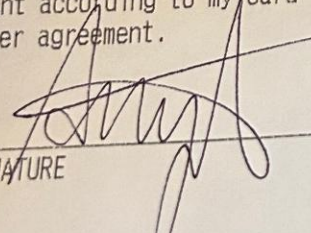
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Tip: _____

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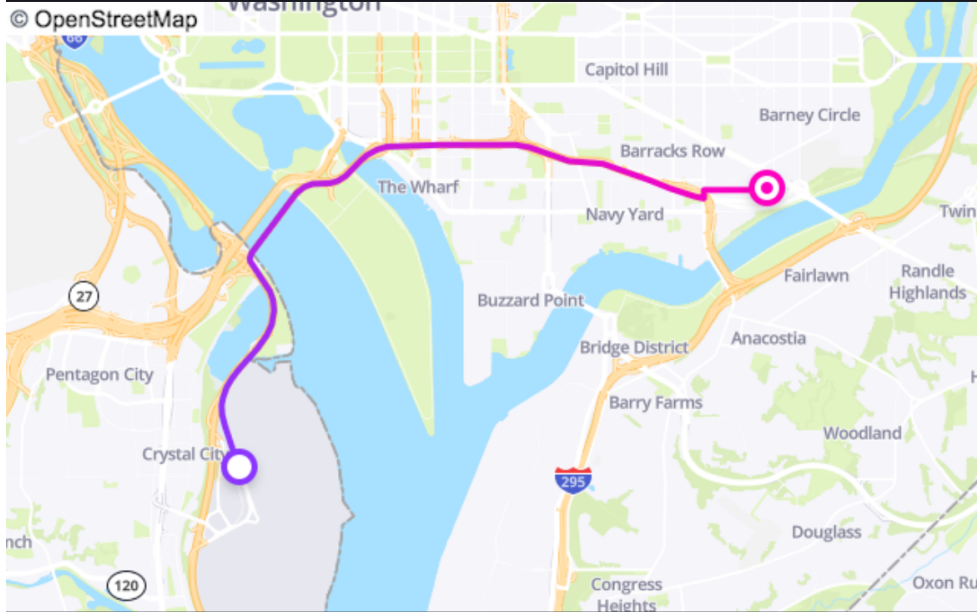
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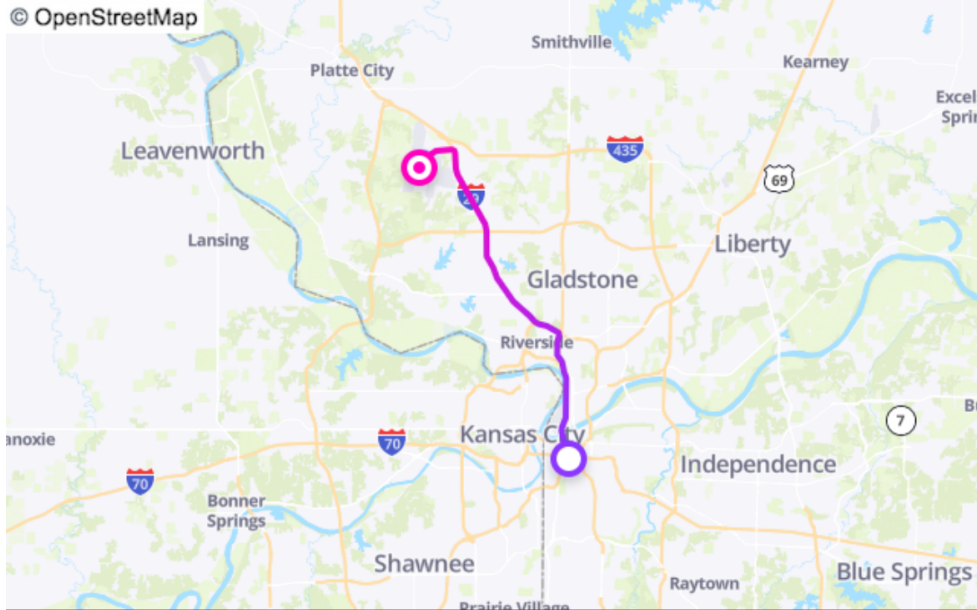
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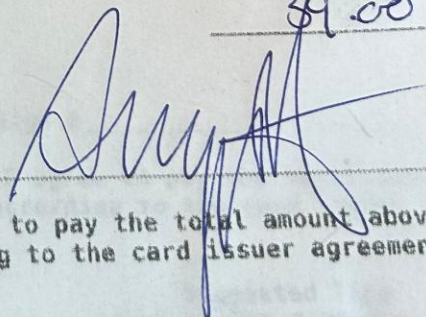
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