



Corporate Card Statement of Account

**Sign-up For
Online Statements**

www.americanexpress.com/gopaperless

Prepared For
MANOJ SAXENA
UNIDOS US

Account Number
XXXX-XXXXX3-51001

Closing Date
01/28/25

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
7,595.50	4,824.12	0.00	7,595.50	1,177.60	3,646.52

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

Payment Coupon

Account Number 3794-294633-51001

MANOJ SAXENA
UNIDOS US
20126 DESERT FOREST
ASHBURN VA 20147

Payable upon receipt in U.S. Dollars.
Enter 15 digit account number on all payments.
Amount Due \$3,646.52
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||||

0000379429463351001 000364652000482412 28HH

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
MANOJ SAXENA
 UNIDOS US

Account Number
 XXXX-XXXXX3-51001

Closing Date
 01/28/25

Activity Date reflects either transaction or posting date

Card Number	XXXX-XXXXX3-51001	Reference Code	Amount \$
01/17/25	CORPORATE REMITTANCE RECEIVED 01/17		-7,595.50
01/02/25	MICROSOFT*365 MSBILL.INFO WA REF# Z62WVUD6SGG6 800-642-7676 01/02/25 COMPUTER DATA PROCE ROC NUMBER Z62WVUD6SGG6		-1,177.60 Credit
01/03/25	CLDTKN MSFT * E0100UJF73,E0 MSBILL.INFO U Z62TVWXB8 Z62TVWXB8TBT 98052 01/04/25 ROC NUMBER Z62TVWXB8TBT		72.00
01/09/25	CLDTKN MICROSOFT MSBILL.INFO U Z634W92M9 Z634W92M9Z2S 98052 01/09/25 ROC NUMBER Z634W92M9Z2S TAX \$43.23		2,951.26
01/18/25	BESTBUYCOM8070174032 RICHFIELD MN REF# BBY01-807017 888BESTBUY 01/17/25 BBY01-807017403223 ROC NUMBER BBY01-8070174032		953.98
01/18/25	HP.COM STORE 888-345-5409 CA PZ3B9514D H362308766 200364 01/17/25 H362308766-581.89 ROC NUMBER PZ3B9514DBF0 TAX \$32.94		581.89
01/22/25	CLDTKN AMAZON MKTPL*ZG6EI3V AMZN.COM/BILL W REF# 1DUI72W7OUA5 MERCHANDISE 01/17/25		264.99
Total for MANOJ SAXENA		New Charges/Other Debits	4,824.12
		Payments/Other Credits	-8,773.10

Microsoft Corporation
One Microsoft Way
Redmond WA 98052
United States
FEIN: 91-1144442

Invoice Summary

Billing Profile	m365services UnidosUS
Invoice Number	G073888399
Invoice Date In UTC	01/09/2025

Sold To
m365services
1126 16Th St NW
Washington
DC
20036-4804
US

Bill To
m365services
1126 16Th St NW
Washington
DC
20036-4804
US

Total Amount	USD 2,951.26
Due on 01/09/2025	

Questions on your bill? Visit <https://aka.ms/invoice-billing>

This invoice is for the billing period 12/02/2024 - 12/31/2024

This bill contains the charges for your purchases and services consumed from Microsoft. Find more details about your bill at <https://admin.microsoft.com/Adminportal/Home#/billoverview/invoice-list/G073888399>

Billing Summary

Charges	2,908.03
Credits	0.00
Subtotal	2,908.03
Sales Tax (0.00%)	0.00
Sales Tax (6.00%)	43.23
Total (including Tax)	USD 2,951.26

Your account has a credit card on file and there is no action for you to take. The card you have on file will be charged.

Payment should only be made by Electronic Funds Transfer.
Do not send any physical payment to any address on this invoice.

Section Summary

Section Name	Charges (USD)	Tax Amount (USD)	Total (including Tax) (USD)
m365services UnidosUS	2,908.03	43.23	2,951.26

Details By Section

m365services UnidosUS

Usage Charges - Microsoft Azure Standard

Purchases Charge Start Date - Charge End Date	Charges/ Credits (USD)		Tax Amount (USD)	Total (including Tax) (USD)
Storage 12/01/2024-12/31/2024	2,187.45	---	---	2,187.45
Networking 12/01/2024-12/31/2024	127.05	6.00%	7.61	134.66
Compute 12/01/2024-12/31/2024	551.60	6.00%	33.10	584.70
Management and Governance 12/01/2024-12/31/2024	41.93	6.00%	2.52	44.45

Payment Instructions:

Your account has a credit card on file and there is no action for you to take. The card you have on file will be charged.



Credit Note

January 2025

Credit Note Date: 01/03/2025

Credit Note Number: E0100UV7H5

Original Invoice Number: E0100UJGWC

Due Date: 01/03/2025

-1,177.60 USD

Sold-To

Unidos US
1126 16th St NW
Suite 600
Washington DC 20036-4845
United States
Tax ID: 860212873

Bill-To

Unidos US
1126 16th St NW
Suite 600
Washington dc 20036-4845
United States

Service Usage Address

Unidos US
1126 16th St NW
Suite 600
Washington DC 20036-4845
United States

Order Details		Billing Summary	
Product:	Online Services	Charges:	-1,177.60
Customer PO Number:		Discounts:	0.00
Order Number:	c585132a-c2e7-4492-8d98-528852afe354	Credits:	0.00
Billing Period:	12/04/2024 - 01/02/2025	Tax:	0.00
Due Date:	01/03/2025	Total:	-1,177.60
Payment Instructions:	Please DO NOT PAY. You will be charged the amount due through your selected method of payment.		

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442



Credit Note

January 2025

Credit Note Date: 01/03/2025

Credit Note Number: E0100UV7H5

Original Invoice Number: E0100UJGWC

Due Date: 01/03/2025

-1,177.60 USD

Microsoft Teams Domestic Calling Plan (Mexico) (Nonprofit Staff Pricing)

Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period /Total in service period) = Charge

Changes during the billing period

This table shows changes made to your subscription during the billing period as additional charges, or funds returned to you.

Charges are prorated for the number of days impacted during the billing period.

Service period	Details	Licenses in service period	Monthly price/license	Days in service period	Charges	Discounts	Credits	Subtotal	Tax %	Tax	Total
12/05/2024 - 01/02/2025	Cancel subscription	184	-6.40	29	-1,177.60	0.00	0.00	-1,177.60	0.00 %	0.00	-1,177.60
Subtotal					-1,177.60	0.00	0.00	-1,177.60		0.00	-1,177.60
Grand Total					-1,177.60	0.00	0.00	-1,177.60		0.00	-1,177.60

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442



Invoice

December 2024
Invoice Date: 12/04/2024
Invoice Number: E0100UJF73
Due Date: 12/04/2024

72.00 USD

Sold-To
Unidos US
1126 16th St NW
Suite 600
Washington DC 20036-4845
United States
Tax ID: 860212873

Bill-To
Unidos US
1126 16th St NW
Suite 600
Washington dc 20036-4845
United States

Service Usage Address
Unidos US
1126 16th St NW
Suite 600
Washington DC 20036-4845
United States

Order Details		Billing Summary	
Product:	Online Services	Charges:	72.00
Customer PO Number:		Discounts:	0.00
Order Number:	8f5f4bca-8d6b-444a-9203-2bc847f25519	Credits:	0.00
Billing Period:	12/03/2024 - 12/03/2024	Tax:	0.00
Due Date:	12/04/2024	Total:	72.00

Payment Instructions: Please DO NOT PAY. You will be charged the amount due through your selected method of payment.

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442



Invoice

December 2024
Invoice Date: 12/04/2024
Invoice Number: E0100UJF73
Due Date: 12/04/2024

72.00 USD

Visio Plan 2 (Nonprofit Staff Pricing)

Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period /Total in service period) = Charge

New charges

These are your charges for the next billing period for your current number of licenses.

Service period	Details	Licenses in service period	Yearly price/license	Days in service period	Charges	Discounts	Credits	Subtotal	Tax %	Tax	Total
12/03/2024 - 12/02/2025	Monthly subscription charges	1	72.00	365	72.00	0.00	0.00	72.00	0.00 %	0.00	72.00
Subtotal					72.00	0.00	0.00	72.00		0.00	72.00
Grand Total					72.00	0.00	0.00	72.00		0.00	72.00

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442



Prices may have changed since our original order.
Check updated prices in cart.

Order Number H362308766
Jan 17, 2025

Shipping	Billing	Payment	Summary	
Manoj Saxena 1126 16th St NW Washington, DC 20036-4804	Manoj Saxena 1126 16th St NW Washington, DC 20036	Manoj Saxena •••• •••• •••• 1001 Exp: 11/28 AMEX Amount: \$581.89	Discount applied Instant discounts (\$265.00)	\$ 265.00
Standard Delivery in 2 - 5 business days for orders placed M-F prior to 2:30pm EST.			Sub-total ¹	\$ 548.95
			Shipping	Free
			Taxes	\$ 32.94
			Total	\$581.89

(1) Sale prices and other discounts are reflected in subtotal.

ITEMS ORDERED

Shipment



	Poly Studio USB Video Bar	x1	\$813.95
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842D4AA#ABA

Serial #s : 8G243471065AF9

HP.com will accept returns or exchanges for this product up to 30 days from the date of delivery. A 15% restocking fee may apply. For details, please visit: <https://www.hp.com/us-en/shop/cv/returnsandexchanges>.



Order Details

[Print Receipt](#)



Purchase Date: Jan 17, 2025

Order Number: BBY01-807017403223

Total: \$953.98

[Payment Details](#) ▼



Hi MANOJ!

Before we can show you your full order details, we just need to make sure it's you.

[Sign In](#)

Delivery

Delivered on Jan 24, 2025

[Delivery Address](#)

[Sign In to View](#)

Samsung - 85" Class DU7200 Series Crystal UHD 4K Smart Tizen TV (2024)



Model: UN85DU7200FXZA

SKU: 6575123

Quantity: 1

Item Total: \$847.99

Product Price: \$799.99

Sales Tax, Fees & Surcharges: \$48.00

[Get Product Support](#)

[Return Options](#)

Returnable until Feb 8, 2025.



Price Match Guarantee

We'll match the current product price of qualified competitors

[Check Price Match](#)

This item has **services and parts** included. [Show items](#)



Best Buy Support

Browse our Support Center for answers to frequently asked questions.

[Get help](#) >

Final Details for Order #113-5335727-6066643

[Print this page for your records.](#)

Order Placed: January 17, 2025
Amazon.com order number: 113-5335727-6066643
Order Total: \$264.99

Shipped on January 21, 2025

Items Ordered **Price**
1 of: *PERLESMITH Mobile TV Stand for 55-90 Inch Flat/Curved Screen TV Max VESA 800x500mm Outdoor TV Cart with Height Adjustable AV Shelf- UL Certificated Rolling Floor TV Stand Holds up to 200Lbs (PSTVMC07)* \$249.99

Sold by: Bestergo Direct ([seller profile](#))

Supplied by: Bestergo Direct ([seller profile](#))

Condition: New

Shipping Address:

Manoj Saxena
1126 16TH ST NW
WASHINGTON, DC 20036-4804
United States

Shipping Speed:

FREE Shipping

Payment information

Payment Method:
American Express ending in 1001

Billing address

Manoj Saxena
20126 Desert Forest Drive
Ashburn, VA 20147
United States

Credit Card transactions

AmericanExpress ending in 1001: January 21, 2025: \$264.99

Item(s) Subtotal:	\$249.99
Shipping & Handling:	\$6.99
Free Shipping:	-\$6.99

Total before tax:	\$249.99
Estimated tax to be collected:	\$15.00

Grand Total:	\$264.99

To view the status of your order, return to [Order Summary](#).

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English

United States

Help