



# Corporate Card Statement of Account

Sign-up For  
Online Statements

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
LAURA ARCE  
UNIDOS US

Account Number  
XXXX-XXXXX6-41005

Closing Date  
01/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$</b>
222.53	577.10	0.00	222.53	0.00	<b>577.10</b>

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

## Payment Coupon

Account Number 3794-444626-41005

LAURA ARCE  
UNIDOS US  
1126 16TH STREET NW  
WASHINGTON DC 20036-4804

Payable upon receipt in U.S. Dollars.  
Enter 15 digit account number on all payments.  
**Amount Due \$577.10**  
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 96001  
LOS ANGELES CA 90096-8000  
|||

0000379444462641005 000057710000057710 2&H

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

## Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
**LAURA ARCE**  
 UNIDOS US

Account Number  
 XXXX-XXXXX6-41005

Closing Date  
 01/28/25

**Activity** Date reflects either transaction or posting date

Card Number	XXXX-XXXXX6-41005	Reference Code	Amount \$
01/17/25	CORPORATE REMITTANCE RECEIVED 01/17		-222.53
12/31/24	FEDEX478045639 FedEx MEMPHIS TN 478045639 478045639 38132 12/27/24 UNIDOSUS DC DIRECT BILLING TRANSACTION FEDEX INV# 000478045639 FEDEX #1-800-622-1147 ROC NUMBER 478045639	47804563900	31.44
12/31/24	FEDEX478276837 FedEx MEMPHIS TN 478276837 478276837 38132 12/30/24 UNIDOSUS DC DIRECT BILLING TRANSACTION FEDEX INV# 000478276837 FEDEX #1-800-622-1147 ROC NUMBER 478276837	47827683700	3.48
01/13/25	ALLIANZ TRAVEL INS RICHMOND VA REF# NSW0QG DJ 8006285404 01/13/25		39.83
01/13/25	American Airlines FT WORTH TX TKT# 0012205754137 AMERICAN AIR 01/13/25 PASSENGER TICKET ARCE CLOUTIER/LAURA American Airlines American Airlines FT WORTH TX FROM WASHINGTON NAT'L D TO CARRIER CLASS LOS ANGELES CA AA G TO WASHINGTON NAT'L D AA S TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20250113000	476.97
01/28/25	Staples Inc PUTNAM PUTNAM CT 361330581 9927890790 200364 01/28/25 ORD 9927890790 ;REQ LAURA ARCE IT1 SCOTCH SURE;UPI 14.1900;QTY1 IT2 DELIVERYCHA;UPI 9.9500;QTY1 FRT 0.00;HDL 0.00;ITM2 ROC NUMBER 361330581 TAX \$1.44	36133058100	25.38
<b>Total for LAURA ARCE</b>		New Charges/Other Debits Payments/Other Credits	577.10 -222.53



**Natali Cupido**

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**From:** American Airlines <no-reply@info.email.aa.com>  
**Sent:** Monday, January 13, 2025 12:10 PM  
**To:** Natali Cupido  
**Subject:** Your trip confirmation (DCA - LAX)

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

American 

Issued: January 13, 2025

# Your trip confirmation and receipt

You can check in via the American app 24 hours before your flight and get your mobile boarding pass.

Confirmation code: **JCTPAD**

**Monday, February 3, 2025**



**DCA**

Washington Reagan  
**8:00 AM**

AA 1986



**LAX**

Los Angeles  
**10:55 AM**

Seat: **14C**

Class: **Economy (G)**

Meals: **Food for purchase**

**Sunday, February 9, 2025**



**LAX**

Los Angeles  
7:56 AM

AA 1622



**DCA**

Washington Reagan  
3:56 PM

Seat: **12C**  
Class: **Economy (S)**  
Meals: **Food for purchase**

[Manage your trip](#)

Find the card that earns you more miles

[Learn more](#)



### Your purchase

Laura Arce Cloutier - AAdvantage® #: C25\*\*\*\*

New ticket (0012205754137)	\$476.97
[\$415.23 + Taxes & carrier-imposed fees \$61.74]	

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<b>Total cost</b>	<b>\$476.97</b>
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### Your payment

AmericanExpress (ending 1005)	\$476.97
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<b>Total paid</b>	<b>\$476.97</b>
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Bag information

## Checked Bag (Airport)

1 <sup>st</sup> bag	No charge
2 <sup>nd</sup> bag	No charge

## Checked Bag (Online\*)

1 <sup>st</sup> bag	No charge
2 <sup>nd</sup> bag	No charge

Maximum dimensions: 62 inches or 158 centimeters calculated as (length + width + height)

Maximum weight: 50 pounds or 23 kilograms

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply. For information regarding American Airlines checked baggage policies, please visit: [Bag and optional fees](#)

If your flight is operated by a partner airline, see the [other airline's](#) website for carry-on and checked bag policies.

\*Online payment available beginning 24 hours (and up to 4 hours) before departure.

### Carry-on bags (American Airlines)

**Personal item** A small purse, briefcase, laptop bag, or similar item that must fit under the seat in front of you.

**Carry-on** Maximum dimensions must not to exceed: 22" long x 14" wide x 9" tall (56 x 35 x 23 cm).



[Book a hotel »](#)



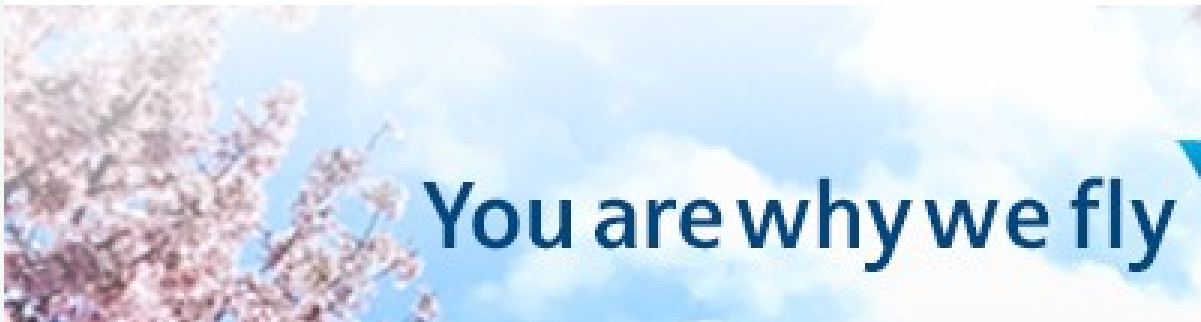
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You have up to 24 hours from the time of ticket purchase to receive a full refund if you booked at least 2 days before departure. Once canceled, your refund will be processed automatically.

If you have purchased a NON-REFUNDABLE fare, the itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has NO VALUE. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Some American Airlines check-in counters do not accept cash as a form of payment. For more information, visit our [Airport Information](#) page.



Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

#### NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal

to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage link below.

Air transportation on American Airlines and the American Eagle carriers® is subject to American's [conditions of carriage](#).

For more on Canada passenger protection regulations visit [aa.com/CanadaPassengers](http://aa.com/CanadaPassengers).

Please do not reply to this email address as it is not monitored. This email was sent to [ncupido@unidosus.org](mailto:ncupido@unidosus.org).

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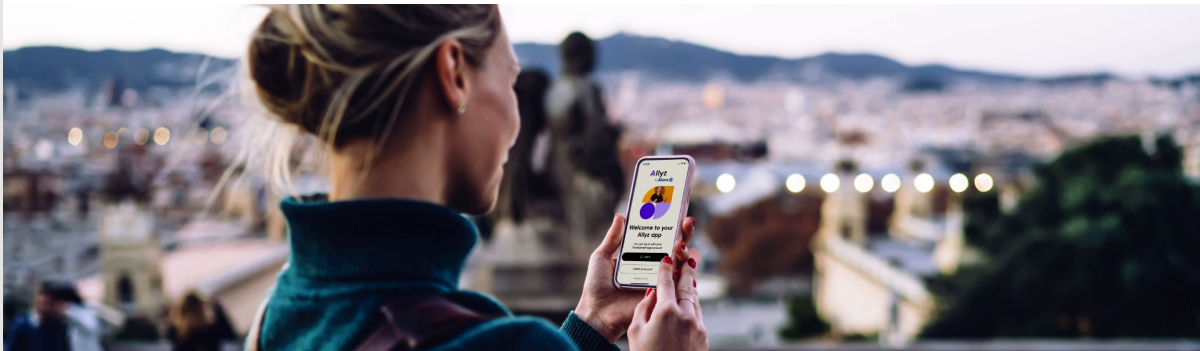
For all other questions about bookings or upcoming trips, visit our contact page. Contact American >

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## Natali Cupido

**From:** Allianz Global Assistance(Allianz Assistance USA)  
<donotreplypolicy@allianzassistance.com>  
**Sent:** Monday, January 13, 2025 12:20 PM  
**To:** Natali Cupido  
**Subject:** Your travel insurance plan: EUSP2465142449

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Hi LAURA,  
Thanks for [protecting your trip](#).

STEP 1

### View your plan details

<b>Plan</b>	Domestic Travel Protector Deluxe
<b>Plan Number</b>	EUSP2465142449
<b>Total Amount Paid</b>	\$39.83
<b>Purchase Date</b>	January 13, 2025
<b>Effective Date</b>	January 14, 2025
<b>Travel Dates</b>	February 3, 2025 - February 9, 2025

VIEW YOUR FULL PLAN ON ALLYZ

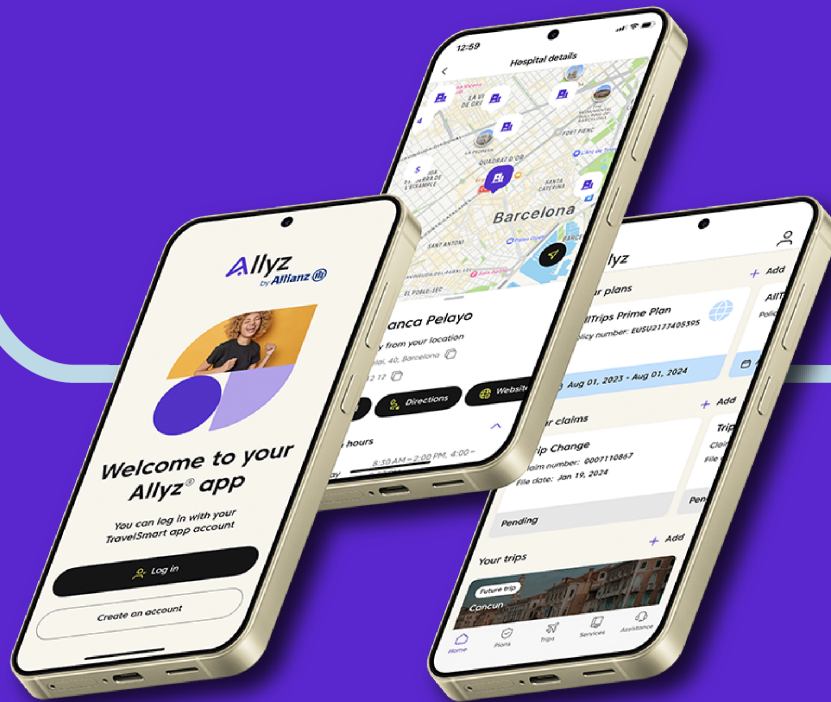
[VIEW YOUR FULL PLAN ON OUR WEBSITE](#)

If you're not completely satisfied, you have 15 days (or more, depending on your state of residence) to request a refund, provided you haven't started your trip or initiated a claim. Premiums are non-refundable after this period.

STEP 2

## Download Allyz® to take your protection further

Get even more out of your plan with our Allyz app. Manage your plan on the go, file a claim with ease, and get access to exclusive digital services like real-time safety alerts, trip organizer, and more.



STEP 3

# Let us know if you have additional non-refundable reservations

Lodging, rental car and activities can be included in your insurance coverage.  
[CONTACT US ONLINE](#) or [CALL 1-800-284-8300](tel:1-800-284-8300) to update your plan.

Thank you,  
Allianz Global Assistance

## Quick Links



### My Plan

Manage your plan and get quick access to your Insurance ID Card.



### Claims Center

If the unexpected hits, don't worry - filing a claim is fast and simple.



### FAQs

Get answers to commonly asked questions about plans, claims, and more.



### 24/7 Assistance

Call us at [1-800-284-8300](tel:1-800-284-8300) (Toll-free, Domestic) or [1-804-281-5700](tel:1-804-281-5700) (Collect, International).



**Worldwide Olympic and Paralympic  
Insurance Partner**

Allianz Global Assistance

[1-800-284-8300](tel:1-800-284-8300)

[customerservice@allianzassistance.com](mailto:customerservice@allianzassistance.com)

Get social



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Terms, conditions, and exclusions apply, including for pre-existing conditions.

Insurance benefits underwritten by BCS Insurance Company (OH, Administrative Office: 2 Mid America Plaza, Suite 200, Oakbrook Terrace, IL 60181), rated "A" (Excellent) by A.M. Best Co., under BCS Form No. 52.201 series or 52.401 series, or Jefferson Insurance Company (NY, Administrative Office: 9950 Mayland Drive, Richmond, VA 23233), rated "A+" (Superior) by A.M. Best Co., under Jefferson Form No. 101-C series or 101-P series, depending on your state of residence and plan chosen. A+ (Superior) and A (Excellent) are the 2nd and 3rd highest, respectively, of A.M. Best's 13 Financial Strength Ratings. Plans only available to U.S. residents and may not be available in all jurisdictions. Allianz Global Assistance and Allianz Travel Insurance are marks of AGA Service Company dba Allianz Global Assistance (AGA) or its affiliates. AGA compensates their suppliers or agencies for allowing AGA to market or offer products to customers of the supplier or agency. Allianz Travel Insurance products are distributed by Allianz Global Assistance, the licensed producer and administrator of these plans and an affiliate of Jefferson Insurance Company. The insured shall not receive any special

benefit or advantage due to the affiliation between AGA Service Company and Jefferson Insurance Company. Plans include insurance benefits and assistance services. Any Non-Insurance Assistance services purchased are provided through AGA Service Company. Except as expressly provided under your plan, you are responsible for charges you incur from third parties. Contact AGA Service Company at [800-284-8300](tel:800-284-8300) or [9950 Mayland Drive, Richmond, VA 23233](tel:9950) or [customerservice@allianzassistance.com](mailto:customerservice@allianzassistance.com).

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REV 11/2024

## Natali Cupido

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**From:** Staples <support@orders.staples.com>  
**Sent:** Monday, January 27, 2025 2:52 PM  
**To:** Natali Cupido  
**Subject:** Here's your Staples order #9927890790. Thanks for shopping with us.

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



## Thank you for your order!

Hi Laura,

We've received order #9927890790 and are processing it now. We'll send you an email with delivery details as soon as your item ships.

Thank you for your ongoing business. We can't wait to see you again!

### Your Staples Team

Won't be around? [Click here](#) to sign a driver release agreement. The driver may take the note as a proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the delivery unattended.

### Order information

Date: Jan 27, 2025 | 02:52 PM  
Order#: 9927890790

[View order](#)

### Shipping information

Unidos Us  
Natali Cupido  
1126 16th St Nw  
Ste 600  
Washington, DC 20036

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.



We're on it! Your order has been confirmed and is being processed. Easy Rewards points are issued 24-48 hours after your online order ships. Visit your [Easy Rewards dashboard](#) for more details.

**ITEMS FOR DELIVERY**

Delivery by Tuesday, January 28, 2025 (1 item)



**Scotch SureStart Packing Tape with Dispenser 188 x 222 yds Clear 6Pack 1456**  
Item: 886404

1@ \$14.19 Each	\$14.19
<b>\$0.20Off SURESTART SHIPTAPE 6/PK W/ DIS</b>	<b>-\$0.20</b>
	<hr/>
	<b>\$13.99</b>

**Billing address**

Laura Arce  
Unidos Us  
1126 16th St Nw  
Ste 600  
Washington, DC 20036

**Payment information**

Merchandise Total:	\$14.19
<b>Coupons:</b>	<b>-\$0.20</b>
Shipping & Delivery:	\$9.95
Tax:	\$1.44
<hr/>	
<b>Total:</b>	<b>\$25.38</b>
<hr/>	
AM ending in 1005:	\$25.38

**CUSTOMERS ALSO BOUGHT**



Staples Heavy Duty Packing Tape, 1.88" x 54.6 yds., Clear, 3/Pack (52192)



[View deta](#)



Staples 3" x 110 yds. Industrial Packing Tape, Clear, 24/Carton (ST55994)



[View deta](#)



Staples 3" x 110 yds. Industrial Packing Tape, Clear, 24/Carton (ST55982)



[View deta](#)



Have a question about your order? Try our Help Center for quick and easy [order modifications](#), [returns](#), [tracking](#) and [more](#).

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**EASYWORKS**  
Fast to earn, easy to redeem ar



See our Website



Explore Deals in  
Easy Downside



Find a Location



Stay connected



Staples, Inc., 500 Staples Drive, Framingham, MA 01702

# Transaction Record



TRACKING NO.:  
770848311188

SHIP DATE:  
Dec 18, 2024

ESTIMATED SHIPPING CHARGES:  
31.06 USD

## From address

Natali Cupido  
1126 16TH ST NW  
600  
20036 DC WASHINGTON  
US  
Phone: 2024158523  
ncupido@unidosus.org

## To address

Noerena Limon  
7906 Cinnabar Dr.  
91941 CA LA MESA  
US  
Phone: 2023162264  
noerena@gmail.com

## Package information

Pieces	Weight	Dimensions (LxWxH)	Carriage value	Package options
1 x	7.00 lb	17 x 11 x 8 in		n/a
<b>Packaging type:</b> Your Packaging		<b>Service:</b> FedEx Ground		<b>Pickup / drop-off type:</b> Schedule a new pickup

## Billing information

Bill transportation cost to: \*\*\*\*\*798  
Bill duties, taxes and fees to:  
Your reference:

P.O. No.:  
Invoice No.:  
Department No.:

**Please note:** This transaction record is neither a statement nor an invoice, and does not confirm shipment tendered to FedEx or payment. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1000, e.g., jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits; Consult the applicable FedEx Service Guide for details. The estimated shipping charge may be different than the actual charges for your shipment. Differences may occur based on actual weight, dimensions, and other factors. Consult the applicable FedEx Service Guide or the FedEx Rate Sheets for details on how shipping charges are calculated.