



**Corporate Card
Statement of Account**

**Sign-up For
Online Statements**

www.americanexpress.com/gopaperless

Prepared For
**JAMES DAVID DRAKE
UNIDOS US**

Account Number
XXXX-XXXXX4-15007

Closing Date
02/28/26

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Please Pay By 03/15/26
841.07	829.07	0.00	841.07	123.73	705.34	For important information regarding your account refer to page 2.

Your communication is acknowledged. Do not expense disputed amounts. Please submit all other outstanding expenses.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

▼ Please fold on the perforation below, detach and return with your payment ▼

Do not staple or use paper clips

Payment Coupon

Account Number 3796-062324-15007

JAMES DAVID DRAKE
UNIDOS US
1126 16TH STREET NW
WASHINGTON DC 20036-4804

**Please Pay By
03/15/26** Payable upon receipt in U.S. Dollars.

**Amount Due
\$705.34** Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Mail Payment to:

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000
|||||

0000379606232415007 000070534000082907 2&H

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
americanexpress.com/
checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-
8000

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
JAMES DAVID DRAKE
 UNIDOS US

Account Number
 XXXX-XXXXX4-15007

Closing Date
 02/28/26

Activity Date reflects either transaction or posting date

Card Number XXXX-XXXXX4-15007		Reference Code	Amount \$
02/17/26	CORPORATE REMITTANCE RECEIVED 02/17		-841.07
02/02/26	AMAZON WEB SERVICES AWS.AMAZON.CO WA REF# W8DGC3XAMOF WEB SERVICES 02/01/26		1.05
02/02/26	CLDTKN ONLINE QR GENERATOR MIAMI F REF# CH_3SWOEQJAO +18005145431 02/02/26		239.40
02/10/26	THE GREATER WASHINGT WASHINGTON DC REF# 00 WASHINGTON 02/10/26		28.33
02/14/26	OFFICE DEPOT #5910 0 NEWVILLE PA REF# 45623028000 8004633768 02/13/26 PAPER,COPY,OD,CASE,10-REAM_ ROC NUMBER 45623028000 TAX \$2.40	45623028000	42.39
02/18/26	DUCCINI'S PIZZA 6775 WASHINGTON DC REF# 730110060489 AMLUXURY@GMAIL. 02/16/26	73011006048	229.74
02/25/26	DUCCINI'S PIZZA 6775 WASHINGTON DC REF# 730110060559 AMLUXURY@GMAIL. 02/23/26	73011006055	243.03
02/26/26	CCSI EFAX 323-817-3205 CA REF# 280524525 INTERNET SVC 02/26/26	28052452500	20.13
02/27/26	CREDIT FOR FRAUDULENT CHARGE DATE OF ABOVE 02/27		-123.73 Credit
02/28/26	DELAWARE CORP & TAX DOVER DE REF# 0347612504 302-739-3073 02/27/26 GOVERNMENT SERVICES ROC NUMBER 0347612504	03476125040	25.00
Total for JAMES DAVID DRAKE		New Charges/Other Debits	829.07
		Payments/Other Credits	-964.80


From: [David Drake](#)
To: [Pamela Rodriguez](#)
Subject: FW: Order Confirmation #456230280-001
Date: Thursday, February 5, 2026 9:11:28 AM

From: OfficeDepotOrders@officedepot.com <OfficeDepotOrders@officedepot.com>
Sent: Thursday, February 5, 2026 12:28 AM
To: David Drake <ddrake@unidosus.org>
Subject: Order Confirmation #456230280-001

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Shipping to: JAMES DRAKE
423 MADISON FOREST DR HERNDON, VA 20170-3330

Office Depot Logo



Heads up: your Automatic Subscription order will ship soon


Your current Automatic Subscription order is ready to ship. You may still have time to cancel this order. If this order is already processed, you can manage your future subscription orders with the link below.

Estimated Delivery Date: Friday, February 13, 2026

[**Cancel Current Order**](#)

Manage Future Orders

sku info



Office Depot® Multi-Use Printer & Copy Paper, 10 Reams, White, Letter (8.5" x 11"), 5000 Sheets Per Case, 20 Lb, 92 Brightness

Quantity Ordered: 1

Item # 348037

~~\$46.990~~

case

\$39.990

Order Summary

Order Number 456230280-001	Delivery Method 2 Business Day Delivery
--	--

Order Date
02/05/2026

Status
In Process



456230280001

Payment Summary

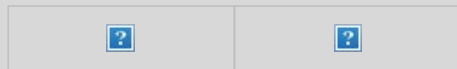
Subtotal	46.99
Tax	2.40
Delivery Charge:	0.00
Misc.	(7.00)
Total	42.39
	American Express, ending in 4000

You saved \$7.00 on this order with Subscription savings!

Questions? We're here to help.

Visit our [Help Center](#)
Start a [self-service return](#)
[Chat](#) or [Text](#) with us

Download our App for Exclusive Offers



Office Depot is a trademark of The Office Club, Inc. ©2026 Office Depot, LLC. All rights reserved. 6600 North Military Trail, Boca Raton, FL 33496

This sale is subject to the [terms of use](#) that govern this website. We reserve the right to cancel or limit any order that is made contrary to any applicable offer, discount, promotion or coupon. Please be advised that prices vary based upon the order and delivery location(s) and the applicable retail store location.

Office Depot has paid the CA Electronic Waste Recycling fee on your behalf for all online and telephone purchases made in or to CA.

For compliance with select state laws and for financial reporting purposes, all sales shipped to California, Ohio, and Texas customers are made by eDepot, LLC, an affiliate of Office Depot, LLC, and are F.O.B. destination point.

[Manage Preferences](#) | [Privacy Policy](#)

~~Deli's~~
1 W
Washington, DC 20009
(202) 484-8484

Online #5031120

*** Deferred To ***

02/17/2026 11:30 AM

Delivery #1

02/17/2026 11:30:00 AM

Pamela Rodriguez

(202) 776-1787

1126 16th Street

N.W.

Lobby

Washington, DC 20036

This is a Deferred Order for
Later. Please deliver the order
at 02/17/2026 11:30 AM

1	X-Larg 2 Topping Extra Cheese Pepperoni	7.99
1	X-Larg 2 Topping Extra Cheese Pepperoni	17.99
1	X-Larg 2 Topping Extra Cheese	17.99
1	X-Larg 2 Topping Extra Cheese	17.99
4	LG Greek Salad Blue Cheese Italian House Dressing Ranch Thousand Island	51.96
2	2 liter Coke	9.98
1	2 liter Ginger Ale	4.99
1	2 liter Diet Coke	4.99
1	x-lrg. 16" The Meal Buster	22.99
1	x-lrg. 16" The MEATSTER	22.99

Subtotal: 189.86

Tax:(10.0%) 18.99

Total: 208.85

Tips: 20.89

Grand Total: 229.74

Payment: CREDIT-AMEX

Card Number: 414000

Auth Code: 267082

SUGGESTED TIPS:

15.0% = \$31.33

18.0% = \$37.59

20.0% = \$41.77

Thank You!

From: [Brian Ford](#)
To: [Pamela Rodriguez](#)
Subject: FW: Your recent payment has processed!
Date: Tuesday, February 10, 2026 8:10:39 AM

FYI

From: info@gwscpa.org <info@gwscpa.org>
Sent: Tuesday, February 10, 2026 6:02 AM
To: Brian Ford <bford@unidosus.org>
Subject: Your recent payment has processed!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Brian,

Your Greater Washington Society of CPAs Membership Dues Payment was successfully processed on 2/10/2026 in the amount of \$28.33.

If you have any questions about your payment or need to update any information, please reach out to our Membership Director, Meghan Jenkins, mjenkins@gwscpa.org or 202-347-6131.

We thank you for your continued support of GWSCPA!

Regards,

GWSCPA Staff



Memo

To: Finance
From: Pamela Rodriguez on behalf of IT
Date: 3-31-2026
Re: Lost Receipt \$239.40

Dear Finance,

This memo serves as an explanation for the missing Q-R receipt in the amount of \$239.40 for the month of March. This is an annual charge, and the account was previously managed by Edwin Mejia, who is no longer with UnidosUS.

It appears that the invoice was sent to an email address that is no longer active, which is why the receipt is unavailable.

Please note that Jimmy Jaen will be taking over management of this account for future charges.

Thank you,
Pam Rodriguez

Memo

To: Finance
From: Pamela Rodriguez on behalf of David Drake
Date: 2-23-2026
Re: Lost Lunch Receipt - Duccinis Pizza

Dear Finance,

This memo serves as documentation for the lost lunch receipt related to the Finance team meeting held on 2/23/2026.

- Receipt Amount: \$243.03

Thank you,
Pam Rodriguez

Order History

Order Number	Order Date & Time	Total Amount
4582122	12/20/2023 04:29:43 PM	\$173.73
5031120	02/16/2026 08:17:11 PM	\$208.85
5035208	02/23/2026 03:19:37 PM	\$220.94
5039889	03/02/2026 07:31:37 PM	\$199.52
5044301	03/09/2026 09:30:32 PM	\$223.70
5048690	03/16/2026 06:45:56 PM	\$168.75

tip \$22.09
= 243.03