

Thryv

2200 West Airfield Drive
Dallas, TX 75261
United States
Email: clientcare@thryv.com

Invoice

Invoice # 4345346
Billed On Nov 15, 2024
Terms On-Receipt
Due On Nov 15, 2024

Bill To

Erica Mancinas

UnidosUS
1150 East Jefferson St
Phoenix, AZ 85034
United States

Pedro Diaz (*Linked Account*) | UnidosUS
i8alh9g8vg3l5jo0

PAID

on Nov 15, 2024

\$225.88 USD

Date	Description	Qty	Price	Subtotal	Tax	Total
Nov 15 - Dec 15, 2024	Thryv 24x7 Support and Service Fee	1	\$9.00	\$9.00	8.600%	\$9.77
Nov 15 - Dec 15, 2024	Thryv Marketplace	1	\$0.00	\$0.00	0.000%	\$0.00
Nov 15 - Dec 15, 2024	Website Builder	1	\$0.00	\$0.00	0.000%	\$0.00
Oct 15 - Nov 15, 2024	Signatures Usage	0	\$0.00 /Signatures	\$0.00	0.000%	\$0.00
Nov 15 - Dec 15, 2024	Business Center Plus	1	\$199.00	\$199.00	8.600%	\$216.11

Subtotal \$208.00

AZ Tax 8.6% \$17.88

Total \$225.88

Credit Applied (\$8.91)

Paid (\$216.97)

Amount Due \$0.00

Payments

Nov 15, 2024 \$8.91 Credit Applied from Invoice #4257650
Nov 15, 2024 \$216.97 Payment from American Express ... 1007

Notes

Contact us by phone:

US: 844-99-THRYV

Australia: +61 800-GOTHRYV

New Zealand: +64 800-GOTHRYV

Canada: 844-99-THRYV

All amounts in United States Dollars (USD)

Terms and Conditions: <https://corporate.thryv.com/thryv-terms/>



Thank you for your payment.

From Extra Space Storage <email@info.extraspace.com>

Date Mon 11-Nov-24 12:02

To Erica Serna <emancinas@unidosus.org>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your payment | [View in browser](#)



 **PAYMENT SUCCESS!**

Hi Erica,

Your automatic payment has been processed. You can visit your My Account portal to see transaction details.

VIEW MY ACCOUNT

If you have any questions regarding your payment or your account in general, please contact us.

Thank you,
Your Extra Space Storage Team

YOUR RECEIPT

Transaction Number:	263657625
Payment Date:	11/11/2024
Unit:	294
Payment Total:	\$151.97
Next payment due on:	12/11/2024

YOUR FACILITY

Address

4028 N 7th St
Phoenix, AZ 85014

Phone

6028599178

[FAQ](#)

[CONTACT US](#)



This email was sent to eserna@unidosus.org. This email was sent by: Extra Space Storage, 2795 East Cottonwood Pkwy, #300, Salt Lake City, UT 84121. © 2024 Extra Space Storage LLC.



FW: Your trip confirmation (PHL - PHX)

From Paloma Castillo <FENConsultant@unidosus.org>

Date Thu 31-Oct-24 18:06

To Erica Serna <emancinas@unidosus.org>; ramon.castillor52@gmail.com <ramon.castillor52@gmail.com>

From: American Airlines <no-reply@info.email.aa.com>

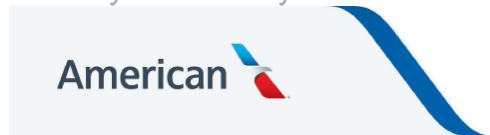
Sent: Thursday, October 31, 2024 9:05 PM

To: Paloma Castillo <FENConsultant@unidosus.org>

Subject: Your trip confirmation (PHL - PHX)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here's your itinerary





Issued: November 1, 2024

Your trip confirmation and receipt

You can check in via the American app 24 hours before your flight and get your mobile boarding pass.

Confirmation code: **YSKHPF**

Sunday, December 8, 2024

	<p>PHL Philadelphia 6:35 PM</p>	<p>AA 1956 </p>
	<p>PHX Phoenix</p>	<p>Seat: Class: Economy (B)</p>

Confirmation code: **YSKHPF**

9:57 PM

Meals: **Food for purchase**

Tuesday, December 10, 2024



PHX

Phoenix

4:26 PM

AA 832



JFK

New York Kennedy

11:18 PM

Seat:

Class: **Economy (B)**

Meals: **Food for purchase**

[Manage your trip](#)

Find the card that earns you more miles

[Learn more](#)



Your purchase

Paloma Castillo - AAdvantage® #: Y53****

New ticket (0012188275573)	\$232.96
[\$188.61 + Taxes & carrier-imposed fees \$44.35]	

Total cost	\$232.96
-------------------	-----------------

Your payment

AmericanExpress (ending 1007)	\$232.96
--------------------------------	----------

Total paid	\$232.96
-------------------	-----------------

Bag information

Checked Bag (Airport)

1 st bag	\$40.00
2 nd bag	\$45.00

Checked Bag (Online*)

1 st bag	\$35.00
2 nd bag	\$45.00

Maximum dimensions: 62 inches or 158 centimeters calculated as (length + width + height)

Maximum weight: 50 pounds or 23 kilograms

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply. For information regarding American Airlines checked baggage policies, please visit: [Bag and optional fees](#)

If your flight is operated by a partner airline, see the [other airline's](#) website for carry-on and checked bag policies.

*Online payment available beginning 24 hours (and up to 4 hours) before departure.

Carry-on bags (American Airlines)

Personal item A small purse, briefcase, laptop bag, or similar item that must fit under the seat in front of you.

Carry-on Maximum dimensions must not to exceed: 22" long x 14" wide x 9" tall (56 x 35 x 23 cm).



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You have up to 24 hours from the time of ticket purchase to receive a full refund if you booked at least 2 days before departure. Once canceled, your refund will be processed automatically.

If you have purchased a NON-REFUNDABLE fare, the itinerary must be canceled before the ticketed departure time of the first unused coupon or the ticket has NO VALUE. If the fare allows changes, a fee may be assessed for changes and restrictions may apply.

Some American Airlines check-in counters do not accept cash as a form of payment. For more information, visit our [Airport Information](#) page.



Some everyday products, like e-cigarettes and aerosol spray starch, can be dangerous when transported on the aircraft in carry-on and/or checked baggage. Changes in temperature or pressure can cause some items to leak, generate toxic fumes or start a fire. Carriage of prohibited items may result in fines or in certain cases imprisonment. Please ensure there are no forbidden hazardous materials in your baggage like:

Some Lithium batteries (e.g. spares in checked baggage, batteries over a certain size), Explosives / Fireworks, Strike anywhere matches/ Lighter fluid, Compressed gases / Aerosols Oxygen bottles/ Liquid oxygen, Flammable liquids, Pesticides/ Poison, Corrosive material.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage, spare lithium batteries for most consumer electronic devices in carry-on baggage, and certain smoking materials carried on your person.

Certain items are required to be carried with you onboard the aircraft. For example, spare lithium batteries for portable electronic devices, cigarette lighters and e-cigarettes must be removed from checked or gate-checked baggage and carried onboard the aircraft. However, e-cigarettes may not be used on-board the aircraft.

Traveling with medical oxygen, liquid oxygen, mobility aids and other assistive devices may require airline pre-approval or be restricted from carriage entirely. Passengers requiring these items should contact the airline operator for information on use of such devices.

NOTICE OF INCORPORATED TERMS OF CONTRACT

Air Transportation, whether it is domestic or international (including domestic portions of international journeys), is subject to the individual terms of the transporting air carriers, which are herein incorporated by reference and made part of the contract of carriage. Other carriers on which you may be ticketed may have different conditions of carriage. International air transportation, including the carrier's liability, may also be governed by applicable tariffs on file with the U.S. and other governments and by the Warsaw Convention, as amended, or by the Montreal Convention. Incorporated terms may include, but are not restricted to: 1. Rules and limits on liability for personal injury or death, 2. Rules and limits on liability for baggage, including fragile or perishable goods, and availability of excess valuation charges, 3. Claim restrictions, including time periods in which passengers must file a claim or bring an action against the air carrier, 4. Rights on the air carrier to change terms of the contract, 5. Rules on reconfirmation of reservations, check-in times and refusal to carry, 6. Rights of the air carrier and limits on liability for delay or failure to perform service, including schedule changes, substitution of alternate air carriers or aircraft and rerouting.

You can obtain additional information on items 1 through 6 above at any U.S. location where the transporting air carrier's tickets are sold. You have the right to inspect the full text of each transporting air carrier's terms at its airport and city ticket offices. You also have the right, upon request, to receive (free of charge) the full text of the applicable terms incorporated by reference from each of the transporting air carriers. Information on ordering the full text of each air carrier's terms is available at any U.S. location where the air carrier's tickets are sold or you can click on the Conditions of Carriage link below.

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For more on Canada passenger protection regulations visit [aa.com/CanadaPassengers](https://www.aa.com/CanadaPassengers).

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Prepared For
ERICA SERNA
UNIDOS US

Account Number
XXXX-XXXXX2-51007

Closing Date
11/28/24

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$
2,025.54	955.43	55.00	2,025.54	0.00	1,010.43

For important information regarding your account refer to page 2.

Please submit all outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

Payment Coupon

Account Number 3792-177572-51007

ERICA SERNA
UNIDOS US
2823 N 74TH PL
SCOTTSDALE AZ 85257-1575

Payable upon receipt in U.S. Dollars.
Enter 15 digit account number on all payments.
Amount Due \$1,010.43
Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||

0000379217757251007 000101043000095543 2&H

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



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Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
ERICA SERNA
UNIDOS US

Account Number
XXXX-XXXXX2-51007

Closing Date
11/28/24

Activity Date reflects either transaction or posting date

Card Number XXXX-XXXXX2-51007		Reference Code	Amount \$
11/18/24	CORPORATE REMITTANCE RECEIVED 11/18		-2,025.54
10/28/24	ANNUAL MEMBERSHIP RENEWAL FEE PERIOD 12/24 THRU 11/25	00200001224	55.00
10/29/24	THRYV DFW AIRPORT TX REF# 7448504174f6 COMPUTER STORE 10/29/24		9.55
10/31/24	American Airlines FT WORTH TX TKT# 0012188275573 AMERICAN AIR 11/01/24 PASSENGER TICKET CASTILLO/PALOMA American Airlines American Airlines FT WORTH TX FROM PHILADELPHIA PA TO CARRIER CLASS PHOENIX AZ AA B TO J F KENNEDY A/P NY AA B TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20241031000	232.96
11/01/24	ALLIANZ TRAVEL INS RICHMOND VA REF# A7Q1WJ0T 8006285404 11/01/24		22.75
11/13/24	Extra Space 0257 PHOENIX AZ WO-224111 72677335 84121 11/11/24 ROC NUMBER WO-2241111070307		151.97
11/15/24	THRYV DFW AIRPORT TX REF# 74a08c75535a COMPUTER STORE 11/15/24		321.23
11/15/24	THRYV DFW AIRPORT TX REF# 74a08c7598c4 COMPUTER STORE 11/15/24		216.97
Total for ERICA SERNA		New Charges/Other Debits	1,010.43
		Payments/Other Credits	-2,025.54

Thryv

2200 West Airfield Drive
Dallas, TX 75261
United States
Email: clientcare@thryv.com

Invoice

Invoice # 4250993
Billed On Oct 29, 2024
Terms On-Receipt
Due On Oct 29, 2024

Bill To

Erica Mancinas

UnidosUS
1150 East Jefferson St
Phoenix, AZ 85034
United States

PAID

on Oct 29, 2024

\$192.01 USD

Date	Description	Qty	Price	Subtotal	Tax	Total
Oct 29 - Nov 15, 2024	Command Center Plus Seats	20	\$8.84	\$176.80	8.600%	\$192.01

Subtotal \$176.80

AZ Tax 8.6% \$15.21

Total \$192.01

Credit Applied (\$182.46)

Paid (\$9.55)

Amount Due \$0.00

Payments

Oct 29, 2024 \$182.46 Credit Applied from Invoice #4250992

Oct 29, 2024 \$9.55 Payment from American Express ... 1007

Notes

Contact us by phone:

US: 844-99-THRYV

Australia: +61 800-GOTHRVYV

New Zealand: +64 800-GOTHRVYV

Canada: 844-99-THRYV

All amounts in United States Dollars (USD)

Terms and Conditions: <https://corporate.thryv.com/thryv-terms/>

Missing Receipt Declaration - Airfare

Date of Expense: 11/1/24
Vendor: ALLIANZ TRAVEL INS
Amount: 22.75 USD
City: Richmond, Virginia
Business Reason: Travel insurance for flight

I certify that the detail and amount shown above was expended for business purposes. If charged to a grant or contract, I certify that the claimed expenses comply with the conditions of the grant or contract.

Erica Mancinas
12/2/24
21:08 Greenwich Mean Time

Thryv

2200 West Airfield Drive
Dallas, TX 75261
United States
Email: clientcare@thryv.com

Invoice

Invoice # 4345347
Billed On Nov 15, 2024
Terms On-Receipt
Due On Nov 15, 2024

Bill To

Erica Mancinas

UnidosUS
1150 East Jefferson St
Phoenix, AZ 85034
United States

PAID

on Nov 15, 2024

\$330.14 USD

Date	Description	Qty	Price	Subtotal	Tax	Total
Nov 15 – Dec 15, 2024	Command Center Plus	1	\$0.00	\$0.00	0.000%	\$0.00
Nov 15 – Dec 15, 2024	Command Center Plus Seats	19	\$16.00	\$304.00	8.600%	\$330.14

Subtotal \$304.00

AZ Tax 8.6% \$26.14

Total \$330.14

Credit Applied (\$8.91)

Paid (\$321.23)

Amount Due \$0.00

Payments

Nov 15, 2024 \$8.91 Credit Applied from Invoice #4257650
Nov 15, 2024 \$321.23 Payment from American Express ... 1007

Notes

Contact us by phone:

US: 844-99-THRYV
Australia: +61 800-GOTHRYV
New Zealand: +64 800-GOTHRYV
Canada: 844-99-THRYV

All amounts in United States Dollars (USD)

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Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

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americanexpress.com/
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If your Card has been lost or stolen, please call 1-800-528-2122

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1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
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El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
ERICA SERNA
UNIDOS US

Account Number
XXXX-XXXXX2-51007

Closing Date
11/28/24

Activity Date reflects either transaction or posting date

Card Number XXXX-XXXXX2-51007		Reference Code	Amount \$
11/18/24	CORPORATE REMITTANCE RECEIVED 11/18		-2,025.54
10/28/24	ANNUAL MEMBERSHIP RENEWAL FEE PERIOD 12/24 THRU 11/25	00200001224	55.00
10/29/24	THRYV DFW AIRPORT TX REF# 7448504174f6 COMPUTER STORE 10/29/24		9.55
10/31/24	American Airlines FT WORTH TX TKT# 0012188275573 AMERICAN AIR 11/01/24 PASSENGER TICKET CASTILLO/PALOMA American Airlines American Airlines FT WORTH TX FROM PHILADELPHIA PA TO CARRIER CLASS PHOENIX AZ AA B TO J F KENNEDY A/P NY AA B TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	20241031000	232.96
11/01/24	ALLIANZ TRAVEL INS RICHMOND VA REF# A7Q1WJ0T 8006285404 11/01/24		22.75
11/13/24	Extra Space 0257 PHOENIX AZ WO-224111 72677335 84121 11/11/24 ROC NUMBER WO-2241111070307		151.97
11/15/24	THRYV DFW AIRPORT TX REF# 74a08c75535a COMPUTER STORE 11/15/24		321.23
11/15/24	THRYV DFW AIRPORT TX REF# 74a08c7598c4 COMPUTER STORE 11/15/24		216.97
Total for ERICA SERNA		New Charges/Other Debits	1,010.43
		Payments/Other Credits	-2,025.54

