



**Corporate Card
Statement of Account**

**Sign-up For
Online Statements**

www.americanexpress.com/gopaperless

Prepared For
**JAMES DAVID DRAKE
UNIDOS US**

Account Number
XXXX-XXXXX4-14000

Closing Date
07/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
2,637.71	815.07	0.00	2,637.71	0.00	815.07

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

Payment Coupon

Account Number 3796-062324-14000

**JAMES DAVID DRAKE
UNIDOS US
1126 16TH STREET NW
WASHINGTON DC 20036-4804**

Payable upon receipt in U.S. Dollars.
Enter 15 digit account number on all payments.
Amount Due \$815.07
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

**AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000**
|||||

0000379606232414000 000081507000081507 2&H

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
JAMES DAVID DRAKE
 UNIDOS US

Account Number
 XXXX-XXXXX4-14000

Closing Date
 07/28/25

Activity Date reflects either transaction or posting date

Card Number	XXXX-XXXXX4-14000	Reference Code	Amount \$
07/16/25	CORPORATE REMITTANCE RECEIVED 07/16		-2,637.71
07/01/25	AMAZON WEB SERVICES AWS.AMAZON.CO WA REF# 4URWTW4H2Y9 WEB SERVICES 07/01/25		1.05
07/09/25	USPS PO 1049240291 0 WASHINGTON DC REF# 18917100899 8002758777 07/08/25 POST SVCS GO ROC NUMBER 18917100899	18917100899	13.26
07/10/25	THE GREATER WASHINGT WASHINGTON DC REF# Y5FAE8462 WASHINGTON 07/10/25		28.33
07/12/25	OFFICE DEPOT #5910 0 NEWVILLE PA REF# 43054152200 8004633768 07/11/25 PAPER,COPY,OD,CASE,10-REAM_ ROC NUMBER 43054152200 TAX \$2.40	43054152200	42.39
07/13/25	Staples Inc PUTNAM PUTNAM CT 371248299 9931214854 200364 07/13/25 ORD 9931214854 ;REQ MARCELA BRADY IT1 SHARPIE PER;UPI 12.6900;QTY1 IT2 STAPLES 65 ;UPI 30.7900;QTY5 FRT 0.00;HDL 0.00;ITM2 ROC NUMBER 371248299	37124829900	159.64
07/17/25	Staples Inc PUTNAM PUTNAM CT 371407035 9931259300 200364 07/16/25 ORD 9931259300 ;REQ MARCELA BRADY IT1 TRUE CLEAR ;UPI 15.7900;QTY5 IT2 COCACOLA DI;UPI 24.2900;QTY1 FRT 0.00;HDL 0.00;ITM2 ROC NUMBER 371407035	37140703500	93.24
07/17/25	GRAMMARLY CO*L0HYI0 SAN FRANCISCO CA REF# CH_3RLU2ZGMT +18883186146 07/17/25		152.64
07/19/25	OFFICE DEPOT #5910 0 NEWVILLE PA REF# 43037599300 8004633768 07/18/25 TONER,CARTRIDGE,HY,58X,HP,BLCK ROC NUMBER 43037599300 TAX \$17.45	43037599300	304.39
07/26/25	CCSI EFAX 323-817-3205 CA REF# 274017745 INTERNET SVC 07/26/25	27401774500	20.13

Total for JAMES DAVID DRAKE New Charges/Other Debits 815.07
 Payments/Other Credits -2,637.71

From: [David Drake](#)
To: [Pamela Rodriguez](#)
Subject: FW: Order Confirmation #430375993-001
Date: Thursday, July 17, 2025 4:17:27 PM

From: OfficeDepotOrders@officedepot.com <OfficeDepotOrders@officedepot.com>
Sent: Thursday, July 17, 2025 4:16 PM
To: David Drake <ddrake@unidosus.org>
Subject: Order Confirmation #430375993-001

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Hi James,

Your order is in. We're working to get it packed up and out the door. Expect a shipping confirmation in your inbox soon.



[View Order Details](#)

Shipment 1 of 1

Order #: [430375993-001](#)

Status: In Process

Your estimated delivery date is Monday, July 21, 2025

sku Info 	HP 58X Black High Yield Toner Cartridge, CF258X  Item #6407107	\$290.89
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Unit Price: \$290.89/each
Qty Ordered: 1

Subtotal:	\$290.89
Gift/Reward/eMerchandise Card:	-\$3.95
Delivery Fee:	\$0.00
Tax:	\$17.45
Order Total	\$304.39

Questions? We're here to help.

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Start a [self-service return](#)
[Chat](#) or [Text](#) with us

Download our App for Exclusive Offers



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Office Depot has paid the CA Electronic Waste Recycling fee on your behalf for all online and telephone purchases made in or to CA.

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From: [Brian Ford](#)
To: [Pamela Rodriguez](#)
Subject: FW: Nice upgrade! Here's your Grammarly Pro receipt
Date: Thursday, July 17, 2025 1:49:51 PM

Hi Pam,

FYI – For next months AMEX bill

From: Grammarly <hello@info.grammarly.com>
Sent: Thursday, July 17, 2025 11:48 AM
To: Brian Ford <bford@unidosus.org>
Subject: Nice upgrade! Here's your Grammarly Pro receipt

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Your Subscription Details

Name	Brian Ford
Order number	89967416
Order date	July 17, 2025
Your plan	ANNUAL
Number of seats	1
Plan price	144.00 USD

Tax	8.64 USD
Total price	152.64 USD
Plan start date	July 17, 2025
Renewal date	July 17, 2026
Renewal price	144.00 USD plus applicable taxes

Your subscription will automatically renew at full price every 12 months. You will be charged for each renewal until you cancel in your account settings or by submitting a help desk request [here](#). If you cancel, previous charges will not be refunded, but you may continue to use the service until the end of your paid term.



[View Web Version](#)

You received this email notification because you just upgraded to Grammarly Pro and we wanted to provide a receipt.

© 2025 Grammarly, Inc., 548 Market St. #35410, San Francisco, CA 94104



Thank you for your order, Marcela!

A confirmation email has been sent to
AP@NCLR.ORG

Order Number: 9931259300

Order Date: July 14, 2025

Shipping address

Pamela Rodriguez
National Council Of La Raza
1126 16th St Nw
Ste 270
Washington, DC 20036-4840
(202) 776-1787

Payment method(s)

Amex**** 4000
\$93.24 charged

Billing address

Marcela Brady
National Council Of La Raza
1126 16th St Nw
2nd Fl
Washington, DC 20036-4804
(202) 776-1787

Order summary

Items (6)	\$103.24
Coupons	\$0.00
Points redemption	-\$10.00
Shipping	FREE
Estimated Tax	\$0.00
Total	\$93.24

6 items ordered

Delivery by Tuesday, July 15



True Clear™ Purified Water, 16.9. oz., 24 Bottles/Carton (TC54594)

Item #: 24377968 | Model #: NDW05L24P/TC545

5 @ \$15.79

\$78.95



Coca-Cola Diet Coke, 12 oz., 24/Carton (00049000028911)

Item #: 910177 | Model #: 00049000028911

1 @ \$24.29

\$24.29



Thank you for your order, Marcela!

A confirmation email has been sent to
AP@NCLR.ORG

Order Number: 9931214854

Order Date: July 11, 2025

Shipping address

Pamela Rodriguez
National Council Of La Raza
1126 16th St Nw
Ste 270
Washington, DC 20036-4840
(202) 776-1787

Payment method(s)

Amex**** 4000
\$159.64 charged

Billing address

Marcela Brady
National Council Of La Raza
1126 16th St Nw
2nd Fl
Washington, DC 20036-4804
(202) 776-1787

Order summary

Items (6)	\$160.64
Coupons	\$0.00
Points redemption	-\$1.00
Shipping	FREE
Estimated Tax	\$0.00

Total \$159.64

✔ *You saved \$6.00 on this order!*

6 items ordered

Delivery by Monday, July 14



Staples 65% Recycled Corrugated File Box Lift Off Lid, Letter/Legal Size, White/Black, 10/Pack (23325011)

Item #: 825695 | Model #: 23325011

5 @ \$30.79

\$153.95



Sharpie Permanent Marker, Fine Tip, Black, 12/Pack (30001)

Item #: 125328 | Model #: 30001

1 @ \$6.69

\$6.69

From: [Brian Ford](#)
To: [Pamela Rodriguez](#)
Subject: FW: Your recent payment has processed!
Date: Thursday, July 10, 2025 8:55:02 AM

Hi Pam,

FYI

From: info@gwscpa.org <info@gwscpa.org>
Sent: Thursday, July 10, 2025 6:00 AM
To: Brian Ford <bford@unidosus.org>
Subject: Your recent payment has processed!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Brian,

Your Greater Washington Society of CPAs Membership Dues Payment was successfully processed on 7/10/2025 in the amount of \$28.33.

If you have any questions about your payment or need to update any information, please reach out to our Membership Director, Meghan Jenkins, mjenkins@gwscpa.org or 202-347-6131.

We thank you for your continued support of GWSCPA!

Regards,

GWSCPA Staff



From: [David Drake](#)
To: [Pamela Rodriguez](#)
Subject: FW: Order Confirmation #430541522-001
Date: Thursday, July 3, 2025 9:23:03 AM

From: OfficeDepotOrders@officedepot.com <OfficeDepotOrders@officedepot.com>
Sent: Thursday, July 3, 2025 12:31 AM
To: David Drake <ddrake@unidosus.org>
Subject: Order Confirmation #430541522-001

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Shipping to: JAMES DRAKE
423 MADISON FOREST DR HERNDON, VA 20170-3330

Office Depot Logo



Heads up: your Automatic Subscription order will ship soon

Your current Automatic Subscription order is ready to ship. You may still have time to cancel this order. If this order is already processed, you can manage your future subscription orders with the link below.

Estimated Delivery Date: Friday, July 11, 2025

[Cancel Current Order](#)

[Manage Future Orders](#)

sku Info



Office Depot® Multi-Use Printer & Copy Paper, 10 Reams, White, Letter (8.5" x 11"), 5000 Sheets Per Case, 20 Lb, 92 Brightness

Quantity Ordered: 1

Item # 348037

~~\$44.990~~

case

\$39.990

Order Summary

Order Number

[430541522-001](#)

Order Date

Delivery Method

2 Business Day
Delivery

Status

07/03/2025

In Process



430541522001

Payment Summary

Subtotal	44.99
Tax	2.40
Delivery Charge:	0.00
Misc.	(5.00)
Total	42.39
	American Express, ending in 4000

You saved \$5.00 on this order with Subscription savings!

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