



# Corporate Card Statement of Account

**Sign-up For  
Online Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
JAMES DAVID DRAKE  
UNIDOS US

Account Number  
XXXX-XXXXX4-14000

Closing Date  
01/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	<b>Balance Due \$</b>
1,124.79	1,374.46	0.00	1,124.79	0.00	<b>1,374.46</b>

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

## Payment Coupon

Account Number 3796-062324-14000

JAMES DAVID DRAKE  
UNIDOS US  
1126 16TH STREET NW  
WASHINGTON DC 20036-4804

Payable upon receipt in U.S. Dollars.  
Enter 15 digit account number on all payments.  
**Amount Due \$1,374.46**  
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 96001  
LOS ANGELES CA 90096-8000  
|||

0000379606232414000 000137446000137446 2&H

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorization for Electronic Payments:** By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
americanexpress.com/  
checkyourbill



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
1-336-393-1111

**Hearing Impaired Services:**  
Dial Relay 711 and  
1-800-528-2122

**Large Print and Braille Statements:**  
1-800-528-2122



**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
PO BOX 96001  
LOS ANGELES CA 90096-  
8000

## Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
**JAMES DAVID DRAKE**  
 UNIDOS US

Account Number  
 XXXX-XXXXX4-14000

Closing Date  
 01/28/25

**Activity** Date reflects either transaction or posting date

Card Number	XXXX-XXXXX4-14000	Reference Code	Amount \$
01/17/25	CORPORATE REMITTANCE RECEIVED 01/17		-1,124.79
01/02/25	AMAZON WEB SERVICES AWS.AMAZON.CO WA REF# 3UN8BMVJMTI WEB SERVICES 01/02/25		1.06
01/04/25	ATT BILL PAYMENT 800-288-2020 TX PDPL8C97M 320320523 20036 01/03/25 ROC NUMBER PDPL8C97MYW4S03		441.60
01/10/25	THE GREATER WASHINGT WASHINGTON DC REF# WD1AAFD9 WASHINGTON 01/10/25		33.20
01/11/25	OFFICE DEPOT #5910 0 NEWVILLE PA REF# 40570947800 8004633768 01/10/25 PAPER,COPY,OD,CASE,10-REAM_ ROC NUMBER 40570947800 TAX \$2.40	40570947800	42.39
01/15/25	THE GREATER WASHINGT WASHINGTON DC REF# H5BA31DBF WASHINGTON 01/15/25		400.00
01/17/25	Staples Inc PUTNAM PUTNAM CT 360600325 9927613726 200364 01/17/25 ORD 9927613726 ;REQ MARCELA BRADY IT1 TRUE CLEAR ;UPI 14.5900;QTY6 IT2 STAPLES PRO;UPI 12.9900;QTY1 FRT 0.00;HDL 0.00;ITM5 ROC NUMBER 360600325	36060032500	155.30
01/26/25	CCSI EFAX 323-817-3205 CA REF# 269165619 INTERNET SVC 01/26/25	26916561900	20.13
01/28/25	Staples Inc PUTNAM PUTNAM CT 361323609 9927840027 201906 01/28/25 ORD 9927840027 ;REQ MARCELA BRADY IT1 HP 58X BLAC;UPI 264.8900;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1 ROC NUMBER 361323609 TAX \$15.89	36132360900	280.78
<b>Total for JAMES DAVID DRAKE</b>		New Charges/Other Debits Payments/Other Credits	1,374.46 -1,124.79



**From:** [Brian Ford](#)  
**To:** [Pamela Rodriguez](#)  
**Cc:** [David Drake](#)  
**Subject:** FW: GWSCPA: Checkout Receipt  
**Date:** Wednesday, January 15, 2025 3:44:25 PM

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Hi Pam,

I registered for an upcoming GWSCPA Conference and here is the receipt.

Thank you and warm regards,

Brian

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**From:** noreply@gwscpa.org <noreply@gwscpa.org>  
**Sent:** Wednesday, January 15, 2025 3:43 PM  
**To:** Brian Ford <bford@unidosus.org>  
**Subject:** GWSCPA: Checkout Receipt

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Thank you for your support of the Greater Washington Society of CPAs.

Transaction #: 4647

### **Brian Ford's Registrations**

**2025 CFO and Controller Conference** \$400.00

Thursday, May 8, 2025 10:00am - 6:00pm

|

Hybrid

| **Credits:** 6.00 | CFOCONT

Member Price: \$400.00

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**Total charged: \$400.00**

**Paid by credit card ending in \*\*\*-\*\*\*\*\*-\*4000**

Questions? Contact the GWSCPA at [info@gwscpa.org](mailto:info@gwscpa.org) or 202-347-3050.

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Greater Washington Society of CPAs

1015 15th St NW, Suite 600  
Washington, D.C. 20005



Thank you for your order, Marcela!

A confirmation email has been sent to  
**AP@NCLR.ORG**

**Order Number: 9927613726**

**Shipping address**

Pamela Rodriguez  
National Council Of La Raza  
1126 16th St Nw  
Ste 270  
Washington, DC 20036-4840  
(202) 776-1787

**Payment method(s)**

Amex.... 4000  
\$155.30 charged

**Billing address**

Marcela Brady  
National Council Of La Raza  
1126 16th St Nw  
2nd Fl  
Washington, DC 20036-4804  
(202) 776-1787

**Order summary**

Items (10)	\$155.30
Coupons	\$0.00
Shipping	FREE
Estimated Tax	\$0.00
<b>Total</b>	<b>\$155.30</b>

✔ You saved \$4.00 on this order!

**10 items ordered**

Delivery by Thursday, January 16



**Coca-Cola Diet Coke, 12 oz., 24/ Carton (00049000028911)**

Item #: 910177 | Model #: 00049000028911

1 @ \$19.79

**\$19.79**



**True Clear™ Purified Bottled Water, 16.9 fl. oz. Bottles, 24/ Carton (TC54594)**

Item #: 24377968 | Model #: NDW05L24P/TC545

6 @ \$14.59

**\$87.54**



**Accu-Stamp 2 Pre-Inked Stamp, SCANNED, Red Ink (COS035605)**

Item #: 2622345 | Model #: COS035605

1 @ \$14.89

**\$14.89**



**Zebra F-301 Retractable Ballpoint Pens, Fine Point, 0.7mm, Black Ink, Dozen (ZEB27110)**

Item #: 508588 | Model #: ZEB27110

1 @ \$22.09

**\$22.09**



**Staples ProGel™ Retractable Gel Pen, Fine Point, 0.7mm, Black Ink, Dozen (ST62095)**

Item #: 24581664 | Model #: ST62095

1 @ \$10.99

**\$10.99**

**From:** [Pamela Rodriguez](#)  
**To:** [David Drake](#)  
**Subject:** RE: Order Confirmation #401490138-001  
**Date:** Thursday, December 5, 2024 10:04:00 AM

Thanks!  
Pam

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**From:** David Drake <ddrake@unidosus.org>  
**Sent:** Thursday, December 5, 2024 8:57 AM  
**To:** Pamela Rodriguez <prodriguez@unidosus.org>  
**Subject:** FW: Order Confirmation #401490138-001

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**From:** [OfficeDepotOrders@officedepot.com](mailto:OfficeDepotOrders@officedepot.com) <[OfficeDepotOrders@officedepot.com](mailto:OfficeDepotOrders@officedepot.com)>  
**Sent:** Thursday, December 5, 2024 12:38 AM  
**To:** David Drake <[ddrake@unidosus.org](mailto:ddrake@unidosus.org)>  
**Subject:** Order Confirmation #401490138-001

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

### Shipping to: JAMES DRAKE

423 MADISON FOREST DR HERNDON, VA 20170-3330

Office Depot Logo



## Heads up: your Automatic Subscription order will ship soon

Your current Automatic Subscription order is ready to ship. You may still have time to cancel this order. If this order is already processed, you can manage your future subscription orders with the link below.

**Estimated Delivery Date:** Friday, December 13, 2024

[Cancel Current Order](#)

[Manage Future Orders](#)

**Office Depot® Multi-Use Printer & Copy Paper, 10 Reams, White, Letter (8.5" x 11"), 5000 Sheets Per Case, 20 Lb, 92 Brightness**  
Quantity Ordered: 1

~~\$44.990~~  
case

sku Info



Item # 348037

**\$39.990**

## Order Summary

**Order Number**

[401490138-001](#)

**Order Date**

12/05/2024

**Delivery Method**

2 Business Day  
Delivery

**Status**

In Process



401490138001

## Payment Summary

<b>Subtotal</b>	44.99
<b>Tax</b>	2.40
<b>Delivery Charge:</b>	0.00
<b>Misc.</b>	(5.00)
<b>Total</b>	<b>42.39</b>
	American Express, ending in 4000

**You saved \$5.00 on this order with Subscription savings!**

### Questions? We're here to help.

Visit our [Help Center](#)  
Start a [self-service return](#)  
[Chat](#) or [Text](#) with us

### Download our App for Exclusive Offers



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**From:** [Brian Ford](#)  
**To:** [Pamela Rodriguez](#)  
**Subject:** FW: GWSCPA Payment Acknowledgement \$33.20 - Brian  
**Date:** Tuesday, January 14, 2025 9:01:11 AM

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Hi Pam

Here is the GWSCPA receipt for my membership dues

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**From:** info@gwscpa.org <info@gwscpa.org>  
**Sent:** Saturday, January 11, 2025 7:00 AM  
**To:** Brian Ford <bford@unidosus.org>  
**Subject:** GWSCPA Payment Acknowledgement

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Brian Ford, CPA, CIA, CFE  
1126 16th St N.W.  
Washington, DC 20036-4804

#### GWSCPA MEMBER SERVICES RECEIPT

Thank you for supporting The Greater Washington Society of CPAs!

Brian Ford, CPA, CIA, CFE (28519)

01/10/25	\$33.20	Membership Dues 2025
Total:	\$33.20	

Your contribution to the GWSCPA Scholarship Fund will help ensure that talented students in the accounting profession are supported through our scholarship program.

GWSCPA Member Services  
1015 15th NW, Suite 600, Washington, DC 20005  
Telephone: 202-347-3050  
Email: [info@gwscpa.org](mailto:info@gwscpa.org)



## Payment confirmation

4 of 4

Account number: \*\*\*\*\*0523

 Your payment for \$441.60 is confirmed.

Confirmation number:

**8C97MYW4S03PDPL**

We sent you an email.

Card number: \*\*\*\*\*4000

Expires: 11/2027

Billing ZIP Code: 20036

Payment amount: \$441.60

Payment date: Jan 3, 2025

It may take up to 24 hours for your payment to post online.

[Sign in to manage your account](#)

CHAT



Thank you for your order, Marcela!

A confirmation email has been sent to  
**AP@NCLR.ORG**

**Order Number: 9927840027**

**Shipping address**

Ivelisse Hernandez  
Unidosus  
11850 Freedom Dr  
Apt 1303  
Reston, VA 20190-6067  
(202) 776-1787

**Payment method(s)**

Amex\*\*\*\* 4000  
\$280.78 charged

**Billing address**

Marcela Brady  
National Council Of La Raza  
1126 16th St Nw  
2nd Fl  
Washington, DC 20036-4804  
(202) 776-1787

**Order summary**

Items (1)	\$264.89
Coupons	\$0.00
Shipping	FREE
Estimated Tax	\$15.89
<b>Total</b>	<b>\$280.78</b>

**1 item ordered**

Delivery by Tuesday, January 28



**HP 58X Black High Yield Toner Cartridge, Print Up to 10000 Pages (CF258X)**

Item #: 24398982 | Model #: CF258X

1 @ \$264.89

**\$264.89**