

## Berenice Rodriguez

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**From:** Staples <support@orders.staples.com>  
**Sent:** Monday, June 30, 2025 8:48 AM  
**To:** Berenice Rodriguez  
**Subject:** Here's your Staples order #9930992694. Thanks for shopping with us.

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



## Thank you for your order!

Hi Berenice,

We've received order #9930992694 and are processing it now. We'll send you an email with delivery details as soon as your item ships.

Thank you for your ongoing business. We can't wait to see you again!

**Your Staples Team**

Won't be around? [Click here](#) to sign a driver release agreement. The driver may take the note as a proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the delivery unattended.

### Order information

Date: Jun 30, 2025 | 08:48 AM  
Order#: 9930992694

[View order](#)

### Shipping information

Unidosus  
Brian Ortega  
218 Cabbage Rd  
Stanley, VA 22851

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

**Easy Rewards.** We're on it! Your order has been confirmed and is being processed. Easy Rewards points are issued 24-48 hours after your online order ships. Visit your [Easy Rewards dashboard](#) for more details.

### ITEMS FOR DELIVERY

Delivery by Tuesday, July 01, 2025 (1 item)



**Logitech MK850 Performance Wireless  
Keyboard and Mouse Combo Black**  
920008219  
Item: 2676142

1@ \$99.99 Each	\$99.99
Points Redemption	-\$7.00
	<b>\$92.99</b>

### Billing address

Berenice Rodriguez  
Unidosus  
1126 16th St Nw  
Ste 700  
Washington, DC 20036

### Payment information

Merchandise Total:	\$99.99
Coupons:	-\$0.00
Points Redemption:	-\$7.00
Shipping & Delivery:	FREE
Tax:	\$4.93

**Total: \$97.92**

AM ending in 6008:

\$97.92

**YOU MAY ALSO LIKE**



Duracell Coppertop AA Alkaline Battery, 8/Pack (MN1500B8Z)



[View details](#)



Logitech Desktop MK710 Wireless Keyboard & Mouse, Black (920-002416)



[View details](#)



Logitech Wave Keys/Signature MK670/M550 L Wireless Ergonomic Keyboard & Optical Mouse Combo, Graphite (920-012059)



[View details](#)

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[Privacy Notice](#) | [California Notice](#)

Staples, Inc., 500 Staples Drive, Framingham, MA 01702

Customers receive free next-day delivery on orders totaling \$35 or more for orders purchased on [staples.com](http://staples.com)® or by phone at 800-333-3330. Next-day delivery available to over 98% of the U.S. Taxes are not included in calculating the minimum purchase. Handling or carrier fees may apply for select items. Excludes orders placed online for in-store pickup, orders placed online that are shipped to store, orders placed at kiosks, and orders made at [directmail.staples.com](http://directmail.staples.com), [staples.com/services/printing](http://staples.com/services/printing), [weddings.staples.com](http://weddings.staples.com), [staplespromotionalproducts.com](http://staplespromotionalproducts.com) and third-party websites linked to [staples.com](http://staples.com). Other exclusions apply. Standard Staples delivery policies apply.

## Berenice Rodriguez

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**From:** Jeannette Orellana\_Temp  
**Sent:** Wednesday, July 2, 2025 3:25 PM  
**To:** Cristobal Ramon  
**Cc:** unidosus\_pulse\_9484560183\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com; Jennifer Moore; Berenice Rodriguez  
**Subject:** eTicket Itinerary Confirmation F5CT0M\_UUS Annual Conference

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Cris,

I hope all is well. Below you will find the itinerary information for your upcoming trip to the UUS Annual Conference.

Please let me know if you have any questions or need anything else.

Thank you kindly,  
Jeannette Orellana  
P&A Administrative Assistant\_Temp



jorellana\_temp@unidosus.org  
[unidosus.org](https://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

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**From:** United Airlines <Receipts@united.com>  
**Sent:** Wednesday, July 2, 2025 2:53 PM  
**To:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
**Subject:** eTicket Itinerary and Receipt for Confirmation F5CT0M

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Wed, Jul 02, 2025

## Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

F5CT0M

Flight 1 of 2 UA6157

Class: United Economy (S)

Mon, Aug 04, 2025

01:05 PM

Washington, DC, US (IAD)

Mon, Aug 04, 2025

02:48 PM

Kansas City, MO, US (MCI)

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Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Fri, Aug 08, 2025

12:45 PM

Kansas City, MO, US (MCI)

Fri, Aug 08, 2025

04:21 PM

Washington, DC, US (IAD)

Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Traveler Details

RAMON/CRISTOBAL

eTicket number: **0162310754653**

Frequent Flyer: **UA-XXXXX804 Member**

Seats: **IAD-MCI 21D**

**MCI-IAD 19A**

Purchase Summary

Method of payment:

**American Express ending in  
6008**

Date of purchase:

**Wed, Jul 02, 2025**

Airfare:	<b>534.04</b>
U.S. Transportation Tax:	<b>40.05</b>
U.S. Flight Segment Tax:	<b>10.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
U.S. Passenger Facility Charge:	<b>9.00</b>

Total Per Passenger: **604.69 USD**

**Total:**

**604.69 USD**

**Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/OVALUAFTDPT

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

**MileagePlus Accrual Details**

Cristobal Ramon					
Date	Flight	From/To	Award Miles	PQP	PQF
Mon, Aug 04, 2025	6157	Washington, DC, US (IAD) to Kansas City, MO, US (MCI)	1135	227	1
Fri, Aug 08, 2025	6115	Kansas City, MO, US (MCI) to Washington, DC, US (IAD)	1540	308	1
MileagePlus accrual totals:			2675	535	2

**Baggage allowance and charges for this itinerary**

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Aug 04, 2025 Washington, DC, US (IAD - Dulles) to Kansas City, MO, US (MCI)	40.00 USD	50.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)
Fri, Aug 08, 2025 Kansas City, MO, US (MCI) to Washington, DC, US (IAD - Dulles)	40.00 USD	50.00 USD	50lbs(23kg) - 62in(157cm)	50lbs(23kg) - 62in(157cm)

**Important Information about MileagePlus Earning**

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.

- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

## **eTicket Reminders**

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.**EXCEPTION:** When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring your boarding pass or this eTicket Receipt along with [photo identification](#) to the airport.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules. The base price of some ancillary items on your receipt may include taxes, when applicable.

## **Data Protection Notice**

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

## **Customer Care Contact Information**

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

### **Hazardous materials**

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

- [united.com restricted items page](#)
- [FAA website Pack Safe page](#)
- [TSA website Prohibited Items page](#)

### **Refunds Within 24 Hours**

When you book and ticket a reservation through united.com, the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

### **Disinsection Notice**

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

### **IMPORTANT CONSUMER NOTICES**

**Changes/Cancellations** - Most tickets, other than Basic Economy tickets or those for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean, may be changed to a different itinerary, or cancelled and the value of the ticket retained so that it can be applied to a new ticket, without a change fee. Such change or cancellation must be made prior to the scheduled departure time. Travelers making changes will be responsible for the fare difference if the new itinerary has a higher fare than the original ticketed itinerary. Regarding non-refundable tickets, if the new itinerary has a lower fare than the original ticketed itinerary, changes can be made without charge, but the traveler is not entitled to any residual value. United may, in its sole discretion, provide partial or full residual credit under certain circumstances. A change fee may apply for changes or cancellations made to tickets for travel originating outside the United States, other than for

travel between the United States and Mexico or the Caribbean. Policies concerning your ability to make reservation changes and cancellations and any fees associated with such changes can be found at [Important travel notices | United Airlines](#).

**Notice of Baggage Liability Limitations** - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

**Notice of Incorporated Terms** - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at [united.com](#) or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the United States, to receive free of charge by mail or other delivery service the full text of United's Contract of Carriage.

**Notice of Certain Terms** - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be

eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

**Notice of Boarding Times** - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](http://united.com) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

**Notice - Overbooking of Flights** - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*



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### **E-mail Information**

**Please do not reply to this message using the "reply" address.**

The information contained in this email is intended for the original recipient only.

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[View our Legal Notices](#)

 Use Concur? Connect your ezCater account to submit receipts directly.

Dismiss

Set up

## Orders > Order # 9EM-ZPX

Report an issue

Cancel order

Edit order

**i** Changes can be made to this order until Tuesday, July 8th at 11:45 AM. Question about this order? Just [send us a message](#).



Submitted  
7/1/2025

Accepted by Caterer

Re-confirmed with Caterer

Completed



You'll be billed for the order once the order has been fulfilled. We'll send you a receipt when this happens.

## P&A Manager Meeting - Snacks



Tuesday, July 8th at 2:45 PM

 [Add to Calendar](#)

### Caterer

[Corner Bakery Cafe \(National Press\)](#)



### Upon delivery, ask for

Jeannette Orellana

### Address

Unidos US, 1126 16th St NW, Suite 100,  
Washington, DC 20036

### Payment Method

Card ending in 6008

### Guests

20

### Order type

Delivery

## Order Details

### Berenice Rodriguez

1 Cheese & Fruit Tray @ \$70.00	\$70.00
1 Fresh Vegetable Basket @ \$60.00	\$60.00
1 Box of Hot Coffee @ \$20.00 Coffee Flavor (max: 1.0): Box Hazelnut Cream	\$20.00
1 Box of Hot Coffee @ \$20.00 Coffee Flavor (max: 1.0): Box Cafe Europa	\$20.00

Subtotal	\$170.00
Delivery Fee	\$25.00
Tip for Driver/Catering Staff	\$17.00
<b>Total</b>	<b>\$212.00</b>

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Open app

**QUESTIONS?**

1-800-488-1803

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**Company**



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**Discover**



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Use Concur? Connect your ezCater account to submit receipts directly.

Dismiss

Set up

## Orders > Order # 90X-UA1

Report an issue

Cancel order

Edit order

**i** Changes can be made to this order until Tuesday, July 8th at 9:45 AM. Question about this order? Just [send us a message](#).

### Order submitted

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Submitted

7/1/2025

Accepted by Caterer

Re-confirmed with Caterer

Completed



Tuesday, July 8th at 11:45 AM

Add to Calendar

**Caterer**

Roti Modern Mediterranean (K Street)



**Upon delivery, ask for**

Jeannette Orellana

**Address**

Unidos US, 1126 16th St NW, Suite 100,  
Washington, DC 20036

**Payment Method**

Card ending in 6008

**Guests**

20

**Order type**



## Order Details

**Berenice Rodriguez**

4	Gluten-Free Salad Box @ \$17.50 Protein: Most Popular	\$70.00
4	Classic Salad Box @ \$15.50 Protein: Most Popular	\$62.00
2	Gluten-Free Salad Box @ \$17.50 Protein: Sumac Skirt Steak	\$35.00
2	Gluten-Free Sandwich Box @ \$16.50 Protein: Falafel	\$33.00
2	Gluten-Free Rice Box @ \$16.50 Protein: Seasonal Vegetables	\$33.00
2	Classic Salad Box @ \$15.50 Protein: Seasonal Vegetables	\$31.00
2	Classic Sandwich Box @ \$14.50 Protein: Sumac Skirt Steak	\$29.00
2	Classic Rice Box @ \$14.50	\$29.00

Protein: Most Popular

8 Bottled Water @ \$2.99	\$23.92
4 San Pellegrino Aranciata Rossa @ \$2.50	\$10.00
4 San Pellegrino Limonata @ \$2.50	\$10.00
4 Spindrift Raspberry Lime Sparkling Water @ \$2.50	\$10.00
4 Coca-Cola @ \$1.80	\$7.20
4 Diet Coke @ \$1.80	\$7.20

Tableware

Include: Utensils, Plates, Napkins

Subtotal	\$390.32
Delivery Fee	\$39.03
ezRewards	-\$13.52
Tip for Driver/Catering Staff	\$39.03
<b>Total</b>	<b>\$454.86</b>

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[Open app](#)

**QUESTIONS?**

1-800-488-1803

Company





 Use Concur? Connect your ezCater account to submit receipts directly.

Dismiss

Set up

## Orders > Order # UX8-163

Report an issue

Cancel order

Edit order

**i** Changes can be made to this order until Monday, July 7th at 9:00 PM. Question about this order? Just [send us a message](#).

### Order submitted

---

Submitted  
6/30/2025

Accepted by Caterer

Re-confirmed with Caterer

Completed

P&A Manager Meeting 2025



Tuesday, July 8th at 8:45 AM

Add to Calendar

**Caterer**

Corner Bakery Cafe (National Press)



**Upon delivery, ask for**

Jeannette Orellana

**Address**

Unidos US, 1126 16th St NW, Suite 100,  
Washington, DC 20036

**Payment Method**

Card ending in 6008

**Guests**

20

**Order type**

Delivery

## Order Details

**Berenice Rodriguez**

- |   |          |
|---|----------|
| 1 The Big Scramble @ \$100.00   | \$127.00 |
| Egg Choice (max: 1.0): Scrambled Eggs   |          |
| Meat Choice (max: 1.0): Bacon & Sausage Mix   |          |
| Bread Choice (max: 10.0): Cinnamon-Raisin Bagel, Everything Bagel, Plain Bagel, Round Croissant |          |
| Add Coffee? (max: 0.0): Hazelnut Cream Coffee for 10  |          |
| Add A Hot Kit? (max: 1.0): Hot Kit  |          |
| Add: Add 5oz Regular Cream Cheese   |          |
| 1 Breakfast Wrap Tray @ \$85.00   | \$110.00 |
| Breakfast Wraps: Spinach & Avocado Breakfast Wraps  |          |
| Add Coffee? (max: 0.0): Bakers Blend Coffee for 10  |          |
| Add A Hot Kit? (max: 1.0): Hot Kit  |          |
| 1 Fresh Fruit Tray @ \$75.00  | \$75.00  |
| 15 Bottled Water @ \$2.19   | \$32.85  |
| 1 Half Gallon Orange Juice @ \$15.00  | \$15.00  |
| 4 Diet Coke @ \$2.19  | \$8.76   |

4 Coke @ \$2.19	\$8.76
3 Sprite @ \$2.19	\$6.57

Subtotal	\$383.94
Delivery Fee	\$38.39
Tip for Driver/Catering Staff	\$38.39
<b>Total</b>	<b>\$460.72</b>

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**QUESTIONS?**

1-800-488-1803

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**Company**



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**Discover**



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AA CONFIRMATION CODE: HAMFYL



Get your boarding pass faster!  
Scan this barcode at any  
American Airlines Self-Service  
Machine.

Washington to Kansas City 1 Adult			Total Paid:	
Sunday August 3, 2025 – Friday August 8, 2025			<b>\$648.66 USD</b>	
AA Confirmation Code <b>HAMFYL</b>		Reservation Name <b>DCA/MCI</b>		
Your confirmation code is your reservation confirmation number and will be needed to retrieve or reference your reservation.		Status: <b>Ticketed</b> Jul 22, 2025		
Flight	Depart	Arrive	Fare Amount	
<b>American Airlines 5660</b> <small>Operated by Envoy Air</small>	<b>Washington (DCA)</b> August 3, 2025 08:10 PM Travel Time : 2 h 54 m Class : Economy Seat : --	<b>Kansas City (MCI)</b> August 3, 2025 10:04 PM Booking Code : V Aircraft : Bombardier CRJ700	<b>Adult</b> 1 × \$565.92 USD	\$565.92 USD
			Taxes & Carrier-Imposed Fees	
			<b>Taxes and Fees</b>	\$82.74 USD
			<b>Carrier-Imposed Fees</b>	\$0.00 USD
Flight	Depart	Arrive	Flight Subtotal	
<b>American Airlines 6349</b> <small>Operated by Envoy Air</small>	<b>Kansas City (MCI)</b> August 8, 2025 09:03 AM Travel Time : 1 h 41 m Class : Economy Seat : 8D	<b>Chicago (ORD)</b> August 8, 2025 10:44 AM Booking Code : V Aircraft : Bombardier CRJ700	<b>\$648.66 USD</b>	
<b>American Airlines 2813</b>	<b>Chicago (ORD)</b> August 8, 2025 11:45 AM Travel Time : 1 h 47 m Class : Economy Seat : 12A	<b>Washington (DCA)</b> August 8, 2025 02:32 PM Booking Code : V Aircraft : Bombardier CRJ700		

## Receipt

PASSENGER	TICKET NUMBER	FREQUENT FLYER NUMBER	FARE	EQUIV FARE	Tax/Fee/Charge	TICKET TOTAL
FELIZ,SUSIE	0012260155933	J4PY858	\$565.92 USD	0.00 USD	82.74	648.66
<b>Payment Type:</b>	Ticket Exchange -0017294139462				<b>Total</b>	\$648.66 USD

## Endorsements/Restrictions

NONREF/FAREDIF/CXL BY FLT TIME OR NOVALUE

## Terms and conditions:

If you've already begun travel, this receipt may only show portions of your trip not flown.

If your ticket involves travel outside the U.S., Canada, U.S. Virgin Islands or Puerto Rico and has been reissued, your ticket total may not include all taxes. Please contact Reservations for the correct total.

A summary of all the terms and conditions that apply to your travel are available on [aa.com/conditionsofcarriage](http://aa.com/conditionsofcarriage).



## Travel notice

**Do you have a REAL ID?** Starting May 7, all Passengers 18+ need a state-issued REAL ID-compliant license or identification card to fly domestically. Learn more at [www.dhs.gov/real-id](http://www.dhs.gov/real-id).

Passengers who do not yet have their REAL ID or another TSA acceptable form of ID can expect delays, additional screening, and the possibility of not being allowed into the security checkpoint.

### Hi Standley,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

AUGUST 4 - AUGUST 7

# DCA MCI

Wash. D.C. (Reagan) to Kansas City

Confirmation # **BQNCEI**


Confirmation date: 07/14/2025

PASSENGER	<b>Standley Dorn</b>
RAPID REWARDS #	<a href="#">Join</a> or <a href="#">Log in</a>
TICKET #	5262366849282
EST. POINTS EARNED	1,973

Rapid Rewards® points are only estimations.

## Your itinerary

**Flight 1:** Monday, 08/04/2025 Est. Travel Time: 2h 40m Wanna Get Away Plus®

FLIGHT # 0130	DEPARTS		ARRIVES
	<b>DCA 12:45PM</b> Wash. D.C. (Reagan)		<b>MCI 02:25PM</b> Kansas City

**Flight 2:** Thursday, 08/07/2025 Est. Travel Time: 2h 25m Wanna Get Away Plus®

FLIGHT # 2513	DEPARTS		ARRIVES
	<b>MCI 06:20PM</b> Kansas City		<b>DCA 09:45PM</b> Wash. D.C. (Reagan)

# Payment information

## Total cost

### Air - **BQNC**EI

Base Fare	\$	328.70
U.S. Transportation Tax	\$	24.65
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	10.40
U.S. Passenger Facility Chg	\$	9.00
<b>Total</b>	<b>\$</b>	<b>383.95</b>

## Payment

July 14, 2025

**Payment Amount** **\$383.95**  
Amer Express ending in 6008

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number : 5262366849282

## What to expect on your trip, and a few reminders.



**Wanna Get Away Plus<sup>®</sup> fare:** Non-refundable, Transferable Flight Credit<sup>™</sup> (expires 12 months from original ticketed date), free same-day flight changes and standby, and 6X Rapid Rewards<sup>®</sup> points. [Learn more.](#)



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

## Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



## Don't miss out on automatic check-in

When available, EarlyBird Check-In<sup>®</sup> reserves your boarding position at 36 hours before your flight, earlier than regular check-in.

[Get it now >](#)

---

**Fw: eTicket Itinerary and Receipt for Confirmation BWX9FT**

---

**From** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>

**Date** Mon 7/14/2025 10:25 AM

**To** unidosus\_pulse\_9508318194\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com  
<unidosus\_pulse\_9508318194\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com>

Rita's updated flight information for the UUS Annual Conference in KC: 8/4- 8/8.

Thank you kindly,

Jeannette Orellana

P&A Administrative Assistant\_Temp



jorellana\_temp@unidosus.org

[unidosus.org](https://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

---

**From:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>

**Sent:** Monday, July 14, 2025 10:21 AM

**To:** Rita Fernandez <rfernandez@unidosus.org>

**Cc:** Jennifer Moore <jmoore@unidosus.org>

**Subject:** Re: eTicket Itinerary and Receipt for Confirmation BWX9FT

Hi Rita,

My apologies for the inconvenience. I have corrected your flight as requested on your travel form. Below you will find your updated flight information.

Please let me know if you have any questions or need anything else.

I appreciate your patience.

Mon, Jul 14, 2025

Thank you for choosing [United](#).

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

BWX9FT

Flight 1 of 2 UA6157

Class: United Economy (S)

Mon, Aug 04, 2025

Mon, Aug 04, 2025

01:05 PM

02:48 PM

Washington, DC, US (IAD)

Kansas City, MO, US (MCI)

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Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Flight 2 of 2 UA6115

Class: United Economy (W)

Fri, Aug 08, 2025

Fri, Aug 08, 2025

12:45 PM

04:21 PM

Kansas City, MO, US (MCI)

Washington, DC, US (IAD)

---

Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Traveler Details

FERNANDEZ/RITAS

eTicket number: **0162314043428**

Seats: **IAD-MCI 22A**

Frequent Flyer: **UA-XXXXX844 Premier Silver**

**MCI-IAD 11A**

Purchase Summary

Method of payment:

**Miscellaneous Document**

American Express ending in

6008

Date of purchase:

Mon, Jul 14, 2025

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Airfare:	563.34
U.S. Transportation Tax:	41.88
U.S. Flight Segment Tax:	10.40
Passenger Civil Aviation Security Service Fee:	11.20
U.S. Passenger Facility Charge:	9.00

---

Total Per Passenger: 635.82 USD

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**Total: 635.82 USD**

### Additional Collection

An additional amount of **5.00 USD** for the difference in fare was charged to American Express ending in 6008 on Mon, Jul 14, 2025.

### Payment Info

Remaining value of your previous ticket numbers 0162311929860 was applied to this purchase.

### Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

### MileagePlus Accrual Details

Ritas Fernandez

Date	Flight	From/To	Award Miles	PQP	PQF
Mon, Aug 04, 2025	6157	Washington, DC, US (IAD) to Kansas City, MO, US (MCI)	1820	260	1
Fri, Aug 08, 2025	6115	Kansas City, MO, US (MCI) to Washington, DC, US (IAD)	2135	305	1
MileagePlus accrual totals:			3955	565	2

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Aug 04, 2025 Washington, DC, US (IAD - Dulles) to Kansas City, MO, US (MCI)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Fri, Aug 08, 2025 Kansas City, MO, US (MCI)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

to Washington, DC, US  
(IAD - Dulles)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® Silver membership at time of check-in to qualify for waiver of the service charge for the first checked bag (within specified size and weight limits).

### **Important Information about MileagePlus Earning**

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

### **eTicket Reminders**

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

**EXCEPTION:** When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.

- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring your boarding pass or this eTicket Receipt along with [photo identification](#) to the airport.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules.

The base price of some ancillary items on your receipt may include taxes, when applicable.

### **Data Protection Notice**

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS

directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

### **Customer Care Contact Information**

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

### **Hazardous materials**

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

[united.com restricted items page](#)

[FAA website Pack Safe page](#)

[TSA website Prohibited Items page](#)

### **Refunds Within 24 Hours**

When you book and ticket a reservation through united.com, the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

### **Disinsection Notice**

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

### **IMPORTANT CONSUMER NOTICES**

**Changes/Cancellations** - Most tickets, other than Basic Economy tickets or those for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean, may be changed to a different itinerary, or cancelled and the value of the ticket retained so that it can be applied to a new ticket, without a change fee. Such change or cancellation must be made prior to the scheduled departure time. Travelers making changes will be responsible for the fare difference if the new itinerary has a higher fare than the original ticketed itinerary. Regarding non-refundable tickets, if the new itinerary has a lower fare than the original ticketed itinerary, changes can be made without charge, but the traveler is not entitled to any residual value. United may, in its sole discretion, provide partial or full residual credit under certain circumstances. A change fee may apply for changes or cancellations made to tickets for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean. Policies concerning your ability to make reservation changes and cancellations and any fees associated with such changes can be found at [Important travel notices | United Airlines](#).

**Notice of Baggage Liability Limitations** - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss

of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

**Notice of Incorporated Terms** - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at [united.com](http://united.com) or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the United States, to receive free of charge by mail or other delivery service the full text of United's Contract of Carriage.

**Notice of Certain Terms** - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

**Notice of Boarding Times** - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the

boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](http://united.com) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

**Notice - Overbooking of Flights** - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*

Thank you kindly,

Jeannette Orellana

P&A Administrative Assistant\_Temp



[jorellana\\_temp@unidosus.org](mailto:jorellana_temp@unidosus.org)

[unidosus.org](http://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

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**From:** Rita Fernandez <rfernandez@unidosus.org>  
**Sent:** Monday, July 14, 2025 10:10 AM  
**To:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
**Cc:** Jennifer Moore <jmoore@unidosus.org>  
**Subject:** RE: eTicket Itinerary and Receipt for Confirmation BWX9FT

Hi Jeannette,

Thank you for your assistance. Just to confirm, I had requested to fly in on Monday 8/4 since that is the first day of mandatory staff meetings, etc. However, I see that my flight was made for Sunday. Is that correct? Not sure if hotel accommodations can cover Sunday evening.

---

**From:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
**Sent:** Monday, July 7, 2025 1:20 PM  
**To:** Rita Fernandez <rfernandez@unidosus.org>  
**Cc:** unidosus\_pulse\_9508318194\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com  
**Subject:** Fw: eTicket Itinerary and Receipt for Confirmation BWX9FT  
**Importance:** High

Hi Rita,

Hope all is well. Below is the itinerary with all the details you requested for your upcoming flight to the UUS Annual Conference.

Please let me know if you have any questions or need anything else.

Thank you kindly,  
Jeannette Orellana  
P&A Administrative Assistant\_Temp



[jorellana\\_temp@unidosus.org](mailto:jorellana_temp@unidosus.org)  
[unidosus.org](http://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

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**From:** United Airlines <[Receipts@united.com](mailto:Receipts@united.com)>  
**Sent:** Monday, July 7, 2025 1:06 PM

To: Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
Subject: eTicket Itinerary and Receipt for Confirmation BWX9FT

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Mon, Jul 07, 2025

## Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

# BWX9FT

Flight 1 of 2 UA6157

Class: United Economy (S)

Sun, Aug 03, 2025

Sun, Aug 03, 2025

## 01:05 PM

## 02:48 PM

Washington, DC, US (IAD)

Kansas City, MO, US (MCI)

Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Flight 2 of 2 UA6115

Class: United Economy (W)

Fri, Aug 08, 2025

Fri, Aug 08, 2025

## 12:45 PM

## 04:21 PM

Kansas City, MO, US (MCI)

Washington, DC, US (IAD)

Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

### Traveler Details

FERNANDEZ/RITAS

eTicket number: **0162311929860**

Frequent Flyer: **UA-XXXXX844 Premier Silver**

Seats: **IAD-MCI 11D**

**MCI-IAD 11A**

Purchase Summary

Method of payment:

**American Express ending in**

**6008**

Date of purchase:

**Mon, Jul 07, 2025**

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Airfare:	<b>558.34</b>
U.S. Transportation Tax:	<b>41.88</b>
U.S. Flight Segment Tax:	<b>10.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
U.S. Passenger Facility Charge:	<b>9.00</b>

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Total Per Passenger: **630.82 USD**

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**Total: 630.82 USD**

### Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

### MileagePlus Accrual Details

Ritas Fernandez

Date	Flight	From/To	Award Miles	PQP	PQF
Sun, Aug 03, 2025	6157	Washington, DC, US (IAD) to Kansas City, MO, US (MCI)	1785	255	1
Fri, Aug 08, 2025	6115	Kansas City, MO, US (MCI) to Washington, DC, US (IAD)	2135	305	1
MileagePlus accrual totals:			3920	560	2

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Sun, Aug 03, 2025 Washington, DC, US (IAD - Dulles) to Kansas City, MO, US (MCI)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Fri, Aug 08, 2025 Kansas City, MO, US (MCI) to Washington, DC, US (IAD - Dulles)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® Silver membership at time of check-in to qualify for waiver of the service charge for the first checked bag (within specified size and weight limits).

### Important Information about MileagePlus Earning

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### eTicket Reminders

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- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
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- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules. The base price of some ancillary items on your receipt may include taxes, when applicable.

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## Customer Care Contact Information

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

## Hazardous materials

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

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- [FAA website Pack Safe page](#)
- [TSA website Prohibited Items page](#)

## Refunds Within 24 Hours

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## IMPORTANT CONSUMER NOTICES

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**Notice of Baggage Liability Limitations** - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

**Notice of Incorporated Terms** - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at [united.com](#) or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the United States, to receive free of charge by mail or other delivery service the full text of United's Contract of Carriage.

**Notice of Certain Terms** - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any

applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

**Notice of Boarding Times** - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](http://united.com) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

**Notice - Overbooking of Flights** - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*



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The information contained in this email is intended for the original recipient only.

[View our Privacy Policy](#)

[View our Legal Notices](#)

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**Fw: eTicket Itinerary and Receipt for Confirmation BWX9FT**

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**From** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>

**Date** Mon 7/14/2025 10:25 AM

**To** unidosus\_pulse\_9508318194\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com  
<unidosus\_pulse\_9508318194\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com>

Rita's updated flight information for the UUS Annual Conference in KC: 8/4- 8/8.

Thank you kindly,

Jeannette Orellana

P&A Administrative Assistant\_Temp



jorellana\_temp@unidosus.org

[unidosus.org](https://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

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**From:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>

**Sent:** Monday, July 14, 2025 10:21 AM

**To:** Rita Fernandez <rfernandez@unidosus.org>

**Cc:** Jennifer Moore <jmoore@unidosus.org>

**Subject:** Re: eTicket Itinerary and Receipt for Confirmation BWX9FT

Hi Rita,

My apologies for the inconvenience. I have corrected your flight as requested on your travel form. Below you will find your updated flight information.

Please let me know if you have any questions or need anything else.

I appreciate your patience.

Mon, Jul 14, 2025

Thank you for choosing [United](#).

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

BWX9FT

Flight 1 of 2 UA6157

Class: United Economy (S)

Mon, Aug 04, 2025

Mon, Aug 04, 2025

01:05 PM

02:48 PM

Washington, DC, US (IAD)

Kansas City, MO, US (MCI)

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Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Flight 2 of 2 UA6115

Class: United Economy (W)

Fri, Aug 08, 2025

Fri, Aug 08, 2025

12:45 PM

04:21 PM

Kansas City, MO, US (MCI)

Washington, DC, US (IAD)

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Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Traveler Details

FERNANDEZ/RITAS

eTicket number: **0162314043428**

Seats: **IAD-MCI 22A**

Frequent Flyer: **UA-XXXXX844 Premier Silver**

**MCI-IAD 11A**

Purchase Summary

Method of payment:

**Miscellaneous Document**

American Express ending in

6008

Date of purchase:

Mon, Jul 14, 2025

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Airfare:	563.34
U.S. Transportation Tax:	41.88
U.S. Flight Segment Tax:	10.40
Passenger Civil Aviation Security Service Fee:	11.20
U.S. Passenger Facility Charge:	9.00

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Total Per Passenger: 635.82 USD

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**Total:** 635.82 USD

### Additional Collection

An additional amount of **5.00 USD** for the difference in fare was charged to American Express ending in 6008 on Mon, Jul 14, 2025.

### Payment Info

Remaining value of your previous ticket numbers 0162311929860 was applied to this purchase.

### Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

### MileagePlus Accrual Details

Ritas Fernandez

Date	Flight	From/To	Award Miles	PQP	PQF
Mon, Aug 04, 2025	6157	Washington, DC, US (IAD) to Kansas City, MO, US (MCI)	1820	260	1
Fri, Aug 08, 2025	6115	Kansas City, MO, US (MCI) to Washington, DC, US (IAD)	2135	305	1
MileagePlus accrual totals:			3955	565	2

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Mon, Aug 04, 2025 Washington, DC, US (IAD - Dulles) to Kansas City, MO, US (MCI)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Fri, Aug 08, 2025 Kansas City, MO, US (MCI)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

to Washington, DC, US  
(IAD - Dulles)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® Silver membership at time of check-in to qualify for waiver of the service charge for the first checked bag (within specified size and weight limits).

### **Important Information about MileagePlus Earning**

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

### **eTicket Reminders**

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

**EXCEPTION:** When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.

- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring your boarding pass or this eTicket Receipt along with [photo identification](#) to the airport.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules.

The base price of some ancillary items on your receipt may include taxes, when applicable.

### **Data Protection Notice**

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS

directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

### **Customer Care Contact Information**

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

### **Hazardous materials**

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

[united.com restricted items page](#)

[FAA website Pack Safe page](#)

[TSA website Prohibited Items page](#)

### **Refunds Within 24 Hours**

When you book and ticket a reservation through united.com, the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

### **Disinsection Notice**

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

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**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

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Thank you kindly,

Jeannette Orellana

P&A Administrative Assistant\_Temp



[jorellana\\_temp@unidosus.org](mailto:jorellana_temp@unidosus.org)

[unidosus.org](http://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

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**From:** Rita Fernandez <rfernandez@unidosus.org>  
**Sent:** Monday, July 14, 2025 10:10 AM  
**To:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
**Cc:** Jennifer Moore <jmoore@unidosus.org>  
**Subject:** RE: eTicket Itinerary and Receipt for Confirmation BWX9FT

Hi Jeannette,

Thank you for your assistance. Just to confirm, I had requested to fly in on Monday 8/4 since that is the first day of mandatory staff meetings, etc. However, I see that my flight was made for Sunday. Is that correct? Not sure if hotel accommodations can cover Sunday evening.

---

**From:** Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
**Sent:** Monday, July 7, 2025 1:20 PM  
**To:** Rita Fernandez <rfernandez@unidosus.org>  
**Cc:** unidosus\_pulse\_9508318194\_9fc3f0f7fd00fe62f8ab\_\_67447185@use1.mx.monday.com  
**Subject:** Fw: eTicket Itinerary and Receipt for Confirmation BWX9FT  
**Importance:** High

Hi Rita,

Hope all is well. Below is the itinerary with all the details you requested for your upcoming flight to the UUS Annual Conference.

Please let me know if you have any questions or need anything else.

Thank you kindly,  
Jeannette Orellana  
P&A Administrative Assistant\_Temp



[jorellana\\_temp@unidosus.org](mailto:jorellana_temp@unidosus.org)  
[unidosus.org](http://unidosus.org) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [Threads](#) | [X](#)

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**From:** United Airlines <[Receipts@united.com](mailto:Receipts@united.com)>  
**Sent:** Monday, July 7, 2025 1:06 PM

To: Jeannette Orellana\_Temp <jorellana\_temp@unidosus.org>  
Subject: eTicket Itinerary and Receipt for Confirmation BWX9FT

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Mon, Jul 07, 2025

## Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

# BWX9FT

Flight 1 of 2 UA6157

Class: United Economy (S)

Sun, Aug 03, 2025

Sun, Aug 03, 2025

## 01:05 PM

## 02:48 PM

Washington, DC, US (IAD)

Kansas City, MO, US (MCI)

Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

Flight 2 of 2 UA6115

Class: United Economy (W)

Fri, Aug 08, 2025

Fri, Aug 08, 2025

## 12:45 PM

## 04:21 PM

Kansas City, MO, US (MCI)

Washington, DC, US (IAD)

Flight Operated by MESA AIRLINES DBA UNITED EXPRESS.

### Traveler Details

FERNANDEZ/RITAS

eTicket number: **0162311929860**

Frequent Flyer: **UA-XXXXX844 Premier Silver**

Seats: **IAD-MCI 11D**

**MCI-IAD 11A**

Purchase Summary

Method of payment:

**American Express ending in**

**6008**

Date of purchase:

**Mon, Jul 07, 2025**

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Airfare:	<b>558.34</b>
U.S. Transportation Tax:	<b>41.88</b>
U.S. Flight Segment Tax:	<b>10.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
U.S. Passenger Facility Charge:	<b>9.00</b>

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Total Per Passenger: **630.82 USD**

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**Total: 630.82 USD**

### Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

REFUNDABLE

### MileagePlus Accrual Details

Ritas Fernandez

Date	Flight	From/To	Award Miles	PQP	PQF
Sun, Aug 03, 2025	6157	Washington, DC, US (IAD) to Kansas City, MO, US (MCI)	1785	255	1
Fri, Aug 08, 2025	6115	Kansas City, MO, US (MCI) to Washington, DC, US (IAD)	2135	305	1
MileagePlus accrual totals:			3920	560	2

### Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Sun, Aug 03, 2025 Washington, DC, US (IAD - Dulles) to Kansas City, MO, US (MCI)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Fri, Aug 08, 2025 Kansas City, MO, US (MCI) to Washington, DC, US (IAD - Dulles)	0.00 USD	50.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® Silver membership at time of check-in to qualify for waiver of the service charge for the first checked bag (within specified size and weight limits).

### Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

### eTicket Reminders

- **Check-in Requirement** - Bags must be checked and boarding passes obtained at least 45 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met. **EXCEPTION:** When departing from Anchorage, Atlanta, Austin, Baltimore, Chicago, Cincinnati, Cleveland, Dallas/Ft. Worth, Denver, Detroit, Fort Lauderdale, Greenville-Spartanburg, Guam, Honolulu, Houston, Indianapolis, Jacksonville, Kona, Las Vegas, Los Angeles, Maui, Miami, New York (LGA), Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Pittsburgh, Raleigh/Durham, Reno, San Diego, San Francisco, San Juan, PR (60 minutes), Savannah, Seattle, St. Louis, St. Thomas, U.S. Virgin Islands (60 minutes), Tampa, Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes except where noted.
- **Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.
- Failure to meet the **Boarding Requirements** may result in cancellation of reservations, denied boarding, removal of checked baggage from the aircraft and loss of eligibility for denied boarding compensation.
- Bring your boarding pass or this eTicket Receipt along with [photo identification](#) to the airport.
- The FAA now restricts carry-on baggage to one bag plus one personal item (purse, briefcase, laptop computer, etc.) per passenger. The fare rules for your ticket may restrict your carry-on baggage allowance even further.
- For up to the minute flight information, sign-up for our [Flight Status Updates](#) or call 1-800-824-6200; in Spanish 1-800-426-5561.
- If flight segments are not flown in order, your reservation will be cancelled. Rebooking will be subject to the fare rules governing your ticket.
- For the most current status of your reservation, go to our [Flight Status](#) page.
- Your eTicket is non transferable and valid for 1 year from the issue date unless otherwise noted in the fare rules. The base price of some ancillary items on your receipt may include taxes, when applicable.

## Data Protection Notice

Your personal data will be processed in accordance with the applicable carrier's privacy policy and if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred

## Customer Care Contact Information

We welcome your compliments, comments or complaints regarding United or a United travel experience. You may contact us using our [Customer Care](#) form

## Hazardous materials

Federal law forbids the carriage of hazardous materials on board aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Common examples of hazardous materials/dangerous goods include spare or loose lithium batteries, fireworks, strike-anywhere matches, aerosols, pesticides, bleach and corrosive materials. Additional information can be found on:

- [united.com restricted items page](#)
- [FAA website Pack Safe page](#)
- [TSA website Prohibited Items page](#)

## Refunds Within 24 Hours

When you book and ticket a reservation through [united.com](#), the United mobile app, the United Customer Contact Center, at our ticket counters or city ticket offices, or if you use MileagePlus® miles to book an award ticket, we will allow you to cancel the ticketed reservation without penalty and receive a 100 percent refund of the ticket price to the original form of payment if you cancel the reservation within 24 hours of purchase and if the reservation is made one week or more prior to scheduled flight departure.

## Disinsection Notice

Certain countries require that the passenger cabins of aircraft be treated with insecticides. For additional information and a list of those countries, please visit the [U.S. Department of Transportation's disinsection website](#).

## IMPORTANT CONSUMER NOTICES

**Changes/Cancellations** - Most tickets, other than Basic Economy tickets or those for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean, may be changed to a different itinerary, or cancelled and the value of the ticket retained so that it can be applied to a new ticket, without a change fee. Such change or cancellation must be made prior to the scheduled departure time. Travelers making changes will be responsible for the fare difference if the new itinerary has a higher fare than the original ticketed itinerary. Regarding non-refundable tickets, if the new itinerary has a lower fare than the original ticketed itinerary, changes can be made without charge, but the traveler is not entitled to any residual value. United may, in its sole discretion, provide partial or full residual credit under certain circumstances. A change fee may apply for changes or cancellations made to tickets for travel originating outside the United States, other than for travel between the United States and Mexico or the Caribbean. Policies concerning your ability to make reservation changes and cancellations and any fees associated with such changes can be found at [Important travel notices | United Airlines](#).

**Notice of Baggage Liability Limitations** - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to \$3,800 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise excluded items; excess valuation may not be declared on certain types of valuable articles. Further information may be obtained from the carrier. For international travel governed by the Warsaw Convention (including the domestic portions of the trip), maximum liability is approximately 640 USD per bag for checked baggage, and 400 USD per passenger for unchecked baggage. For international travel governed by the Montreal Convention (including the domestic portions of the trip), maximum liability is 1,288 SDRs per passenger for baggage, whether checked or unchecked. For baggage lost, delayed, or damaged in connection with domestic travel, United requires that customers provide preliminary notice within 24 hours after arrival of the flight on which the baggage was or was to be transported and submit a written claim within 45 days of the flight. For baggage damaged or delayed in connection with most international travel (including domestic portions of international journeys), the Montreal Convention and United require customers to provide carriers written notice as follows: (a) for damaged baggage, within seven days from the date of receipt of the damaged baggage; (b) for delayed baggage, within 21 days from the date the baggage should have been returned to the customer. Please refer to Rule 28 of United's Contract of Carriage for important information relating to baggage and other limitations of liability.

**Notice of Incorporated Terms** - Transportation is subject to the terms and conditions of United's Contract of Carriage, which are incorporated herein by reference. Incorporated terms may include, but are not limited to: 1. Limits on liability for personal injury or death of the customer, and for loss, damage, or delay of goods and baggage, including high value, fragile, perishable, or otherwise excluded items. 2. Claims restrictions, including time periods within which customers must file a claim or bring an action against the carrier. 3. Rights of the carrier to change terms of the contract. 4. Rules about reconfirmation of reservations, check-in times, and refusal to carry. 5. Rights of the carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of an alternate air carrier or aircraft, and rerouting. The full text of United's Contract of Carriage is available at [united.com](#) or you may request a copy at any United ticket counter. Passengers have the right, upon request at any location where United's tickets are sold within the United States, to receive free of charge by mail or other delivery service the full text of United's Contract of Carriage.

**Notice of Certain Terms** - If you have purchased a restricted ticket, depending on the rules applicable to the fare paid, one or more restrictions including, but not limited to, the following may apply to your travel: (1) the ticket may not be refundable but can be exchanged for a fee for another restricted fare ticket meeting all the rules/restrictions of the original ticket (including the payment of any difference in fares); (2) a fee may apply for changing/canceling reservations; or (3) select tickets may not be eligible for refunds or changes even for a fee; (4) select tickets have no residual value and cannot be applied towards the purchase of future travel; or (5) travel may be restricted to specific flights and/ or times and a minimum and/or maximum stay may be required. United reserves the right to refuse carriage to any person who has acquired a ticket in violation of any United tariffs, rules, or regulations, or in violation of any

applicable national, federal, state, or local law, order, regulation, or ordinance. Notwithstanding the foregoing, you are entitled to a full refund if you cancel a ticket purchased at least a week prior to departure within 24 hours of purchase.

**Notice of Boarding Times** - For Domestic flights, customers must be at the boarding gate at least 15 minutes prior to scheduled departure. For International flights, customers must be at the boarding gate at least 30 minutes prior to scheduled departure. The time limits provided by United in this Notice are minimum time requirements. Customer and baggage processing times may differ from airport to airport. Please visit [united.com](http://united.com) for information regarding airport-specific boarding times. It is the customer's responsibility to arrive at the airport with enough time to complete check-in, baggage, and security screening processes within these minimum time limits. Please be sure to check flight information monitors for the correct boarding gate and the departure time of your flight. Failure to be at the boarding gate by the required time could result in the loss of your seat without compensation, regardless of whether you are already checked in or have a confirmed seat and boarding pass.

**Advice to International Passengers on Carrier Liability** - Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments, may apply to the entire journey, including any portion thereof within a country. For such passengers, the treaty, including contracts of carriage embodied in applicable tariffs, governs, and may limit the liability of the Carrier in respect of death or injury to passengers, and for destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

**Notice - Overbooking of Flights** - Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadlines, which are available upon request from the air carrier, persons, denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations. *Some airlines do not apply these consumer protections to travel from some foreign countries, although other consumer protections may be available. Check with your airline or your travel agent.*



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## E-mail Information

**Please do not reply to this message using the "reply" address.**

The information contained in this email is intended for the original recipient only.

[View our Privacy Policy](#)

[View our Legal Notices](#)

[← Back](#)

## Your Policy

Below is important information regarding your travel insurance plan for your upcoming trip. Please click the Policy of Insurance link below for the complete policy wording for the plan you purchased. If you have any questions, please contact our World Service Center at [1-877-934-8308](tel:1-877-934-8308). A Travel Guard service representative is available 24 hours a day, 7 days a week to assist you.

Thank you for your trust in Travel Guard. Have a safe and enjoyable trip!

## Travel Guard Policy #989644802

 [Policy of Insurance](#)

 [File a Claim](#)

More:

Please select...



 [Modify Policy](#)

### Your Policy

#### Domestic Air Ticket Plan

009522 DC21 5/2024

Coverage Effective Date: 07/03/2025

Total Cost: \$40.76

#### Trip Details

Departure Date 08/04/2025

Return Date 08/08/2025

Trip Deposit Date 07/02/2025

Trip Cost \$604.69

#### Contact Information

### Coverages and Benefit Limits

#### STANDARD PACKAGES

TRIP CANCELLATION	100% Per Insured
TRIP INTERRUPTION	125% Per Insured
SINGLE OCCUPANCY	100% Per Insured
TRIP DELAY	\$600 Per Insured \$200 Payout Limit Per Day
MISSED CONNECTION	\$500 Per Insured
BAGGAGE COVERAGE	\$500 Per Insured
BAGGAGE DELAY	\$300 Per Insured \$100 Payout Limit Per Day
NON-FLIGHT ACCIDENTAL DEATH & DISMEMBERMENT	\$25,000 Per Insured
TRAVEL INCONVENIENCE - RUNWAY DELAY	\$200 Per Insured

CRISTOBAL RAMON  
1126 16th Street, NW  
Washington, DC 20036

jorellana\_temp@unidosus.org

TRAVEL INCONVENIENCE - FLIGHT DIVERSION	\$200 Per Insured
TRAVEL INCONVENIENCE - TRIP DELAY	\$200 Per Insured
TRAVEL MEDICAL ASSISTANCE	Included Per Insured
WORLDWIDE TRAVEL ASSISTANCE	Included Per Insured

## Insured on Policy

Traveler	CRISTOBAL RAMON
Trip Cost	\$604.69

## OPTIONAL PACKAGES

### Pre-Ex Waiver

PRE-EXISTING CONDITION WAIVER	Included Per Insured
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"Coverage varies by state. Please refer to your Policy of Insurance for complete details. If Name Your Family® Coverage was purchased, please email name to [FamilyCoverage@aig.com](mailto:FamilyCoverage@aig.com)."



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[Terms of Use](#) | [Privacy Policy](#) | [Accessibility Statement](#) | [Our Underwriter](#) | [Do Not Sell or Share My Personal Information](#)

Coverage available to residents of U.S. states and the District of Columbia only. This plan provides insurance coverage that only applies during the covered trip. Similar travel insurance coverage, offered by Travel Guard or another insurance provider, may be available through a variety of other sources, but may be subject to different terms and conditions (i.e. benefits, limits, exclusions, etc.). You may wish to compare the terms and conditions of this policy with those of your existing life, health, home and automobile insurance policies, as well as any other coverage which you may already have or is available to you, including through other insurers, as a member of an organization, or through your credit card program(s). If you have any questions about your current coverage, call your insurer or insurance agent or broker. Coverage is offered by Travel Guard Group, Inc. (Travel Guard). California lic. no.0B93606, 3300 Business Park Drive, Stevens Point, WI 54482, [www.travelguard.com](http://www.travelguard.com). CA DOI toll free number: 800-927-HELP. This is only a brief description of the coverage(s) available. The Policy will contain reductions, limitations, exclusions and termination provisions. Insurance underwritten by National Union Fire Insurance Company of Pittsburgh, Pa., a Pennsylvania insurance company, with its principal place of business at 1271 Avenue of the Americas, 37th FL, New York, NY 10020-1304. It is currently authorized to transact

[Back](#)

## Your Policy

Below is important information regarding your travel insurance plan for your upcoming trip. Please click the Policy of Insurance link below for the complete policy wording for the plan you purchased. If you have any questions, please contact our World Service Center at [1-877-934-8308](tel:1-877-934-8308). A Travel Guard service representative is available 24 hours a day, 7 days a week to assist you.

Thank you for your trust in Travel Guard. Have a safe and enjoyable trip!

## Travel Guard Policy #989819613

 Policy of Insurance

 File a Claim

More:

Please select...



 Modify Policy

### Your Policy

#### Domestic Air Ticket Plan

009522 DC21 5/2024

Coverage Effective Date: 07/08/2025

Total Cost: \$42.52

#### Trip Details

Departure Date	08/03/2025
Return Date	08/08/2025
Trip Deposit Date	07/07/2025
Trip Cost	\$630.82

#### Contact Information

### Coverages and Benefit Limits

#### STANDARD PACKAGES

TRIP CANCELLATION	100% Per Insured
TRIP INTERRUPTION	125% Per Insured
SINGLE OCCUPANCY	100% Per Insured
TRIP DELAY	\$600 Per Insured \$200 Payout Limit Per Day
MISSED CONNECTION	\$500 Per Insured
BAGGAGE COVERAGE	\$500 Per Insured
BAGGAGE DELAY	\$300 Per Insured \$100 Payout Limit Per Day
NON-FLIGHT ACCIDENTAL DEATH & DISMEMBERMENT	\$25,000 Per Insured
TRAVEL INCONVENIENCE - RUNWAY DELAY	\$200 Per Insured

RITA FERNANDEZ  
1126 16th Street, NW  
Washington, DC 20036

jorellana\_temp@unidosus.org

TRAVEL INCONVENIENCE - FLIGHT DIVERSION	\$200 Per Insured
TRAVEL INCONVENIENCE - TRIP DELAY	\$200 Per Insured
TRAVEL MEDICAL ASSISTANCE	Included Per Insured
WORLDWIDE TRAVEL ASSISTANCE	Included Per Insured

## Insured on Policy

Traveler	RITA FERNANDEZ
Trip Cost	\$630.82

## OPTIONAL PACKAGES

### Pre-Ex Waiver

PRE-EXISTING CONDITION WAIVER	Included Per Insured
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"Coverage varies by state. Please refer to your Policy of Insurance for complete details. If Name Your Family® Coverage was purchased, please email name to [FamilyCoverage@aig.com](mailto:FamilyCoverage@aig.com)."



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Coverage available to residents of U.S. states and the District of Columbia only. This plan provides insurance coverage that only applies during the covered trip. Similar travel insurance coverage, offered by Travel Guard or another insurance provider, may be available through a variety of other sources, but may be subject to different terms and conditions (i.e. benefits, limits, exclusions, etc.). You may wish to compare the terms and conditions of this policy with those of your existing life, health, home and automobile insurance policies, as well as any other coverage which you may already have or is available to you, including through other insurers, as a member of an organization, or through your credit card program(s). If you have any questions about your current coverage, call your insurer or insurance agent or broker. Coverage is offered by Travel Guard Group, Inc. (Travel Guard). California lic. no.0B93606, 3300 Business Park Drive, Stevens Point, WI 54482, [www.travelguard.com](http://www.travelguard.com). CA DOI toll free number: 800-927-HELP. This is only a brief description of the coverage(s) available. The Policy will contain reductions, limitations, exclusions and termination provisions. Insurance underwritten by National Union Fire Insurance Company of Pittsburgh, Pa., a Pennsylvania insurance company, with its principal place of business at 1271 Avenue of the Americas, 37th FL, New York, NY 10020-1304. It is currently authorized to transact

AA CONFIRMATION CODE: HAMFYL



Get your boarding pass faster!  
Scan this barcode at any  
American Airlines Self-Service  
Machine.

Washington to Kansas City 1 Adult			Total Paid:
Sunday August 3, 2025 – Friday August 8, 2025			\$702.66 USD
<b>AA Confirmation Code</b> <b>HAMFYL</b>		<b>Reservation Name</b> <b>DCA/MCI</b>	
<small>Your confirmation code is your reservation confirmation number and will be needed to retrieve or reference your reservation.</small>		<b>Status: Ticketed Jul 07, 2025</b>	
Flight	Depart	Arrive	Fare Amount
<b>American Airlines</b> <b>5660</b> <small>Operated by Envoy Air</small>	<b>Washington (DCA)</b> August 3, 2025 08:10 PM Travel Time : 2 h 54 m Class : Economy Seat : 10A	<b>Kansas City (MCI)</b> August 3, 2025 10:04 PM Booking Code : L Aircraft : Canadair Regional Jet 700	<b>Adult</b> 1 × \$616.15 USD      \$616.15 USD
Flight	Depart	Arrive	Taxes & Carrier-Imposed Fees
<b>American Airlines</b> <b>6349</b> <small>Operated by Envoy Air</small>	<b>Kansas City (MCI)</b> August 8, 2025 09:03 AM Travel Time : 1 h 41 m Class : Economy Seat : 8D	<b>Chicago (ORD)</b> August 8, 2025 10:44 AM Booking Code : V Aircraft : CR7	<b>Taxes and Fees</b> \$86.51 USD
<b>American Airlines</b> <b>311</b>	<b>Chicago (ORD)</b> August 8, 2025 01:20 PM Travel Time : 1 h 56 m Class : Economy Seat : 10F	<b>Washington (DCA)</b> August 8, 2025 04:16 PM Booking Code : V Aircraft : 7M8	<b>Carrier-Imposed Fees</b> \$0.00 USD
			<b>Flight Subtotal</b> <b>\$702.66 USD</b>

Receipt

PASSENGER	TICKET NUMBER	FREQUENT FLYER NUMBER	FARE	EQUIV FARE	Tax/Fee/Charge	TICKET TOTAL
FELIZ,SUSIE	0012255449625	J4PY858	\$616.15 USD	0.00 USD	86.51	702.66
<b>Payment Type:</b> Ticket Exchange -0012239053011					<b>Total</b>	\$702.66 USD

PASSENGER	TICKET NUMBER	Charges or Fees
FELIZ,SUSIE	0012255449625	56.70
<b>Payment Type:</b> AMERICAN EXPRESS*****6008		<b>Total</b> 56.70 USD

Endorsements/Restrictions

NONREF/FAREDIF/CXL BY FLT TIME OR NOVALUE

Terms and conditions:

If you've already begun travel, this receipt may only show portions of your trip not flown.

If your ticket involves travel outside the U.S., Canada, U.S. Virgin Islands or Puerto Rico and has been reissued, your ticket total may not include all taxes. Please contact Reservations for the correct total.

A summary of all the terms and conditions that apply to your travel are available on [aa.com/conditionsofcarriage](http://aa.com/conditionsofcarriage).

# THE WALL STREET JOURNAL.

Thank you for subscribing to The Wall Street Journal.  
This is your receipt.

## Billed To

Berenice Rodriguez  
1126 16th St Nw  
Washington, DC 20036  
United States

## Payment Info

American Express ending in 6008  
Charged on Jul 13, 2025

## Charges

Qty	Description
1	WSJ Tablet Edition
1	WSJ.com
1	WSJ Smartphone

Price	\$38.99
Tax	\$2.34
Surcharge	\$0.00
<b>Total</b>	<b>\$41.33</b>

Hi SUSIE,

Thank you for protecting your travel plans with us. We're here to give you peace of mind before, during, and after your trip.

To get the most out of your travel protection plan, we recommend downloading our free, award-winning TravelSmart™ app. It allows you to view your plan on your smartphone, file a claim on the go, and get 24-hour emergency assistance with the touch of a button. It's one of the many ways we make it easier for you to get the help you need, when you need it.

This packet contains your Declaration of Coverage, your Policy/Certificate of Insurance, and a description of the Travel Assistance Services available to you. The total amount paid was \$53.94, which includes \$53.29 for insurance and \$0.65 for assistance—giving you access to our worldwide team of problem-solving experts that can help with medical and travel-related emergencies.

Please read the attached documents for a complete description of your benefits, and save all your receipts in case you need to file a claim. We want you to have the best travel experience possible.

Have a safe trip,

Allianz Global Assistance

### **OUR PROMISE TO YOU**

Since your satisfaction is our priority, we are pleased to give you 10 days to review your plan. If, during this 10-day period, you are not completely satisfied for any reason, you may cancel your plan and receive a full refund. Please note that this refund is only available if the trip has not started and if a claim has not been initiated. After this 10-day period, your plan is nonrefundable. Some states provide for longer periods or different terms for refunds. For more information, please refer to the plan documents that begin on the next page.

## DECLARATION OF COVERAGE

Product Name:	<b>Domestic Travel Protector Deluxe</b>
Policy Number:	<b>EUSP2501851991</b>
Number of People Insured:	<b>1</b>
Insured(s):	<b>SUSIE FELIZ</b>
Date of Purchase:	<b>July 7, 2025</b>
Coverage Effective Date:	<b>July 8, 2025</b>
Coverage End Date:	<b>August 8, 2025</b>
Departure Date:	<b>August 3, 2025</b>
Return Date:	<b>August 8, 2025</b>
Total Insurance Cost for All Insureds:	<b>\$53.29</b>

COVERAGE	WHEN IT APPLIES	MAXIMUM BENEFIT
<b>Trip Cancellation Coverage</b>	<p><b>You have to cancel your trip before you depart.</b></p> <p>Pre-existing Medical Condition Limit: Claims for Trip Cancellation due to a pre-existing medical condition can be covered up to the maximum Trip Cancellation benefit limit, not to exceed \$645.96. Conditions apply.</p>	<b>\$645.96</b>
<b>Trip Interruption Coverage</b>	<p><b>Your travel plans are interrupted while you are on your trip.</b></p> <p>Pre-existing Medical Condition Limit: Claims for Trip Interruption due to a pre-existing medical condition can be covered up to the maximum trip interruption benefit limit, not to exceed \$645.96. Conditions apply.</p>	<b>\$645.96</b>
<b>Travel Delay Coverage</b>	<p><b>Your travel plans are delayed while you are on your trip.</b></p> <p>Maximum reimbursement per 24-hour period of delay:                      No Receipts Daily Limit - \$100.00                      Minimum Required Delay - 6 hours                      With Receipts Daily Limit - \$200.00                      Minimum Required Delay - 6 hours</p>	<b>\$450.00</b>
<b>Baggage Loss Coverage</b>	<p><b>Your baggage is lost, damaged, or stolen while on your trip.</b></p> <p>Maximum benefit for all high value items, per policy - \$500.00</p>	<b>\$500.00</b>
<b>Baggage Delay Coverage</b>	<p><b>Your baggage is delayed by an airline, cruise line, or other travel carrier while on your trip.</b></p> <p>Minimum Required Delay - 24 hours                      No Receipts Sublimit - \$100.00 (outbound only)</p>	<b>\$500.00</b>
ENDORSEMENTS:	WHEN IT APPLIES	MAXIMUM BENEFIT

<b>Epidemic Coverage</b>	<b>Adds coverage for certain losses resulting from an epidemic or pandemic disease.</b>	<b>Included</b>
<b>Required to Work</b>	<b>You have to cancel or interrupt your trip because you are required to work.</b>	<b>Included</b>

The above is only a brief description of the coverage available under your policy. Terms, conditions, and exclusions apply to all coverages. Please carefully review your policy for complete details. Any term used in this Declaration of Coverage is as defined in your policy's Definitions section.

**Important Notices:**

- If not otherwise specified, the benefit limits shown above are per insured.
- If your policy was purchased with a one-way booking, your Departure Date will be the departure date for your trip as shown on your travel documents, and your Coverage End Date and Return Date will be the return date for your trip as shown on your travel documents (not exceeding 180 days from the Departure Date). Please contact us if you need to make any changes to your dates.
- AGA Service Company is the licensed producer and administrator for this policy.
- Insurance coverage is provided under Form 101-P-DC-802-2018 issued by Jefferson Insurance Company, 9950 Mayland Drive, Richmond, VA 23233.

**OUR PROMISE TO YOU**

Since your satisfaction is our priority, we are pleased to give you 10 days to review your policy. If, during this 10-day period, you are not completely satisfied for any reason, you may cancel your policy and receive a full refund. Please note that this refund is only available if the trip has not started and if a claim has not been initiated. After this 10-day period, your premium is nonrefundable.

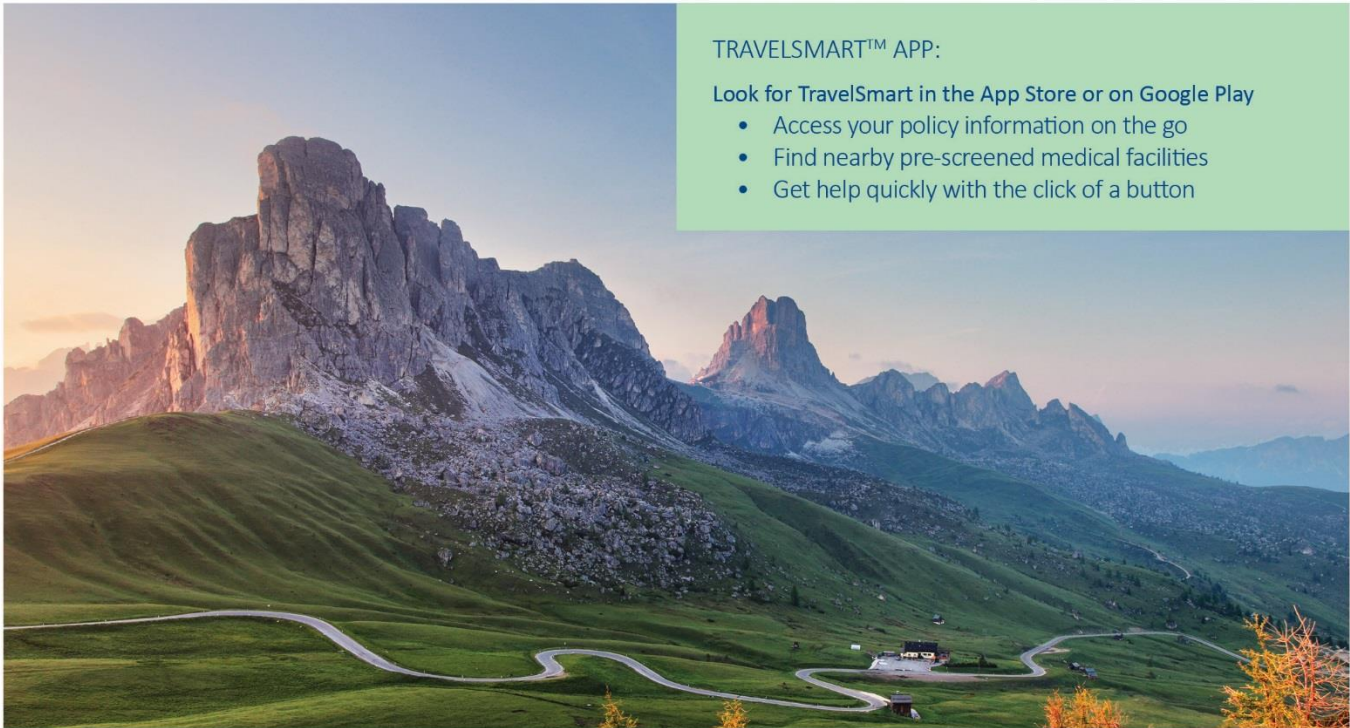
**For customer service, please call:**

**1-800-284-8300**                      **1-804-281-5700**  
 (From U.S.)                              (Outside U.S./Collect)

**To file a claim, please visit:**

**<http://www.etravelprotection.com/aa>**

WELCOME\_LTR \* TRDEC\_BP1\_2017 \* TI\_802\_S10\_P\_DC\_V4 \* 101\_POE\_03\_800\_2020\_12 \* 101\_POE\_10\_800\_2018\_01 \*  
101\_PA2\_2021 \* Travel\_Concierge\_Services\_2017 \* JICPRIVNOT \* \* \* \* \* \* \* \* \* \* \* \* \* \* \*



TRAVELSMART™ APP:

Look for TravelSmart in the App Store or on Google Play

- Access your policy information on the go
- Find nearby pre-screened medical facilities
- Get help quickly with the click of a button

# INDIVIDUAL TRAVEL INSURANCE POLICY

Worry less and enjoy the journey.  
Review your coverage and assistance benefits before you leave.

EMERGENCY ASSISTANCE DURING YOUR TRIP:

**1-800-654-1908**  
(Toll-free, Domestic)

**1-804-281-5700**  
(Collect, International)

POLICY AND CLAIMS SERVICES:

[www.etravelprotection.com](http://www.etravelprotection.com)

**1-800-284-8300**  
(Toll-free, Domestic)



Allianz Travel branded plans are underwritten by Jefferson Insurance Company.  
AGA Service Company is the licensed producer and administrator of this plan.

**JEFFERSON INSURANCE COMPANY  
(A STOCK COMPANY)**

**ABOUT THIS POLICY**

This *policy* is *our* contract with *you*. Please read it carefully. *We* have tried to make it simple and easy to understand while also clearly describing the terms and conditions of *your* coverage. *We* also recognize that insurance can be confusing, so if *you* have any questions, *we* are available 24 hours a day, 365 days a year. Just visit *us* online or give *us* a call. And if *your* travel arrangements change, please be sure to let *us* know so *we* can make any necessary updates to *your policy*.

This *policy* has been issued based on the information *you* provided at the time of purchase. *We* will provide the insurance described in this *policy* in return for payment of the premium and *your* compliance with all provisions of this *policy*. *You* will also notice that some words are italicized. These words are defined in the “Definitions” section. Headings are provided for convenience only and do not affect *your* coverage in any way.

**THIS IS A LIMITED BENEFIT POLICY, PLEASE READ IT CAREFULLY**

**WHAT THIS POLICY INCLUDES AND WHOM IT COVERS**

This travel insurance *policy* covers only the specific situations, events, and losses included in this *policy*, and only under the conditions described. For this reason, it is known as a “named perils” policy. Please review this *policy* carefully.

*Your policy* consists of two parts:

1. This *policy* document (including any amendments and endorsements), which describes the coverages and conditions; and
2. The Declaration of Coverage (“Declarations”), which provides the particular list of coverages, benefits, and individuals covered under *your policy*.

NOTE:

- Not every loss is covered, even if it is due to something sudden, unexpected, or out of *your* control. Only those losses meeting the conditions described in this *policy* may be covered.

**OUR PROMISE TO YOU**

Since *your* satisfaction is *our* priority, *we* are pleased to give *you* 10 days to review *your policy*. If, during this 10-day period, *you* are not completely satisfied for any reason, *you* may cancel *your policy* and receive a full refund. Please note that this refund is only available if the *trip* has not started and if a claim has not been initiated. After this 10-day period, *your* premium is nonrefundable.

**SIGNED FOR JEFFERSON INSURANCE COMPANY  
9950 MAYLAND DRIVE, RICHMOND, VIRGINIA 23233**









**Jeff Wright, President**



**Jack Zemp, Secretary**

**INDIVIDUAL TRAVEL INSURANCE POLICY**

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## DEFINITIONS

Throughout this *policy*, words and any form of the word appearing in italics are defined in this section.

<b><i>Accident</i></b>	An unexpected and unintended event that causes <i>injury</i> , property damage, or both.
<b><i>Accommodation</i></b>	A hotel or any other kind of lodging for which <i>you</i> make a reservation or where <i>you</i> stay and incur an expense.
<b><i>Actual cash value</i></b>	The amount an item is reasonably worth based on its fair market value, age, usage, and condition immediately prior to the loss.
<b><i>Baggage</i></b>	Personal property <i>you</i> take with <i>you</i> or acquire on <i>your trip</i> .
<b><i>Climbing sports</i></b>	An activity utilizing harnesses, ropes, belays, crampons, or ice axes. It does not include supervised climbing on artificial surfaces intended for recreational climbing.
<b><i>Cohabitant</i></b>	A person <i>you</i> currently live with and have lived with for at least 12 consecutive months and who is at least 18 years old. <i>You</i> must be able to show evidence that <i>you</i> have lived together for 12 consecutive months.
<b><i>Coverage period</i></b>	The period of time between and including the Coverage Effective Date and the Coverage End Date.
<b><i>Covered reasons</i></b>	The specifically named situations or events for which <i>you</i> are covered under this <i>policy</i> .
<b><i>Criminal act</i></b>	An act that is criminally unlawful.
<b><i>Departure date</i></b>	The originally scheduled date that <i>you</i> have selected to begin travel as shown on <i>your trip</i> itinerary and in <i>your</i> Declarations.
<b><i>Doctor</i></b>	Someone who is legally authorized to practice medicine or dentistry and is licensed if required. This cannot be <i>you</i> , a <i>traveling companion</i> , <i>your family member</i> , a <i>traveling companion's family member</i> , or the sick or <i>injured person's family member</i> .
<b><i>Epidemic</i></b>	A contagious disease that spreads rapidly and widely among the population in an area and which is recognized as an epidemic by the World Health Organization (WHO) or Centers for Disease Control and Prevention (CDC).
<b><i>Family member</i></b>	<p><i>Your:</i></p> <ol style="list-style-type: none"> <li>1. Spouse (by marriage, common law, domestic partnership, or civil union);</li> <li>2. <i>Cohabitants</i> (defined above);</li> <li>3. Parents and stepparents;</li> <li>4. Children, stepchildren, foster children, adopted children, or children currently in the adoption process;</li> <li>5. Siblings;</li> <li>6. Grandparents and grandchildren;</li> <li>7. The following in-laws: mother, father, son, daughter, brother, sister, and grandparent;</li> <li>8. Aunts, uncles, nieces, and nephews;</li> <li>9. Legal guardians and wards;</li> <li>10. Paid, live-in caregivers; and</li> <li>11. Service animals (as defined by the Americans with Disabilities Act).</li> </ol>
<b><i>High-altitude activity</i></b>	An activity that includes, or is intended to include, going above 15,000 feet in elevation, other than as a passenger in a commercial aircraft.
<b><i>High value items</i></b>	Collectibles, jewelry, watches, gems, furs, cameras (including video cameras) and related equipment, musical instruments, professional audio equipment, <i>sporting equipment</i> , electronic mobile devices, smartphones, computers, radios, drones, robots, and other electronic items.

<b><i>Injury</i></b>	Physical bodily harm.
<b><i>Mechanical breakdown</i></b>	A mechanical issue which prevents the vehicle from being driven normally, including flat tires or running out of fuel, fluids, or power.
<b><i>Natural disaster</i></b>	A large-scale extreme weather or environmental event that damages property, disrupts transportation or utilities, or endangers people, including without limitation: earthquake, fire, flood, hurricane, or volcanic eruption.
<b><i>Policy</i></b>	The travel insurance coverage purchased. The <i>policy</i> includes this policy document, any amendments and endorsements attached to it, and the Declarations.
<b><i>Primary residence</i></b>	<i>Your</i> permanent, fixed home address for legal and tax purposes.
<b><i>Pre-existing medical condition</i></b>	<p>An <i>injury</i>, illness, or medical condition that, within the 120 days prior to and including the purchase date of this <i>policy</i>:</p> <ol style="list-style-type: none"> <li>1. Caused a person to seek medical examination, diagnosis, care, or treatment by a <i>doctor</i>;</li> <li>2. Presented symptoms; or</li> <li>3. Required a person to take medication prescribed by a <i>doctor</i> (unless the condition or symptoms are controlled by that prescription, and the prescription has not changed).</li> </ol> <p>The illness, <i>injury</i>, or medical condition does not need to be formally diagnosed in order to be considered a <i>pre-existing medical condition</i>.</p> <p>For example, a sprained knee <i>you</i> have had treated in the 120 days prior to and including the purchase date of <i>your policy</i> will be considered a <i>pre-existing medical condition</i>. If <i>you</i> later have to cancel <i>your trip</i> because, for instance, the sprained knee now requires surgery, or because <i>your</i> recovery is taking longer than expected, or for any other reason arising out of the knee sprain, this would be considered a <i>pre-existing medical condition</i>.</p>
<b><i>Quarantine</i></b>	Mandatory confinement, intended to stop the spread of a contagious disease to which <i>you</i> or a <i>traveling companion</i> may have been exposed.
<b><i>Refund</i></b>	Cash, credit, or a voucher for future travel that <i>you</i> are eligible to receive from a <i>travel supplier</i> , or any credit, recovery, or reimbursement <i>you</i> are eligible to receive from <i>your</i> employer, another insurance company, a credit card issuer, or any other entity.
<b><i>Severe weather</i></b>	Hazardous weather conditions including but not limited to windstorms, hurricanes, tornados, fog, hailstorms, rainstorms, snow storms, or ice storms.
<b><i>Terrorist event</i></b>	Any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, outside the United States in the case of an air carrier or vessel, or the premises of a United States mission; and to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
<b><i>Travel carrier</i></b>	A company licensed to commercially transport passengers between cities for a fee by land, air, or water. It does not include: <ol style="list-style-type: none"> <li>1. Rental vehicle companies;</li> </ol>

2. Private, chartered, or non-commercial transportation carriers; or
3. Local, commuter, or other urban transit system carriers (such as commuter rail, city bus, subway, ferry, taxi, for-hire driver, or other such carriers) that transport *you* or a *traveling companion* less than 100 miles.

<b><i>Travel supplier</i></b>	A travel agent, tour operator, airline, cruise line, hotel, or other travel service provider.
<b><i>Traveling companion</i></b>	A person or service animal (as defined by the Americans with Disabilities Act) traveling with <i>you</i> or traveling to accompany <i>you</i> on <i>your trip</i> . A group or tour leader is not considered a <i>traveling companion</i> unless <i>you</i> are sharing the same room with the group or tour leader.
<b><i>Trip</i></b>	<i>Your</i> travel to, within, and/or from a location at least 100 miles from <i>your primary residence</i> . It cannot include travel with the intent to receive health care or medical treatment of any kind, moving, or commuting to and from work, and it cannot last longer than 180 days.
<b><i>Uninhabitable</i></b>	A <i>natural disaster</i> , fire, flood, burglary, or vandalism has caused enough damage (including extended loss of power, gas, or water) to make a reasonable person find their home or destination inaccessible or unfit for use.
<b><i>We, Us, or Our</i></b>	Jefferson Insurance Company and its agents, including AGA Service Company.
<b><i>You or Your</i></b>	All persons listed as insureds on the Declarations.

## DESCRIPTION OF COVERAGES

In this section, we will describe the many different types of insurance coverages which are included in *your policy*. We explain each type of coverage and the specific conditions that must be met for the coverage to apply.

### A. TRIP CANCELLATION COVERAGE

If *your trip* is canceled or rescheduled for a *covered reason* listed below, we will reimburse *you* for *your* non-refundable *trip* payments, deposits, cancellation fees, and costs to rebook *your* transportation (less available *refunds*), up to the maximum benefit for Trip Cancellation Coverage. Please note that this coverage only applies before *you* have left for *your trip*.

Also, if *you* prepaid for shared *accommodations* and *your traveling companion* cancels their *trip* due to one or more of the *covered reasons* listed below, we will reimburse any additional *accommodation* fees *you* are required to pay, such as a single supplement fee from a cruise line.

**IMPORTANT:** *You* must notify all of *your travel suppliers* within 72 hours of discovering that *you* will need to cancel *your trip* (this includes being advised to cancel *your trip* by a *doctor*). If *you* notify any *travel suppliers* later than that and get a smaller *refund* as a result, we will not cover the difference. If a serious illness, *injury*, or medical condition prevents *you* from being able to notify *your travel suppliers* within that 72 hour period, *you* must notify them as soon as *you* are able.

#### Covered reasons:

1. *You* or a *traveling companion* becomes ill or *injured*, or develops a medical condition.

The following conditions apply:

- a. The illness, *injury*, or medical condition must be disabling enough to make a reasonable person cancel their trip; and
- b. A *doctor* advises *you* or a *traveling companion* to cancel *your trip* before *you* cancel it. If that isn't possible, a *doctor* must either examine or consult with *you* or the *traveling companion* within 72 hours after the cancellation to confirm the decision to cancel.

2. A *family member* who is not traveling with *you* becomes ill or *injured*, or develops a medical condition.

The following condition applies:

- a. The illness, *injury*, or medical condition must be considered life threatening by a *doctor* or require hospitalization.

3. *You*, a *traveling companion*, or *family member* dies on or after *your policy's* Coverage Effective Date and before *your trip*.
4. *You* or a *traveling companion* is *quarantined*.
5. *You* or a *traveling companion* is in a traffic *accident* (not including a *mechanical breakdown*) on the *departure date*.

One of the following conditions must apply:

- a. *You* or a *traveling companion* need medical attention; or
- b. The vehicle needs to be repaired because it is not safe to operate.

6. Family or friends outside the U.S. cannot accommodate *you* as planned because someone in their household has died, become seriously ill or *injured*, or developed a serious medical condition.
7. *You* are legally required to attend a legal proceeding during *your trip*.

The following condition applies:

- a. The attendance is not in the course of *your* occupation (for example, if *you* are attending in *your* capacity as an attorney, court clerk, expert witness, law enforcement officer, or other such occupation, this would not be covered).
8. *Your primary residence is uninhabitable*.
  9. *Your destination is uninhabitable*.
  10. *Your travel carrier cannot get you to your original itinerary's destination for at least 24 consecutive hours from the originally scheduled arrival time due to one of the following reasons:*
    - A. *A natural disaster; or*
    - B. *Severe weather*.

However, if *you* can get to *your* original destination another way, *we* will reimburse *you* for the following, up to *your policy's* Trip Cancellation Coverage maximum benefit:

- i. The reasonable cost of the alternate transportation, less available *refunds*; and
- ii. The cost of any lost prepaid *accommodations* caused by *your* delayed arrival, less available *refunds*.

The following condition applies:

- a. Alternate transportation arrangements must be in a similar or lower class of service as *you* were originally booked with *your travel carrier*.
11. A *terrorist event* happens within 100 miles of any U.S. or foreign city *you* are traveling to during *your trip*, as indicated on *your* original itinerary.

The following condition applies:

- a. A *terrorist event* must not have occurred within 25 miles of that city any time in the 30 days prior to *your policy's* Coverage Effective Date.
12. *You* or a *traveling companion's primary residence* is permanently relocated by at least 200 miles due to a transfer by *your* or a *traveling companion's* current employer. This coverage includes relocation due to transfer by *your cohabitant's* current employer.
  13. *You* or a *traveling companion* is terminated or laid off by a current employer after *your policy's* purchase date.

The following conditions apply:

- a. The termination or layoff is not *your* or *your traveling companion's* fault;
  - b. The employment must have been permanent (not temporary or contract); and
  - c. The employment must have been for at least three continuous years.
14. *You, a traveling companion, or a family member* serving in the U.S. Armed Forces is reassigned or has personal leave status changed, except because of war, the War Powers Act, or disciplinary action.

15. The National Oceanic and Atmospheric Administration (NOAA) or foreign equivalent has issued a cyclone, hurricane, or typhoon warning at *your* destination that is in effect within 24 hours prior to *your departure date*.

The following condition applies:

- a. The purchase of *your policy* must be prior to the storm being named by NOAA or a foreign equivalent.

16. Government authorities order a mandatory evacuation at *your* destination that is in effect within 24 hours prior to *your departure date*.

The following condition applies:

- a. *Your policy* was purchased prior to public knowledge of the event leading to the mandatory evacuation.

**IMPORTANT:** Please refer to *your* Declarations to confirm *your* applicable limit.

## B. TRIP INTERRUPTION COVERAGE

If *you* have to interrupt *your trip* or end it early due to one or more of the *covered reasons* listed below, *we* will reimburse *you*, less available *refunds*, up to the maximum benefit for Trip Interruption Coverage listed in *your* Declarations, for:

- i. The prorated portion of *your* unused non-refundable *trip* payments and deposits.
- ii. Additional *accommodation* fees *you* are required to pay, such as a single supplement fee from a cruise line, if *you* prepaid for shared *accommodations* and *your traveling companion* has to interrupt their *trip*.
- iii. Reasonable transportation expenses *you* incur to continue *your trip* or return to *your primary residence*.
- iv. Additional *accommodation* and transportation expenses if the interruption causes *you* to stay at *your* destination (or the location of the interruption) longer than originally planned. There is a *per policy* maximum of \$250 per day for 5 days.

**IMPORTANT:** *You* must notify all of *your travel suppliers* within 72 hours of discovering that *you* will need to interrupt *your trip* (this includes being advised to interrupt *your trip* by a *doctor*). If *you* notify any *travel suppliers* later than that and get a smaller *refund* as a result, *we* will not cover the difference. If a serious illness, *injury*, or medical condition prevents *you* from being able to notify *your travel suppliers* within that 72 hour period, *you* must notify them as soon as *you* are able.

### Covered reasons:

1. *You* or a *traveling companion* becomes ill or *injured*, or develops a medical condition.

The following conditions apply:

- a. The illness, *injury*, or medical condition must be disabling enough to make a reasonable person interrupt their *trip*; and
- b. A *doctor* must either examine or consult with *you* or the *traveling companion* within 72 hours of the *trip* interruption to confirm the decision to interrupt the *trip*.

2. A *family member* who is not traveling with *you* becomes ill or *injured*, or develops a medical condition.

The following condition applies:

- a. The illness, *injury*, or medical condition must be considered life threatening by a *doctor* or require hospitalization.

3. *You*, a *traveling companion*, or *family member* dies during *your trip*.

4. *You or a traveling companion is quarantined during your trip.*
5. *You miss at least 50% of the length of your trip due to one of the following:*
  - A. *A travel carrier delay (except for the financial condition of the travel carrier, with or without filing for bankruptcy);*
  - B. *A natural disaster;*
  - C. *Roads being closed or impassable due to severe weather;*
  - D. *Lost or stolen travel documents;*
  - E. *Civil disorder; or*
  - F. *Being involved in or delayed by a traffic accident.*
6. *You or a traveling companion is in a traffic accident (not including a mechanical breakdown).*

One of the following conditions must apply:

- a. *You or a traveling companion needs medical attention; or*
  - b. *The vehicle needs to be repaired because it is not safe to operate.*
7. *Family or friends outside the U.S. cannot accommodate you as planned because someone in their household has died, become seriously ill or injured, or developed a serious medical condition.*
  8. *You are legally required to attend a legal proceeding during your trip.*

The following condition applies:

- a. *The attendance is not in the course of your occupation (for example, if you are attending in your capacity as an attorney, court clerk, expert witness, law enforcement officer or other such occupation, this would not be covered).*
9. *Your primary residence is uninhabitable.*
  10. *Your destination is uninhabitable.*
  11. *Your travel carrier cannot get you to your original itinerary's destination for at least 24 consecutive hours from the originally scheduled arrival time due to one of the following reasons:*
    - A. *A natural disaster; or*
    - B. *Severe weather.*

However, if you can get to your original destination another way, we will reimburse you for the following, up to your policy's maximum Trip Interruption Coverage maximum benefit:

- i. *The reasonable cost of alternate transportation, less available refunds; and*
- ii. *The cost of any lost prepaid accommodations caused by your delayed arrival, less available refunds.*

The following condition applies:

- a. *Alternate transportation arrangements must be in a similar or lower class of service as you were originally booked with your travel carrier.*
12. *You or a traveling companion is a traveler on a hijacked aircraft, train, vehicle, or vessel.*
  13. *A terrorist event happens within 100 miles of any U.S. or foreign city you are traveling to during your trip, as indicated on your original itinerary.*

The following condition applies:

- a. *A terrorist event must not have occurred within 25 miles of that city any time in the 30 days prior to your policy's Coverage Effective Date.*

14. *You, a traveling companion, or a family member* serving in the U.S. Armed Forces is reassigned or has personal leave status changed, except because of war, the War Powers Act, or disciplinary action.

15. The National Oceanic and Atmospheric Administration (NOAA) or foreign equivalent issues a cyclone, hurricane, or typhoon warning at *your* destination while *you* are on *your trip*.

The following condition applies:

a. The purchase of *your policy* must be prior to a storm being named by NOAA or a foreign equivalent.

16. Government authorities order a mandatory evacuation at *your* destination while *you* are on *your trip*.

The following condition applies:

a. *Your policy* was purchased prior to public knowledge of the event leading to the mandatory evacuation.

**IMPORTANT:** Please refer to *your* Declarations to confirm *your* applicable limit.

## C. TRAVEL DELAY COVERAGE

If *your* or a *traveling companion's* trip is delayed for one of the *covered reasons* listed below, we will reimburse *you* for the following expenses, up to the maximum benefit shown in *your* Declarations for Travel Delay:

i. *Your* lost prepaid *trip* expenses and additional expenses *you* incur while and where *you* are delayed for meals, accommodation, communication, and transportation, subject to a daily (24 hours) limit listed in *your* Declarations:

- If *you* provide receipts, the With Receipts Daily Limit applies; or
- If *you* do not provide receipts, the No Receipts Daily Limit applies.

The most we will pay per 24 hours of delay is the With Receipts Daily Limit stated in *your* Declarations.

ii. If the delay causes *you* to miss the departure of *your* cruise or tour, reasonable transportation expenses to either help *you* rejoin *your* cruise/tour or reach *your* destination.

The delay must be for at least the Minimum Required Delay listed in *your* Declarations and due to one of the following *covered reasons*:

1. A *travel carrier* delay;
2. A strike, unless threatened or announced prior to the purchase of *your policy*;
3. *Quarantine*;
4. A *natural disaster*;
5. Lost or stolen travel documents;
6. Hijacking; or
7. Civil disorder.

**IMPORTANT:** Please refer to *your* Declarations to confirm *your* applicable limit.

## D. BAGGAGE LOSS COVERAGE

If *your baggage* is lost, damaged, or stolen while *you* are on *your trip*, we will pay *you*, less available *refunds*, the lowest of the following, up to the maximum benefit listed for Baggage Loss in *your* Declarations:

- i. *Actual cash value* of the *baggage*;
- ii. Cost to repair the damaged *baggage*; or
- iii. Cost to replace the lost, damaged, or stolen *baggage*.

The following conditions apply:

a. *You* have taken reasonable steps to keep *your baggage* safe and intact and to recover it;

- b. *You* have filed a report giving a description of the property and its value with the appropriate local authorities, *travel carrier*, hotel, or tour operator within 24 hours of discovery of the loss;
- c. *You* must provide original receipts for the lost items. For items without an original receipt, *we* will cover up to 75% of the *actual cash value*; and
- d. *High value items* are covered up to the maximum benefit for *high value items* shown in *your* Declarations.

The following items are not covered:

- 1. Animals, including remains of animals;
- 2. Cars, motorcycles, motors, aircraft, watercraft, and other vehicles and related accessories and equipment;
- 3. Bicycles, skis, and snowboards (except while they are checked with a *travel carrier*);
- 4. Hearing aids, eyeglasses, sunglasses, and contact lenses;
- 5. Artificial teeth and prosthetics;
- 6. Wheelchairs and other mobility devices;
- 7. Consumables, medicines, medical equipment/supplies, perfumes, cosmetics, and perishables;
- 8. Tickets, passports, deeds, blueprints, stamps, and other documents;
- 9. Money, currency, credit cards, notes or evidences of debt, negotiable instruments, securities, bullion, and keys;
- 10. Rugs and carpets;
- 11. Firearms and other weapons, including ammunition;
- 12. Intangible property, including software and electronic data;
- 13. Property for business or trade;
- 14. Property *you* do not own; and
- 15. *Baggage* while it is:
  - a. Shipped, unless with *your travel carrier*;
  - b. In or on a car trailer; or
  - c. Unattended and in an unlocked car.

**IMPORTANT:** Please refer to *your* Declarations to confirm *your* applicable limit.

## E. BAGGAGE DELAY COVERAGE

If *your baggage* is delayed by a *travel supplier* during *your trip*, *we* will reimburse *you* for expenses *you* incur for the essential items *you* need until *your baggage* arrives, up to the maximum benefit shown in *your* Declarations for Baggage Delay.

The following conditions apply:

- a. *Your baggage* must be delayed for at least the Minimum Required Delay listed under Baggage Delay in *your* Declarations.
- b. If *you* do not provide receipts, the maximum amount payable is the No Receipts Limit listed in *your* Declarations. Only available for *your* outbound travel (not *your* return travel).

**IMPORTANT:** The maximum payable under this coverage will not exceed the limits stated in *your* Declarations. Please refer to *your* Declarations to confirm *your* applicable limit.

If *your baggage* is delayed by *your travel supplier*, *we* can work with the carrier to locate *your baggage*. *We* can provide *you* status updates, inform *you* when the *baggage* is found, and coordinate delivery of *your baggage*. *You* will be responsible for any delivery charges not paid by the *travel supplier*.

## GENERAL EXCLUSIONS

This section describes the general exclusions applicable to all coverages under *your policy*. An “exclusion” is something that is not covered by this insurance *policy*, and therefore no reimbursement would be available.

This *policy* does not provide coverage for any loss that results directly or indirectly from any of the following general exclusions if they affect *you*, a *traveling companion*, or a *family member*:

1. Any loss, condition, or event that was known, foreseeable, intended, or expected when *your policy* was purchased;
2. *Pre-Existing medical conditions*, except as waived under the Pre-Existing Medical Condition Exclusion Waiver;
3. *Your* intentional self-harm or if *you* attempt or commit suicide;
4. Normal pregnancy or childbirth;
5. Fertility treatments or elective abortion;
6. A mental or nervous health disorder, as recognized by the American Psychiatric Association, including but not limited to Alzheimer’s disease, anxiety, dementia, depression, neurosis, psychosis, or any related physical symptoms. This exclusion applies only to Trip Cancellation Coverage and Trip Interruption Coverage;
7. The use or abuse of alcohol or drugs, or any related physical symptoms. This does not apply to drugs prescribed by a *doctor* and used as prescribed;
8. Acts committed with the intent to cause loss;
9. Operating or working as a crew member (including as a trainee or learner/student) aboard any aircraft or commercial vehicle or commercial watercraft;
10. Participating in or training for any professional sporting competition;
11. Participating in or training for any amateur sporting competition while on *your trip*;
12. Participating in extreme, high-risk sports and activities, including but not limited to:
  - a. Skydiving, BASE jumping, hang gliding, or parachuting;
  - b. Bungee jumping;
  - c. Caving, rappelling, or spelunking;
  - d. Skiing or snowboarding outside marked trails or in an area accessed by helicopter;
  - e. *Climbing sports* or free climbing;
  - f. Any *high-altitude activity*;
  - g. Personal combat or fighting sports;
  - h. Racing or practicing to race any motorized vehicle or watercraft;
  - i. Free diving; or
  - j. Scuba diving at a depth greater than 60 feet or without a dive master.
13. A *criminal act* resulting in a conviction, except when *you*, a *traveling companion*, or a *family member* is the victim of such act;
14. An *epidemic*;
15. *Natural disaster*, except as expressly covered under Trip Cancellation Coverage, Trip Interruption Coverage, or Travel Delay Coverage;
16. Air, water, or other pollution, or the threat of a pollutant release, including thermal, biological, and chemical pollution or contamination;
17. Nuclear reaction, radiation, or radioactive contamination;
18. War (declared or undeclared) or acts of war;
19. Military duty, except as expressly covered under Trip Cancellation Coverage or Trip Interruption Coverage;
20. Civil disorder or unrest, except as expressly covered under Travel Delay Coverage;
21. *Terrorist events*, except as expressly covered under Trip Cancellation Coverage or Trip Interruption Coverage;
22. Acts, travel alerts/bulletins, or prohibitions by any government or public authority;
23. Any *travel supplier’s* complete cessation of operations due to financial condition, with or without filing for bankruptcy;

24. *Travel supplier* restrictions on any *baggage*, including medical supplies and equipment; or
25. Ordinary wear and tear or defective materials or workmanship.

This *policy* does not provide any coverage, benefit, or services for any activity that would violate any applicable law or regulation, including without limitation any economic/trade sanction or embargo.

**IMPORTANT:** *You* are not eligible for reimbursement under any coverage if:

1. *Your travel carrier* tickets do not show travel date(s);
2. The travel dates in *your* Declarations do not represent when *you* actually intended to travel (does not apply to insurance purchased with a one-way booking); or
3. *You* intend to receive health care or medical treatment of any kind while on *your trip*.

## PRE-EXISTING MEDICAL CONDITION EXCLUSION WAIVER

This Pre-Existing Medical Condition Exclusion Waiver describes the circumstances in which a *pre-existing medical condition* MAY be covered under this *policy* and NOT excluded from coverage.

Because *your policy* includes this waiver, *you* can still be covered for losses due to a *pre-existing medical condition* if *you* meet all of the following requirements:

- a. *Your policy* was purchased within 14 days of the date of the first *trip* payment or deposit;
- b. *You* were a U.S. resident when the *policy* was purchased; and
- c. *You* were medically able to travel when the *policy* was purchased.

If *you* incur additional non-refundable *trip* expenses after *you* purchase this *policy*, *you* must insure them with *us* within 14 days of their purchase. If *you* do not, those expenses will still be subject to the *pre-existing medical condition* exclusion.

**IMPORTANT:** The amount payable for claims for Trip Cancellation Coverage or Trip Interruption Coverage due to a *pre-existing medical condition* cannot exceed the Pre-Existing Medical Condition Limit listed in *your* Declarations. Amounts payable for claims under other coverages are subject to limits listed in *your* Declarations.

## WHEN YOUR COVERAGE BEGINS AND ENDS

*You* are only eligible for coverage if *we* accept *your* request for insurance. *Your policy's* Coverage Effective Date and Coverage End Date are indicated in *your* Declarations. The *policy* is effective on the day after *we* receive both the order and the full premium. The order and full premium must be received on or before the *departure date*.

In order to be eligible for coverage, losses must occur while *your policy* is in effect. The maximum policy length is 770 days.

Except for one-way and same-day return *trips*, the *departure date* and return date that *you* provided at time of purchase are counted as two separate days of travel when *we* calculate the duration of *your trip*.

*Your policy* ends on the Coverage End Date listed in *your* Declarations. However, there are situations where *your policy* may end on a different date. If *your policy* was purchased with a one-way booking, *your* Coverage End Date will be the scheduled return date for *your trip* as shown on *your* travel documents (not exceeding 180 days from the *departure date* shown on *your* travel documents). Additionally, *your policy* will end on the earliest of:

1. The day *you* cancel *your policy*;
2. The day *you* cancel *your trip*;
3. The day *you* end *your trip*, if *you* end *your trip* early;
4. The day *you* arrive at a medical facility for further care if *you* end *your trip* due to a medical reason; or
5. The 180<sup>th</sup> day of the *trip*.

However, if *your* return travel is delayed due to a *covered reason*, *we* will extend *your coverage period* until the earlier of when *you* are able to return to *your* point of origin or *primary residence*, or until *you* arrive at a medical facility for further care following a medical repatriation or *trip* interruption.

Please note that this *policy* applies for a specific *trip* and cannot be renewed.

## CLAIMS INFORMATION

We believe that filing an insurance claim should not be difficult, that is why we simplified *our* process and requirements. We hope *you* like the results!

Before *you* file a claim, please review *your policy* details and the Declarations to ensure that *your* situation meets the criteria for a covered claim. Please note that not every loss is covered, even if it is due to something sudden, unexpected, or out of *your* control.

### To File *Your Claim* Online:

- Go to [www.etravelprotection.com](http://www.etravelprotection.com) and click on File a Claim.
- Provide *policy* details.
- Determine which forms and documentation are required.
- File *your* claim and track *your* claim status.

### Or, To File *Your Claim* by Contacting *Us* by Phone or Email

- Email: [claimsinquiry@allianzassistance.com](mailto:claimsinquiry@allianzassistance.com)
- Toll-Free: 800.334.7525

## GENERAL PROVISIONS AND CONDITIONS

In addition to the conditions, limitations, and exclusions specified above, the below general provisions and conditions apply to all coverages under *your policy*.

### Proof of Loss

As with any insurance, *you* are responsible for proving *your* loss. *We* require that *you*:

1. Notify *us* of *your* claim within 90 days of the date of loss or as soon as reasonably possible (except as otherwise allowed by law). If *you* do not report *your* claim within this time, *we* will not invalidate or reduce it unless the delay impairs *our* rights;
2. Make all reasonable efforts to minimize *your* loss (including without limitation making reasonable efforts to start, catch up to, or continue *your trip*; and promptly notifying *your travel supplier* upon discovering that *you* need to cancel or interrupt *your trip*, including being advised to cancel or interrupt *your trip* by a *doctor*);
3. Provide to *us* a signed, sworn proof of loss upon *our* request;
4. Provide all requested documentation (including without limitation proof of payment for claimed losses, statements and records from treating *doctors*, police reports, and information from *travel suppliers*);
5. Cooperate with *us* in the investigation of *your* claim; and
6. At *our* request, submit to examination under oath and/or provide a sworn affidavit.

### Assignment

*You* can assign *your* rights under *your policy* by notifying *us* in writing. The assignment will not be effective until *we* receive the written notice. However, *we* will not recognize the assignment of any right or benefit under this *policy* to any person or organization engaged in the business of medical transportation unless *we* approve this assignment in writing and in advance. Any attempt to make such an assignment will be void as between *you* and *us*. *We* do not assume any responsibility for the validity of any assignment.

### Benefits Payable

All benefits are payable to the first named insured in *your* Declarations or a party *you* designate in writing. If *you* are under 18 years old, benefits are payable to *your* parent or legal guardian or a party they designate. Benefits are limited to the amount of *your* loss and are subject to the applicable limit of liability and any deductible stated in the Declarations. If *you* die, benefits will be paid to *your* estate unless *you* have designated one or more beneficiaries. If *you* have named one or more beneficiaries, benefits will be paid to each named beneficiary in equal shares (unless *you* have designated otherwise). Except as described here, there are no other beneficiaries of any of the benefits under this *policy*. All dollar amounts described in this *policy* are expressed in U.S. dollars. If *you* have a loss, *you* will not be reimbursed twice for the same expense. For example, *you* cannot be reimbursed for the same expense under both Travel Delay and Trip Interruption coverages.

### Changes and Cancellation

*You* (or the *policy* purchaser) may request changes to the *policy* by notifying *us*. *You* may request to change the return date at any time prior to *your* Coverage End Date. All other changes to *your policy* must be requested prior to *your* original *departure date*. If the change results in an increase in premium, *you* must pay the increase in premium. Any decrease in premium as a result of the change will be refunded to the *policy* purchaser. Any change will be effective immediately, so long as *we* have received any additional premium due. As noted above, *we* will refund *your* premium if the *policy* is canceled within 10 days of *your* original purchase, the *trip* has not started, and a claim has not been initiated. After this 10-day period, *your* premium is nonrefundable.

### **Duplicate Coverage**

If *you* are covered by another insurance policy that *we* have issued with the same or similar coverage, *we* will pay no more than the highest amount of coverage payable under any one insurance policy. *We* will also refund any premium *you* have paid for duplicate coverage.

### **Fraud and Misrepresentation**

*You* are responsible for all statements or other representations *you* make. Any materially misleading or inaccurate information in any statements or representations *you* make may result in *us* voiding *your policy* or reducing benefits, or *we* may use them to defend *our* decision about a claim.

Fraud is illegal and may subject *you* to criminal prosecution and civil penalties. *We* will deny *your* claim if *you* or someone acting on *your* behalf:

1. Makes any false statements or statements that are deliberately misleading or deceptive;
2. Conceals or misrepresents any material fact; or
3. Otherwise attempts or commits fraud.

### **Medical Examinations and Autopsy**

*We* have the right to have *you* medically examined as reasonably necessary to make a decision about *your* medical claim. If someone covered by *your policy* dies, *we* may also require an autopsy (except where prohibited by law). *We* will cover the cost of these medical examinations or autopsies.

### **Recovery**

*We* have the right to recover any amount *you* receive from *us* that exceeds the total amount of *your* loss unless prohibited by law.

### **Resolving Disputes**

If *you* disagree with *our* decision about a claim, *you* can request to go to arbitration. If *we* agree, *you* can submit a dispute to non-binding desk arbitration at least 60 days from the date of that decision, but not more than three years after the date of submission of a claim. The arbitration will be handled in accordance with the DC Arbitration Act of 2007.

No action may be brought against *us* unless *you* have complied with all applicable provisions of this *policy* and such action is started within three years of the date of the loss.

### **Subrogation**

When someone is responsible for *your* loss, *we* have the right to recover any payments *we* have made to *you* or someone else in relation to *your* claim, as permitted by law. In such case, *we* may require any person receiving payment from *us* to assign their rights to recover such payment, including signing and providing any documents reasonably required allowing *us* to do so. Everyone eligible to receive payment for a claim submitted to *us* must cooperate with this process and must refrain from doing anything that would adversely affect *our* rights to recover payment.

### **Travel Requirements**

*You* are responsible for meeting all requirements to travel, including obtaining required travel authorizations/documentation (for example, passports or visas), obtaining required immunizations (unless *you* are medically unable) and medical supplies/equipment (including verifying that *your* supplies/equipment meet *your travel supplier's* requirements), and anything else required for *you* to travel.

### **Waiver or Amendment**

No one has the right to describe *our policy* any differently than is described here or to change or waive any of its provisions.

**We're only a click away!**

Visit [www.etravelprotection.com](http://www.etravelprotection.com):

- To file a claim
- To check claim status

**JEFFERSON INSURANCE COMPANY**  
(A Stock Company)

**ENDORSEMENT**

**EPIDEMIC COVERAGE ENDORSEMENT**

**I. DEFINITIONS**

The following definitions are removed in their entirety and replaced with the following:

<b><i>Epidemic</i></b>	A contagious disease recognized or referred to as an epidemic by a representative of the World Health Organization (WHO) or an official government authority.
<b><i>Quarantine</i></b>	Mandatory involuntary confinement by order or other official directive of a government, public or regulatory authority, or the captain of a commercial vessel on which <i>you</i> are booked to travel during <i>your trip</i> , which is intended to stop the spread of a contagious disease to which <i>you</i> or a <i>traveling companion</i> has been exposed.

**II. DEFINITIONS**

The following definition is added:

<b><i>Pandemic</i></b>	An <i>epidemic</i> that is recognized or referred to as a pandemic by a representative of the World Health Organization (WHO) or an official government authority.
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**III. DESCRIPTION OF COVERAGES**

**Trip Cancellation Coverage**

*Covered reasons* 1 and 2 under Trip Cancellation Coverage are removed in their entirety and replaced with the following:

1. *You* or a *traveling companion* becomes ill or *injured*, or develops a medical condition (including being diagnosed with an *epidemic* or *pandemic* disease such as COVID-19).

The following conditions apply:

- a. The illness, *injury*, or medical condition must be disabling enough to make a reasonable person cancel their trip; and
  - b. A *doctor* advises *you* or a *traveling companion* to cancel *your trip* before *you* cancel it. If that isn't possible, a *doctor* must either examine or consult with *you* or the *traveling companion* within 72 hours after the cancellation to confirm the decision to cancel.
2. A *family member* who is not traveling with *you* becomes ill or *injured*, or develops a medical condition (including being diagnosed with an *epidemic* or *pandemic* disease such as COVID-19).

The following condition applies:

- a. The illness, *injury*, or medical condition must be considered life threatening by a *doctor* or require hospitalization.

### **Trip Cancellation Coverage**

The “*You or a traveling companion is quarantined*” covered reason under Trip Cancellation Coverage is removed in its entirety and replaced with the following:

1. *You or a traveling companion is quarantined before your trip* due to having been exposed to:
  - a. A contagious disease other than an *epidemic or pandemic*; or
  - b. An *epidemic or pandemic* (such as COVID-19), but only when the following conditions are met:
    - i. The *quarantine* is specific to *you* or a *traveling companion*, meaning that *you* or a *traveling companion* must be specifically and individually designated by name in an order or directive to be placed in *quarantine* due to an *epidemic or pandemic*; and
    - ii. The *quarantine* does not apply generally or broadly (a) to some segment or all of a population, geographical area, building, or vessel (including without limitation shelter-in-place, stay-at-home, safer-at-home, or other similar restriction), or (b) based on to, from, or through where the person is traveling. This condition (ii) applies even if the *quarantine* order or directive specifically designates *you* or a *traveling companion* by name to be *quarantined*.

## **IV. DESCRIPTION OF COVERAGES**

### **Trip Interruption Coverage**

Covered reasons 1 and 2 under Trip Interruption Coverage are removed in their entirety and replaced with the following:

1. *You or a traveling companion becomes ill or injured, or develops a medical condition (including being diagnosed with an epidemic or pandemic disease such as COVID-19).*

The following conditions apply:

- a. The illness, *injury*, or medical condition must be disabling enough to make a reasonable person interrupt their trip;
  - b. A *doctor* must either examine or consult with *you* or the *traveling companion* within 72 hours of the *trip* interruption to confirm the decision to interrupt the *trip*; and
  - c. *You or a traveling companion* must not have traveled against the orders or advice of any government or other public authority at any location to, from, or through which *you* are traveling on *your trip*.
2. A *family member* who is not traveling with *you* becomes ill or *injured*, or develops a medical condition (including being diagnosed with an *epidemic or pandemic* disease such as COVID-19).

The following condition applies:

- a. The illness, *injury*, or medical condition must be considered life threatening by a *doctor* or require hospitalization.

### **Trip Interruption Coverage**

The “*You or a traveling companion is quarantined*” covered reason under Trip Interruption Coverage is removed in its entirety and replaced with the following:

1. *You or a traveling companion is quarantined during your trip* due to having been exposed to:
  - a. A contagious disease other than an *epidemic or pandemic*; or
  - b. An *epidemic or pandemic* (such as COVID-19), but only when the following conditions are met:
    - i. The *quarantine* is specific to *you* or a *traveling companion*, meaning that *you* or a *traveling companion* must be specifically and individually designated by name in an order or directive to be placed in *quarantine* due to an *epidemic or pandemic*; and

- ii. The *quarantine* does not apply generally or broadly (a) to some segment or all of a population, geographical area, building, or vessel (including without limitation shelter-in-place, stay-at-home, safer-at-home, or other similar restriction), or (b) based on to, from, or through where the person is traveling. This condition (ii) applies even if the *quarantine* order or directive specifically designates *you* or a *traveling companion* by name to be *quarantined*.

### **Trip Interruption Coverage**

The following *covered reason* is added under Trip Interruption Coverage:

1. A *travel carrier* denies *you* or a *traveling companion* boarding based on a suspicion that *you* or a *traveling companion* has a contagious medical condition (including an *epidemic* or *pandemic* disease such as COVID-19). This does not include *your* refusal or failure to comply with rules or requirements to travel or of entry to *your* destination.

## **V. DESCRIPTION OF COVERAGES**

### **Travel Delay Coverage**

The following *covered reason* is added under Travel Delay Coverage:

1. A *travel carrier* denies *you* or a *traveling companion* boarding based on a suspicion that *you* or a *traveling companion* has a contagious medical condition (including an *epidemic* or *pandemic* disease such as COVID-19). This does not include *your* refusal or failure to comply with rules or requirements to travel or of entry to *your* destination.

## **VI. GENERAL EXCLUSIONS**

The general exclusion for “an *epidemic*” is removed in its entirety and replaced with the following:

1. An *epidemic* or *pandemic*.

## **VII. OTHER AMENDMENTS**

1. The general exclusion for “an *epidemic* or *pandemic*” does not apply to the covered reasons added or revised by this endorsement under: Trip Cancellation Coverage, Trip Interruption Coverage or Travel Delay Coverage.
2. Other than as expressly stated in this endorsement, coverage is excluded for all losses directly or indirectly resulting from “an *epidemic* or *pandemic*.”

There are no other changes to *your policy*.

Jefferson Insurance Company



Jeff Wright, President

**JEFFERSON INSURANCE COMPANY**  
(A Stock Company)

**ENDORSEMENT**

**REQUIRED TO WORK**

**I. DESCRIPTION OF COVERAGES**, the following *covered reasons* are added to the TRIP CANCELLATION and TRIP INTERRUPTION coverages:

1. *You or a traveling companion is required to work during your scheduled trip.*
2. *Your company's premises are made unsuitable for business by fire, flood, burglary, vandalism, or natural disaster.*
3. *Your company is directly involved in a merger or acquisition.*

The following condition applies:

- a. *You must be an active employee of the company that is merging and you must be actively involved in such an event.*

There are no other changes to the *policy*.

Jefferson Insurance Company



Jeff Wright, President

**JEFFERSON INSURANCE COMPANY**  
**(A Stock Company)**

**TRIP INTERRUPTION AMENDMENT**

*Your policy* is changed as follows:

1. **DESCRIPTION OF COVERAGES**, the following paragraph of Trip Interruption Coverage is revised as follows:

If *you* have to interrupt *your trip* or end it early due to one or more of the *covered reasons* listed below, *we* will reimburse *you*, less available *refunds*, up to the maximum benefit for Trip Interruption Coverage listed in *your* Declaration of Coverage for:

- i. The prorated portion of *your* unused non-refundable *trip* payments and deposits.
- ii. Additional *accommodation* fees *you* are required to pay, such as a single supplement fee from a cruise line, if *you* prepaid for shared *accommodations* and *your traveling companion* has to interrupt their *trip*.
- iii. Reasonable transportation expenses *you* incur to continue *your trip* or return to *your primary residence*.
- iv. Additional *accommodation* and transportation expenses if the interruption causes *you* to stay at *your* destination (or the location of the interruption) longer than originally planned. There is a per *policy* maximum of \$250 per day for 5 days. In the event of a covered Trip Interruption loss resulting from an *epidemic* or *pandemic* disease such as COVID-19, the 5-day limit will not apply, but the *policy* maximum of \$250 per day will apply.

There are no other changes to the *policy*.

Jefferson Insurance Company



Jeff Wright, President



## Travel Assistance Services during your trip provided by AGA Service Company

If you need travel or medical assistance related to your trip, we are available 24 hours a day. With our global reach and multi-lingual staff, we are here to help you anytime, anywhere. Throughout this document, the words “you” and “your” refer to the person or people insured under the attached travel insurance policy or certificate. The words “we”, “us”, and “our” refer to AGA Service Company.

**IMPORTANT:** You are responsible for the cost of any expenses incurred as a result of the services provided.

### **To Reach Us:**

In the United States, Canada, Puerto Rico  
and U.S. Virgin Islands:  
800-654-1908

### **All other locations, call:**

804-281-5700  
We will accept collect calls, or call you back.

## **TRAVEL ASSISTANCE SERVICES PROVIDED BY AGA SERVICE COMPANY**

### **Prescription Replacement**

If you need to refill your prescription, we can refer you to a physician and a pharmacy to assist you.

### **Medical Equipment Arrangements**

If you need medical equipment while traveling, we can refer you to a medical supply vendor or assist you in getting the supplies you need.

### **Personal Effects Collection and Return**

If you cannot take your personal belongings home with you or leave them behind while on your trip, we can assist in locating them and arranging their collection and return.

### **Child Care Equipment Assistance**

If you need child care equipment (such as cribs, highchairs, or car seats) to use during your trip, we can assist in the location and delivery of the equipment.

### **Care of Your Pet While on Your Trip**

If you need assistance in the lodging of your pet, return of your pet, or locating a veterinarian, we can provide you with referral options and assist you in making reservations.

## CONCIERGE TRAVEL ASSISTANCE SERVICES PROVIDED BY AGA SERVICE COMPANY

All of our concierge benefits are service benefits, not financial benefits. Payment of any costs associated with these services is your responsibility. The following are types of services you can contact us for assistance with:

### **Activity/Entertainment Planning**

When you are traveling or planning your trip, we can assist you with referrals, reservations, or ticketing for:

- Restaurants
- Sports events, shows, and festivals
- Theater and concert events
- Health Clubs
- Golf courses and tee times
- Tours
- Museums
- Shopping
- Hobby or special interest classes
- Other such activities/entertainment

### **Destination Information**

Get information on your destination, such as:

- Highlights and sightseeing
- Airport and mass transportation
- Health and security
- Local customs and duty
- Exchange rates
- Visa and passport requirements
- ATM locations

### **Business Services**

When traveling on business, we can assist with:

- Computer and mobile device rental
- Audio/visual equipment rental
- Translation service
- Messenger service
- Location of banquet or private meeting venues
- Arranging catering, banquet, and event services

### **Specialty Services**

When you are traveling, we can arrange specialty services, such as:

- Gift basket delivery
- Flower delivery
- Gift idea referrals
- Gourmet food delivery
- Personal care referrals (such as hair, makeup, and massages)

All of our concierge benefits are service benefits, not financial benefits. Payment of any costs associated with these services is your responsibility.

## ALLIANZ GLOBAL ASSISTANCE PRIVACY NOTICE

AWP USA Inc. and its subsidiaries, including Jefferson Insurance Company and AGA Service Company d/b/a Allianz Global Assistance are committed to protecting your privacy. By using our products, services or website, you consent to our collection and use of your Personal Data as described in this notice ("Notice").

### Definitions

The below definitions apply to this Notice:

1. "Personal Data" means non-public personal information that identifies a specific identified or identifiable person ("you"). An identifiable person is one who can be identified by reference to an identifier (such as name) or other factors specific to that person. Personal Data does not include publicly available, de-identified, or aggregated data.
2. "Sensitive Data" means Personal Data about a person's race or ethnicity; political, religious, philosophical, ideological, or trade union memberships, opinions, views or activities; medical or health conditions; genetic or biometric data; financial account information (e.g. bank account number); government-issued ID numbers; sexuality; or social security measures or administrative or criminal proceedings and sanctions that are treated outside pending proceedings. Sensitive Data also includes information we receive from a third party who treats and notes the information as sensitive.
3. "Agent" means a third party that collects or uses Personal Data to perform tasks on our behalf or provide information to us, or our underwriters and reinsurers.
4. "We/Us/Our" means one or more of AWP USA Inc., Jefferson Insurance Company, and AGA Service Company.

### Privacy Practices

This Notice describes how we collect, use, and maintain Personal Data. It also describes your and our rights.

#### 1. Notice of Collection and Uses/Disclosures

##### A. Collection of Personal Data

We collect Personal Data from you, or from your agents, representatives, suppliers and providers, cookies, analytics tools, and other tracking technologies, social networks, advertising networks, or other parties from whom you have authorized us to collect it on your behalf. This Personal Data may include:

- (i) Identifiers and other identifying personal information (e.g. name, contact information like address, email address, phone number, or other unique personal identifiers, signature, date of birth, insurance policy numbers, education, employment information and history);
- (ii) billing or payment information (e.g. bank account or payment card number and billing information);
- (iii) information about your trip, event, or enrollment (e.g. agents, suppliers, trip itinerary and plans; tuition and enrollment information);
- (iv) information about your transactions or business with us or others (e.g. personal information you provide us for us to generate quotes or to purchase products, quote/purchase history, receipts, insurance EOBs);
- (v) financial account information (e.g. account numbers, statements);
- (vi) health information (e.g. health insurance information, disability information, medical treatment history, invoices);
- (vii) information about or related to any claim you make or other use of our products (e.g. details of your loss, police reports, health/vital records, professional or employment-related information) records of interactions, communications and correspondence between you and us, including audio and electronic information);
- (viii) information about your websites and/or mobile application (e.g. browser data, IP address, information about your interaction with a website, application, or advertisement);
- (ix) geolocation data (e.g. for location-based website or mobile app customization or services);
- (x) biometric information (e.g. fingerprinting required for insurance licenses);
- (xi) protected class information (e.g. age, which may be used for purposes of quoting, or disability which may be used in administration of your claim);
- (xii) government-issued identification numbers (e.g. social security number, driver's license number, passport number);
- (xiii) job application, education, or employment-related information; or
- (xiv) any other information provided to us by you or on your behalf.

We may also collect Personal Data from consumer reporting agencies or fraud databases (e.g. fraud reports). This data may be collected from forms, such as enrollment or claim forms; by phone, website, email, fax, or correspondence; or via cookies or similar technology.

##### B. Use and Disclosure of Personal Data

We may use the Personal Data we collect from any of the above categories:

- (i) to offer, market, sell, underwrite, or make available to you insurance or assistance products or services;
- (ii) to provide you with information or services for such products and services;
- (iii) to service and administer your insurance, assistance, or other products and services. This may include, for example: providing travel assistance or concierge services, servicing and processing your policy or claims, conducting quality or satisfaction surveys and assessments, keeping electronic or audio records of our interactions and correspondence with you and documents sent and received; and fraud prevention;
- (iv) to arrange for the provision of products and services you request, which may include products and/or services provided by a third party;
- (v) to review and process job applications and for other employment-related purposes;
- (vi) to protect or enforce our legal rights or to respond to lawful requests by public authorities, including to meet national security or law enforcement requirements or as otherwise required by law; or
- (vii) for purposes to which you've otherwise consented or as you've directed, unless revoked.

Where permitted by law, we may disclose Personal Data we have obtained as described above with our affiliates, business partners, and service providers. This may include disclosing your Personal Data to Agents (such as our business partners or service providers). But, such disclosures are only for the purposes described in this Notice, or for everyday business purposes or as required or allowed by law (e.g. to process transactions, maintain accounts, respond to court orders and legal investigations, or report to credit bureaus). These Agents may be affiliated or nonaffiliated, and may be located both inside and outside of the US. They may be financial services providers (e.g. underwriting insurers). They may also be non-financial companies (e.g. health service providers, travel service providers, the agent/agency through whom you purchased, service providers helping us with marketing or technology).

If you are purchasing insurance on another's behalf, we and the insurer may require the personal information of the insured to provide and administer the benefits of their plan. By providing the insured's personal information at the time of purchase, you confirm that you have obtained the insured's consent to provide this personal information for this use.

We may also use or disclose Personal Data for one or more of the following purposes, to the extent permitted by law:

- (i) for public health and safety issues;
- (ii) to comply with legal or regulatory requirements;
- (iii) to address or comply with workers' compensation, law enforcement, or other legal, regulatory, or other government mandates, investigations, examinations, or requests;
- (v) to respond to lawsuits or legal or regulatory actions;
- (vi) for required institutional risk control or for resolving client or consumer complaints or inquiries;
- (vii) if we sell or transfer all or a portion of our business assets (for example, further to a merger, acquisition, bankruptcy, reorganization, or other disposition of all or any of our business, or any other business transaction, including negotiations of such transactions);
- (viii) to protect, enforce, or defend our or your legal rights, interests, property, or safety;
- (ix) to enforce our policies;
- (x) with our consent or at your direction unless revoked; or
- (xi) other purposes permitted or required by, and in accordance with, applicable law.

### **Information Collected Automatically, Advertising, and Analytics**

We, the vendors advertising networks, and partners we work with, and social networks we connect to, may use various tools and technologies like cookies, pixels, and other tracking technologies or tools to collect certain information automatically about you when you visit our website. This information may include IP addresses, website navigation and Internet usage/network activity data and device/browser-generated data, including regarding your browsing history and your interaction with our and other websites, applications, and advertisements.

Cookies are text files on your computer. When you access our website or use our mobile application, we use cookies and other tracking technologies to collect data about your web usage. We may use third-party technologies, tools, or services such as Meta, Google, Inc.'s Google Analytics and AdWords services, and other similar third-party vendor services.

We use the following Google Analytics Advertising Features:

- (i) "Remarketing with Google Analytics" to serve advertisements to you across the Internet based on your visits to our site(s) by leveraging Google Analytics cookies.
- (ii) "Demographics and Interest Reporting" to collect information about our site traffic by tracking users across websites and across time via third-party cookies, which generates a report for us to better understand our site users.
- (iii) "Display Network Impression Reporting" to gather insights into how our ads are served and viewed across the Google Display Network, including aggregated data on ad impressions and user interactions.
- (vi) "Segments" to isolate and analyze subsets of site users by sorting our Google Analytics data.

- (v) “Google Ads” to display targeted ads based on user interests and interactions with our website.
- (vi) “Google Search Console” to monitor and analyze our website’s visibility and performance in Google search results.

We, along with third-party vendors such as Google, use first-party and third-party cookies to analyze and understand user interactions with our website and serve targeted advertisements based on your prior visits to our site or other websites. Third-party vendors, including Google, use cookies to serve ads based on users’ visits to our website. These cookies enable personalized advertising and may involve the collection of your demographic information, such as age and gender, and interest-based data.

We also may use third party chat and monitoring services on our website provided through Cognigy or other service providers. These services may use JavaScript to provide such services. Information you provide through chat services may be monitored and recorded and used for purposes of providing the services and assistance you request and for other uses related to your policy and claim, as well as for purposes of quality assurance, training, and improvement of products and services. By using the chat service, you agree to such monitoring, recording, and uses, and the processing of your data in accordance with this Privacy Policy.

These services may use technologies to collect and receive data from the website and elsewhere on the Internet and use that data to create a profile of you, measure your interests, detect your device, personalize your content, and provide advertising services to us. These vendors may provide this data to us or store and/or aggregate this data to analyze such usage and create reports for us. We, our affiliates and our Agents use such data and reports for our own business purposes (e.g. to provide customer service, to optimize the content you see from us, traffic and trend analysis, website and user experience improvement, other purposes stated in this Notice, etc.) and Payment Card Industry Data Security Standard (“PCI”) compliance. These vendors may also display our ads on sites across the Internet, and they may use this data to later display ads or other information to you based on your website usage or other information collected as described above. Data from these first- and third-party cookies may be combined or linked together to provide a more comprehensive understanding of user behavior on our sites and across other sites, platforms, and devices. Please note that we or other parties may collect Personal Data about your online activities over time and across different devices and online properties when you use our website. Our websites use functional cookies that are required for the website to operate (including ReCAPTCHA and others). These cookies cannot be disabled. However, you can refuse cookies by disabling them in your browser (this may affect functionality and content available to you).

By using our website with cookies enabled, you consent to this use of cookies and data for these purposes. You can manage your cookie preferences for each of our websites by clicking the “Do Not Sell or Share My Personal Information” link on that website domain – see “Your Privacy Choices / Opt Our Rights” below for more information.

For more information on how Google Analytics uses data it collects, visit [policies.google.com/technologies/partner-sites](https://policies.google.com/technologies/partner-sites). To opt out of Google Analytics, visit [tools.google.com/dlpage/gaoptout](https://tools.google.com/dlpage/gaoptout) or disable cookies in your browser. To adjust your Google advertising settings, visit: [myadcenter.google.com](https://myadcenter.google.com).

You may be able to opt out of certain interest-based advertising using the settings on your browser. To find out more about how these online analytics services manage the privacy of information in conjunction with delivering ads online, and how to opt out of information collection by these networks, please visit: [youradchoices.com/appchoices](https://youradchoices.com/appchoices), [optout.aboutads.info](https://optout.aboutads.info), or [thenai.org](https://thenai.org).

### **Other Uses**

We may use your geolocation information for generating location-specific product advertisements and offers or to provide and administer the insurance and assistance services as described above. This information may also be used for location-based website or mobile website application services, such as access to local alerts and emergency services numbers and providers, location of healthcare providers or medical services, maps, translation services, and other similar services, or for purposes to which you otherwise consent or as described here.

We may use and disclose the name, email address, or contact information of current and former customers to Agents for marketing administration purposes. For example, we may need to disclose the email address you provided to us to an Agent providing marketing services on our behalf to help ensure that your opt out choices are respected and that you do not receive duplicate communications.

We may employ automation and technology powered by systems which may be considered artificial intelligence systems under certain laws to market, provide, and improve our services.

Upon notification and consent your Personal Data may be used for other reasons. That notice will state the purpose for collecting and using the data, the types of non-Agent third parties to which we disclose the data, and the means we offer you to limit this.

## **2. Your Privacy Choices / Opt Out Rights**

The law in some jurisdictions allows you the right to choose in some cases to opt out of us sharing your Personal Data with a third party or using it for purposes described or that is materially different from the purposes for which it was originally collected or which you later authorize. You may exercise this right by notifying the Privacy Officer at the information provided below. You may opt out of getting non-essential marketing communications from us by giving notice as described below and either managing your cookie preferences on the website or disabling cookies in your web browser. Except as required or allowed by law (e.g. for fraud prevention), we do not share, sell or otherwise disclose your Personal Data to non-Agent third parties or use it for any purpose other than for which it was originally collected or as you later authorize. If we ever wish to do so, we will give you the opportunity to opt out. If we wish to disclose your Sensitive Data to a non-Agent third party or use such data for a purpose other than for which it was originally collected or as you later authorize, we will only do so with your express consent. We will not unfairly discriminate against you for declining to provide this consent.

To opt out of the sale or sharing of your personal information through tracking technologies such as cookies and pixels, please click the “Do Not Sell or Share My Personal Information” link in the footer of the website domain (e.g. [allianztravelinsurance.com](https://allianztravelinsurance.com)) you are using. Please note, we maintain websites on several different domains. If you wish to opt out as described here, you must follow this procedure for each separate website domain that you access/use. If you choose to use an opt-out preference signal such as the Global Privacy Control (GPC), you will be opted out of online, cookie-based sales and sharing of personal information associated with the browser for which you have enabled the signal. If you use multiple browsers or devices, you will need to activate the signal for each one that you use.

To opt out of all other non-essential marketing communications or non-essential unaffiliated third party information selling or sharing, please contact our Chief Privacy Officer as described in “Contact” below with your name, policy number. Please include a statement that says “Opt out” (or something similar). Opt outs will be applied to all products and services we provide. When you opt out or revoke consent, such opt out or revocation will not apply to any action already taken prior to the time of such opt out or revocation. We will not unfairly discriminate against any person who chooses to opt out, or exercise any of their rights as described in this Notice.

## **3. Information for Users Outside the U.S.**

If you are visiting our website from outside of the United States, we may, directly or indirectly, process, store, and transfer the information you provide in or to the United States. By using our website, you acknowledge your Personal Data may be transferred to, and processed in, a jurisdiction outside of your own. Please be aware that the data protection laws and regulations that apply to your Personal Data transferred to the United States or other countries may differ from the laws in your country of residence. Our Binding Corporate Rules related to data transfers may be viewed here: [https://www.allianz-partners.com/en\\_US/allianz-partners—binding-corporate-rules-.html](https://www.allianz-partners.com/en_US/allianz-partners—binding-corporate-rules-.html)

## **4. Security**

We take reasonable and appropriate measures to protect your data from loss, misuse, or unauthorized access, disclosure, alteration and destruction. To help maintain the security of your data, we use administrative, physical, and technical safeguards. Nevertheless, transmission via the Internet and online digital storage are not completely secure.

## **5. Data Retention**

We keep the categories of personal information described above for as long as is necessary for the purposes described in this Privacy Notice or as otherwise authorized or permitted by law. This generally means holding the information for as long as: (i) it is reasonably necessary to manage our operations, to manage your relationship with us, or to satisfy another purpose for which we collected the information; (ii) it is reasonably necessary to carry out a disclosed purpose that is reasonably compatible with the context in which the personal information was collected; (iii) it is reasonably required to protect or defend our rights or property; or (iv) we are otherwise required or permitted to keep your information by applicable laws or regulations. Where information is used for more than one purpose, we will retain it until the purpose with the latest period expires. For more information about our retention policies, please contact us by sending an email to [privacy@allianzassistance.com](mailto:privacy@allianzassistance.com).

## **6. Access**

If you discover data we hold about you is inaccurate or incomplete, please contact us. We will grant you reasonable access to the Personal Data we hold about you. We will take reasonable steps to allow you to correct, amend or delete your Personal Data that is inaccurate or incomplete, or has been processed in violation of this Notice, so long as it can be

done without undue burden or expense on us, without breaching any legal or professional privilege or obligation, and without violating the rights of others.

## Links

Our websites provide links (including social media plugins (“Plugins”)) that connect to third party websites. Clicking such link may establish a connection and transmits data to/from the operator of such website. Clicking a Plugin while logged in to a social media account may cause the social media website’s operator to publish activity to your account. To avoid this, log out of your account before clicking the Plugin link. We are not responsible for and make no representations about the content, security, or privacy practices of any other third-party websites. You should read the privacy notices of the websites you visit to understand their data privacy practices.

## Changes to Notice

This Notice reflects our business practices. It is not a contract. However, we are required to and will abide by the terms of this Notice as currently in effect. We may amend this Notice at any time. We will notify you of any updates by posting a revised notice on our website. The revised notice will apply to all information collected by us, including previously collected information. You accept the revised notice by your continued use of our website, products or services following any such amendment. If we revise this Notice in a way that would allow us to disclose your Personal Data to a nonaffiliated third party other than as already described here, we will provide you with a revised notice and give you the opportunity to opt out of any such disclosure. You are responsible to regularly review this Notice. You have the right to a paper copy of this Notice upon request.

## Contact

If you have any questions, comments, or complaints about this Notice or the way that we collect or handle your Personal Data, or if you would like a paper copy of this Notice, please contact our Chief Privacy Officer by any of:

Email: [privacy@allianzassistance.com](mailto:privacy@allianzassistance.com)

Phone: 1-800-284-8300

Mail: Allianz Global Assistance, ATTN: Chief Privacy Officer  
9950 Mayland Drive  
Richmond, VA 23233

## Electronic Notices

Unless you chose to receive them by US mail at the time of purchase, by purchasing your policy, you consent to receive all notices and documents from us electronically. They will be sent to the email address provided at the time of purchase. You may opt to receive notices and documents from us by mail at any time. If you wish to change or update your notice/documents preferences, email us at [customerservice@allianzassistance.com](mailto:customerservice@allianzassistance.com). Please include your name, policy number, and a note that says “Only contact me by mail” (or something similar). You can also let us know by phone at 800-284-8300 or by mail to:

Allianz Global Assistance  
ATTN: Customer Service – Only contact me by mail  
9950 Mayland Drive  
Richmond, VA 23233

If you don’t provide an email address at purchase, you’ll receive notices and documents by mail. You may request paper copies of any electronic information we send, or update your electronic contact information at any time by emailing or mailing us at the above address, or by calling us. Documents sent to you from us will be in either PDF or HTML format. If you can’t receive or read the documents we send you, please contact us so we can assist you.

## California Residents

Additional information about our privacy practices with respect to California residents is available at <https://www.allianztravelinsurance.com/legal/privacy> (see “California Residents” section) or by contacting us as described in the “Contact” section above.

## Effective Date

This Notice was last revised on, and is effective as of, April 8, 2025.

# Missing Receipt Declaration - Professional Subscriptions/Dues

Date of Expense: 7/21/25  
Vendor: AGENCY-CIRCULATION  
Amount: 27.72 USD  
City: San Francisco, California  
Business Reason: Susie Feliz flight change -insurance difference

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Berenice Rodriguez

8/1/25

15:10 Greenwich Mean Time

AA CONFIRMATION CODE: HAMFYL



Get your boarding pass faster!  
Scan this barcode at any  
American Airlines Self-Service  
Machine.

## Washington to Kansas City 1 Adult

**Sunday August 3, 2025 – Friday August 8, 2025**

<b>AA Confirmation Code</b> <b>HAMFYL</b>	<b>Reservation Name</b> <b>DCA/MCI</b>	<b>Status: Ticketed</b> Jul 22, 2025
Your confirmation code is your reservation confirmation number and will be needed to retrieve or reference your reservation.		

Flight	Depart	Arrive
<b>American Airlines</b> <b>5660</b> <small>Operated by Envoy Air</small>	<b>Washington (DCA)</b> August 3, 2025 08:10 PM Travel Time : 2 h 54 m Class : Economy Seat : --	<b>Kansas City (MCI)</b> August 3, 2025 10:04 PM Booking Code : V Aircraft : Bombardier CRJ700
<b>American Airlines</b> <b>3788</b> <small>Operated by Envoy Air</small>	<b>Kansas City (MCI)</b> August 8, 2025 04:10 PM Travel Time : 2 h 34 m Class : First Seat : 1F	<b>Washington (DCA)</b> August 8, 2025 07:44 PM Booking Code : R Aircraft : Embraer 175

**Total Paid:**

\$722.87 USD

**Fare Amount**

**Adult**  
1 × \$643.97 USD      \$643.97 USD

**Taxes & Carrier-Imposed Fees**

**Taxes and Fees**      \$78.90 USD

**Carrier-Imposed Fees**      \$0.00 USD

**Flight Subtotal**

\$722.87 USD

### Receipt

PASSENGER	TICKET NUMBER	FREQUENT FLYER NUMBER	FARE	EQUIV FARE	Tax/Fee/Charge	TICKET TOTAL
FELIZ,SUSIE	0012260134845	J4PY858	\$643.97 USD	0.00 USD	78.90	722.87
<b>Payment Type:</b> Ticket Exchange -0012239027846					<b>Total</b>	\$722.87 USD

PASSENGER	TICKET NUMBER		Charges or Fees
FELIZ,SUSIE	0012260134845		20.21
<b>Payment Type:</b> AMERICAN EXPRESS*****6008			<b>Total</b> 20.21 USD

### Endorsements/Restrictions

NONREF/FAREDIF/CXL BY FLT TIME OR NOVALUE

### Terms and conditions:

If you've already begun travel, this receipt may only show portions of your trip not flown.

If your ticket involves travel outside the U.S., Canada, U.S. Virgin Islands or Puerto Rico and has been reissued, your ticket total may not include all taxes. Please contact Reservations for the correct total.

A summary of all the terms and conditions that apply to your travel are available on [aa.com/conditionsofcarriage](http://aa.com/conditionsofcarriage).



**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

## Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
**BERENICE RODRIGUEZ**  
 UNIDOS US

Account Number  
 XXXX-XXXXX2-66008

Closing Date  
 07/28/25

**Activity** Date reflects either transaction or posting date

Card Number	XXXX-XXXXX2-66008	Reference Code	Amount \$
07/16/25	CORPORATE REMITTANCE RECEIVED 07/16		-2,940.18
07/02/25	TRAVEL GUARD GROUP I STEVENS POINT WI REF# 90719669 877-934-8308 07/02/25 TRAVEL GUARD GROUP ROC NUMBER 90719669	90719669000	40.76
07/02/25	Staples Inc PUTNAM PUTNAM CT 370587141 9930992694 228513 07/02/25 ORD 9930992694 ;REQ BERENICE RODRIG IT1 LOGITECH MK;UPI 99.9900;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1 ROC NUMBER 370587141 TAX \$4.93	37058714100	97.92
07/03/25	UNITED AIRLINES HOUSTON TX TKT# 01623107546535 CONTINENTAL 07/02/25 PASSENGER TICKET RAMON/CRISTOBAL UNITED AIRLINES UNITED AIRLINES HOUSTON TX FROM DULLES ARPT DC TO CARRIER CLASS KANSAS CITY MO-INT UA 00 TO DULLES ARPT DC UA 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	18391447000	604.69
07/07/25	ALLIANZ TRAVEL INS RICHMOND VA REF# RK7FWQ2T 8006285404 07/07/25		55.55
07/07/25	TRAVEL GUARD GROUP I STEVENS POINT WI REF# 90776076 877-934-8308 07/07/25 TRAVEL GUARD GROUP ROC NUMBER 90776076	90776076000	42.52
07/07/25	American Airlines FT WORTH TX TKT# 0012255449625 AMERICAN AIR 07/07/25 PASSENGER TICKET FELIZ/SUSIE American Airlines American Airlines FT WORTH TX FROM WASHINGTON NAT'L D TO CARRIER CLASS KANSAS CITY MO-INT AA L TO O HARE FIELD IL AA V TO WASHINGTON NAT'L D AA V TO UNAVAILABLE YY 00	20250707000	56.70

Continued on reverse

Activity Continued		Reference Code	Amount \$
07/07/25	American Airlines FT WORTH TX TKT# 0012255410263 AMERICAN AIR 07/07/25 PASSENGER TICKET FELIZ/SUSIE American Airlines American Airlines FT WORTH TX FROM WASHINGTON NAT'L D TO CARRIER CLASS KANSAS CITY MO-INT AA L TO WASHINGTON NAT'L D AA S TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20250707000	645.96
07/08/25	UNITED AIRLINES HOUSTON TX TKT# 01623119298603 CONTINENTAL 07/07/25 PASSENGER TICKET FERNANDEZ/RITAS UNITED AIRLINES UNITED AIRLINES HOUSTON TX FROM DULLES ARPT DC TO CARRIER CLASS KANSAS CITY MO-INT UA 00 TO DULLES ARPT DC UA 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	18892265000	630.82
07/08/25	EZCATER INC*EZCATERC BOSTON MA 8XNMQ4VY UX8163 20045 07/08/25 EZCATERCORNER BAKERY ROC NUMBER 8XNMQ4VY		460.72
07/08/25	EZCATER INC*EZCATERC BOSTON MA R7ZF7WK0 9EMZPX 20045 07/08/25 EZCATERCORNER BAKERY ROC NUMBER R7ZF7WK0		212.00
07/08/25	EZCATER INC*EZCATERR BOSTON MA 4SW691NK 90XUA1 20006 07/08/25 EZCATERROTI MODERN ME ROC NUMBER 4SW691NK		454.86
07/09/25	ALLIANZ TRAVEL INS RICHMOND VA REF# 5N4QNAXZ 8006285404 07/09/25		-1.61 Credit
07/14/25	D J*WSJ 800-568-7625 NJ REF# P-0389408655 SUBSRIPTION 07/13/25		41.33
07/15/25	UNITED AIRLINES HOUSTON TX TKT# 01623140434285 CONTINENTAL 07/14/25 PASSENGER TICKET FERNANDEZ/RITAS UNITED AIRLINES UNITED AIRLINES HOUSTON TX FROM DULLES ARPT DC TO CARRIER CLASS KANSAS CITY MO-INT UA 00 TO DULLES ARPT DC UA 00 TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	19590832000	5.00

Continued on next page



Prepared For  
**BERENICE RODRIGUEZ**  
 UNIDOS US

Account Number  
 XXXX-XXXXX2-66008

Closing Date  
 07/28/25

<b>Activity Continued</b>		Reference Code	Amount \$
07/15/25	SOUTHWEST AIRLINES ( DALLAS TX TKT# 5262366849282 AIRLINE/AIR C 07/14/25 PASSENGER TICKET DORN/STANDLEY SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES ( DALLAS TX FROM WASHINGTON NAT'L D TO CARRIER CLASS KANSAS CITY MO-INT WN E TO WASHINGTON NAT'L D WN D TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	79003981890	383.95
07/22/25	American Airlines FT WORTH TX TKT# 0012260134845 AMERICAN AIR 07/22/25 PASSENGER TICKET FELIZ/SUSIE American Airlines American Airlines FT WORTH TX FROM WASHINGTON NAT'L D TO CARRIER CLASS KANSAS CITY MO-INT AA V TO WASHINGTON NAT'L D AA R TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20250722000	20.21
07/22/25	SF CHRONICLE SUBSCRI SAN FRANCISCO CA REF# 334632312 800-310-2455 07/21/25 SUBSCRIPTION ROC NUMBER 334632312	33463231200	27.72
<b>Total for BERENICE RODRIGUEZ</b>		New Charges/Other Debits Payments/Other Credits	3,780.71 -2,941.79

